



# **REVISED - AGENDA**

## **Finance and Administration Committee Agenda**

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### **Committee Members**

Michael Hennessey, Chairman  
Brian Goodell, Vice Chairman  
Patrick Harper  
Gene Hernandez  
Steve Jones  
Joe Muller  
Vicente Sarmiento

Orange County Transportation Authority  
Board Room  
550 South Main Street  
Orange, California  
**Wednesday, June 8, 2022 at 10:30 a.m.**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

### **Agenda Descriptions**

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

### **Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

### **Meeting Access and Public Comments on Agenda Items**

Members of the public can either attend in-person (subject to OCTA's Coronavirus (COVID-19) safety protocols) or listen to audio live streaming of the Board and Committee meetings by clicking the below link:

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Members of the public may address the Board of Directors regarding any item two ways:

### **In-Person Comment**

Members of the public may attend in-person (subject to OCTA's COVID-19 safety protocols) and address the Board regarding any item. Members of the public will be required to complete a COVID-19 symptom and temperature screening.

Please complete a speaker's card and submit it to the Clerk of the Board (or notify the Clerk of the Board the item number on which you wish to speak). Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three minutes.

### **Written Comment**

Written public comments may also be submitted by emailing them to [ClerkOffice@octa.net](mailto:ClerkOffice@octa.net), and must be sent by **5:00 p.m. the day prior to the meeting**. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

### **Call to Order**

### **Pledge of Allegiance**

Director Muller

### **Special Calendar**

#### **1. Taxable Sales Forecast - Chapman University** Sam Kaur/Andrew Oftelie

The Orange County Transportation Authority contracts with several economic specialists to provide an annual 30-year taxable sales forecast for Measure M2. The latest forecasts were received in Spring 2022. Raymond Sfeir, PhD, from Chapman University will provide an update on the annual forecast and economic outlook for Orange County to the Finance and Administration Committee.



## **Consent Calendar (Items 2 through 12)**

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

### **2. Approval of Minutes**

Approval of the minutes of the Finance and Administration Committee meeting on May 11, 2022.

### **3. Amendments to the Cooperative User Fee Processing Agreement for Interoperable Toll Processing and Revenue Collection**

Kirk Avila

#### **Overview**

The Orange County Transportation Authority enters into a cooperative user fee processing agreement with other California toll agencies to facilitate the interoperability process for toll collection. The agreement establishes a reciprocal arrangement for the exchange of data and establishes a settlement process for the exchange of funds between the toll agencies.

#### **Recommendations**

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 9 to Agreement No. C-6-1510 between the Orange County Transportation Authority and Transportation Corridor Agencies, to extend the term until such time either agency no longer operates the toll facility.
  
- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-2-1960 between the Orange County Transportation Authority and Los Angeles County Metropolitan Transportation Authority, to extend the term until such time either agency no longer operates the toll facility.



4. **Amendment to Agreement for Information Technology Contract Technical Staffing**  
Tom Young/Andrew Oftelie

**Overview**

On January 22, 2018, the Orange County Transportation Authority Board of Directors approved an agreement with Intratek Computer, Inc., to provide contract staffing services for information technology technical positions for a five-year term. An amendment is required to increase the maximum cumulative payment obligation to continue services due to increased workload requirements to replace three major systems.

**Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-7-1949 between the Orange County Transportation Authority and Intratek Computer, Inc., in the amount of \$1,492,292, to continue providing contract staffing services for information technology technical positions. This will increase the maximum cumulative obligation of the agreement to a total contract value of \$12,760,052.

5. **Resolution to Establish the Orange County Local Transportation Authority/Measure M2 Appropriations Limit for Fiscal Year 2022-23**  
Sam Kaur/Andrew Oftelie

**Overview**

The State Constitution requires that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year pursuant to Article XIII B.

**Recommendation**

Adopt Orange County Local Transportation Authority/Measure M2 Resolution No. 2022-029 to establish the Orange County Local Transportation Authority/Measure M2 appropriations limit at \$2,126,550,391, for fiscal year 2022-23.



6. **Resolution to Establish the Orange County Transportation Authority General Fund Appropriations Limit for Fiscal Year 2022-23**  
Sam Kaur/Andrew Oftelie

**Overview**

The State Constitution requires that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year pursuant to Article XIII B.

**Recommendation**

Adopt Orange County Transportation Authority Resolution No. 2022-030 to establish the Orange County Transportation Authority General Fund appropriations limit at \$14,071,204, for fiscal year 2022-23.

7. **Environmental Mitigation Program Endowment Fund Investment Report for March 31, 2022**  
Robert Davis/Andrew Oftelie

**Overview**

The Orange County Transportation Authority has developed a Natural Community Conservation Plan/Habitat Conservation Plan, acquired conservation properties, and funded habitat restoration projects to mitigate the impacts of Measure M2 freeway programs. The California Community Foundation manages the non-wasting endowment required to fund the long-term management of the conservation properties. Each quarter, the California Community Foundation publishes a comprehensive report detailing the composition of the pool and its performance.

**Recommendation**

Receive and file as an information item.



8. **Orange County Transportation Authority Investment and Debt Programs Report - April 2022**  
Robert Davis/Andrew Oftelie

**Overview**

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending April 30, 2022.

**Recommendation**

Receive and file as an information item.

9. **Annual Update to Investment Policy**  
Robert Davis/Andrew Oftelie

**Overview**

The Treasurer is presenting the Orange County Transportation Authority's Proposed Fiscal Year 2022-23 Investment Policy. The governing body of a local agency is required to annually renew the delegation of authority for the Treasurer to invest, reinvest, purchase, exchange, sell, or manage public funds for a period of one year. Additionally, and as recommended under California Government Code Section 53646(a)(2), the Orange County Transportation Authority is submitting its Proposed Fiscal Year 2022-23 Investment Policy to be reviewed at a public meeting.

**Recommendations**

- A. Adopt the Fiscal Year 2022-23 Investment Policy July 1, 2022.
- B. Authorize the Treasurer, to invest, reinvest, purchase, exchange, sell, and manage Orange County Transportation Authority funds during fiscal year 2022-23.



**10. Fiscal Year 2021-22 Third Quarter Budget Status Report**  
Anthony Baruch/Andrew Oftelie

**Overview**

Orange County Transportation Authority staff has implemented the fiscal year 2021-22 budget. This report summarizes the material variances between the budget and actual revenues and expenses through the third quarter of fiscal year 2021-22.

**Recommendations**

- A. Receive and file as an information item.
- B. Approve a budget transfer of \$6 million in the Orange County Transportation Authority Fiscal Year 2021-22 Budget from the Services and Supplies major object to the Capital/Fixed Assets major object to accommodate a change in accounting practices issued by the Governmental Accounting Standards Board.

**11. Amendment to Agreement for Medical Clinic Services**  
Matthew DesRosier/Maggie McJilton

**Overview**

On September 9, 2019, the Orange County Transportation Authority Board of Directors approved an agreement with Akeso Occupational Health (formerly doing business as Cheshire Medical Corporation, doing business as ProCare Work Injury Center & Urgent Care), to provide medical clinic services for a three-year initial term with one, two-year option term. Board of Directors' approval is requested to exercise the option term effective August 1, 2022 through July 31, 2024.

**Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-9-1165 between the Orange County Transportation Authority and Akeso Occupational Health, to exercise the two-year option term, in the amount of \$282,000, to continue providing medical clinic services, effective August 1, 2022 through July 31, 2024. This will increase the maximum obligation of the agreement to a total contract value of \$855,000.



**12. Agreement for Insurance Brokerage Services**  
Al Gorski/Maggie McJilton

**Overview**

On February 24, 2022, the Orange County Transportation Authority issued a request for proposals for insurance brokerage services. Offers were received in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Approval is requested to execute an agreement for these services.

**Recommendations**

- A. Approve the selection of Marsh USA, Inc., as the firm to provide insurance brokerage services.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-2-2257 between the Orange County Transportation Authority and Marsh USA, Inc., in the amount of \$670,000, to provide insurance brokerage and insurance document tracking services for a five-year term effective July 1, 2022 through June 30, 2027.

**Regular Calendar**

**13. Agreement for Treasury Management Software System**  
Robert Davis/Andrew Oftelie

**Overview**

The Orange County Transportation Authority seeks the services of a firm for a treasury management software system to assist in compliance monitoring, performance measurement, audit, and reporting of the Orange County Transportation Authority's investment portfolio. A competitive procurement has been conducted and an offer was received in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to execute an agreement for a treasury management software system.

**Recommendations**

- A. Approve the selection of Clearwater Analytics LLC, as the firm to provide a treasury management software system.





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- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-1-3860 between the Orange County Transportation Authority and Clearwater Analytics LLC, in the amount of \$984,800, to provide a treasury management software system for a five-year initial term and one, two-year option term.

### **14. Preview to the Public Hearing on Orange County Transportation Authority's Fiscal Year 2022-23 Budget and Personnel and Salary Resolution**

Victor Velasquez/Andrew Oftelie

#### **Overview**

The Orange County Transportation Authority Fiscal Year 2022-23 Budget presents a balanced plan of sources and uses of funds while providing for the current and future transportation needs of Orange County. The Board of Directors may approve the Orange County Transportation Authority Fiscal Year 2022-23 Budget following the public hearing to be held at the Board of Directors' meeting on June 13, 2022, at the following Board of Directors' meeting on June 27, 2022, or in a special meeting convened at their discretion, on or before June 30, 2022. The Board of Directors are also asked to approve changes to the Personnel and Salary Resolution as part of the budget approval process.

#### **Recommendations**

- A. Approve by Resolution the Orange County Transportation Authority's Fiscal Year 2022-23 Budget.
- B. Approve the Personnel and Salary Resolution for fiscal year 2022-23.
- C. Authorize the Chief Executive Officer, or his designee, to negotiate and execute the software and hardware licensing, maintenance, and emergency support purchase orders, and/or agreements.
- D. Approve fiscal year 2022-23 Orange County Transportation Authority member agency contribution to the Southern California Regional Rail Authority, operating subsidy, in an amount up to \$46,167,104, including authorization of federal funding to be drawn down directly by the Southern California Regional Rail Authority, in an amount up to \$46,167,104, which includes federal supplemental funding of \$26,624,520. In addition, approve the capital and rehabilitation expenditure budget contingent upon all member agencies' approval of their respective capital and rehabilitation budgets. The Orange County Transportation Authority portion of the costs for capital is \$3,447,350 and \$27,237,610 for rehabilitation.



**Discussion Items**

- 15. **Public Comments**
- 16. **Chief Executive Officer's Report**
- 17. **Committee Members' Reports**
- 18. **Closed Session**

There are no Closed Session items scheduled.

19. **Adjournment**

The next regularly scheduled meeting of this Committee will be held at **10:30 a.m. on Wednesday, July 13, 2022**, at the Orange County Transportation Authority Headquarters, Board Room, 550 South Main Street, Orange, California.