



Revised

BOARD AGENDA

Board Members

Mark A. Murphy, Chairman
Gene Hernandez, Vice Chairman
Lisa A. Bartlett
Doug Chaffee
Barbara Delgleize
Andrew Do
Katrina Foley
Brian Goodell
Patrick Harper
Michael Hennessey
Steve Jones
Fred Jung
Joseph Muller
Tam Nguyen
Vicente Sarmiento
Donald P. Wagner
Ryan Chamberlain

Orange County Transportation Authority
Board Room
550 South Main Street
Orange, California
Monday, September 26, 2022 at 9:00 a.m.

Teleconference Location:

THE PLAZA Hotel
Business Center
119 Sogong-ro,
Jung-gu, Seoul, Korea 04525

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.



BOARD AGENDA

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person (subject to OCTA's Coronavirus (COVID-19) safety protocols) or listen to live audio streaming of the Board and Committee meetings by clicking the below link:

<https://www.octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>

Members of the public may address the Board of Directors regarding any item in two ways:

In-Person Comment

Members of the public may attend in-person (subject to OCTA's COVID-19 safety protocols) and address the Board regarding any item. Members of the public will be required to complete a COVID-19 symptom and temperature screening.

Please complete a speaker's card and submit it to the Clerk of the Board (or notify the Clerk of the Board the item number on which you wish to speak). Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three minutes.

Written Comment

Written public comments may also be submitted by emailing them to ClerkOffice@octa.net, and must be sent by **5:00 p.m. the day prior to the meeting**. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.



BOARD AGENDA

Call to Order

Invocation

Director Goodell

Pledge of Allegiance

Director Harper

Special Calendar

Orange County Transportation Authority Special Calendar Matters

1. Presentation of Resolutions of Appreciation for Employees of the Month for September 2022

Present Orange County Transportation Authority Resolutions of Appreciation Nos. 2022-072, 2022-073, and 2022-074 to Kimberly Roberson, Coach Operator; Rudy Lopez, Maintenance; and Sara Grishkewich, Administration, as Employees of the Month for September 2022.

Consent Calendar (Items 2 through 12)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

2. Approval of Minutes

Recommendation

Approve the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of September 12, 2022.



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3. Non-Revenue Vehicle Purchases and Assignment, Internal Audit Report No. 22-512

Serena Ng/Janet Sutter

Overview

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of non-revenue vehicle and accessory purchases and assignment. Based on the audit, purchases complied with most policies and procedures; however, recommendations have been made to improve controls related to invoice review, ensure motor pool vehicle reservations comply with all policy requirements, and ensure documentation is obtained to verify pricing when utilizing state contracts.

Recommendation

Direct staff to implement three recommendations provided in Non-Revenue Vehicle Purchases and Assignment, Internal Audit Report No. 22-512.

4. Cooperative Agreement with the Anaheim Transportation Network for Transit Services

Sam Kaur/Andrew Oftelie

Overview

The Anaheim Transportation Network first entered into an agreement with the Orange County Transportation Authority in 2005 to establish roles and responsibilities regarding the collection of transit data and sub-allocation of Federal Transit Administration grant funds. The existing agreement expired on August 31, 2022. Approval is requested to enter into a new cooperative agreement for the distribution of Federal Transit Administration Section 5307 and Section 5339 funds.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Cooperative Agreement No. C-2-2777 between the Orange County Transportation Authority and Anaheim Transportation Network, in the amount of \$5,713,000, for a term of five years, to establish roles and responsibilities for the distribution of Federal Transit Administration Section 5307 and Section 5339 funds.



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5. Amendment to Agreement for System Manager and Business Analyst Support Services

Victor Velasquez/Andrew Oftelie

Overview

On October 4, 2021, the Orange County Transportation Authority entered into an agreement with Carpe Datum for a one-year term to provide system manager and business analyst support services for various financial systems used by the Financial Planning and Analysis Department. An amendment is needed for continued system manager and business analyst support services.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Agreement No. C-1-3495 between the Orange County Transportation Authority and Carpe Datum, in the amount of \$158,380, to provide continued system manager and business analyst support services through March 31, 2023. This will increase the maximum obligation of the agreement to a total contract value of \$397,340.

6. Approval to Release Request for Proposals for Information Technology Contracted Technical Staffing

Lloyd Sullivan/Andrew Oftelie

Overview

The Orange County Transportation Authority's Information Systems Department requires long-term contracted staffing for various technical positions. Staff has developed a draft request for proposals to initiate the competitive process to select a firm to provide technical consulting staffing services for the Information Systems Department.

Recommendations

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 2-2746 to provide information technology contracted technical staffing.
- B. Approve the release of Request for Proposals 2-2746 to provide information technology contracted technical staffing for a five-year term.



BOARD AGENDA

7. State Legislative Status Report
Alexis Leicht/Lance M. Larson

Overview

The Orange County Transportation Authority provides regular updates to the Legislative and Communications Committee on policy issues directly impacting its overall programs, projects, and operations. An update is given on the actions related to the end of session for the State Legislature. This includes status updates and summaries on bills the Orange County Transportation Authority has taken positions on or has been closely monitoring this session.

Recommendation

Receive and file as an information item.

8. Federal Legislative Status Report
Kristin Jacinto/Lance M. Larson

Overview

The Orange County Transportation Authority regularly updates the Legislative and Communications Committee on policy and regulatory issues directly impacting the agency's programs, projects, and operations. This report includes an overview of the recently signed budget reconciliation bill focused on climate change and healthcare policies, the Inflation Reduction Act, and its transportation-related provisions. An update is also provided on the fiscal year 2023 appropriations process.

Recommendation

Receive and file as an information item.



BOARD AGENDA

9. Update on Diversity Outreach and Inclusion Efforts
Ted P. Nguyen/Maggie McJilton

Overview

The Orange County Transportation Authority is continuing its effort to conduct comprehensive and meaningful outreach to Orange County's growing diverse communities. This report provides an annual update on the progress of the diversity and inclusion efforts that are part of milestones in the 2022 Board of Directors and Chief Executive Officer Strategic Initiatives and Action Plan as well as plans to meet the future needs of diverse community members.

Recommendation

Receive and file as an information item.

10. Agreement For Express Lanes Marketing Program Services
Amelia Hsu/Maggie McJilton

Overview

The Orange County Transportation Authority requires the services of a firm to provide Express Lanes marketing program services. A competitive procurement has been conducted and proposals were received in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to execute an agreement to provide Express Lanes marketing program services.

Recommendations

- A. Approve the selection of Webb and Duffy, Inc., doing business as Truth and Advertising, as the firm to provide Express Lanes marketing program services.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-2-2392 between the Orange County Transportation Authority and Webb and Duffy, Inc., doing business as Truth and Advertising, in the amount of \$300,000, for a two-year initial term, with two, two-year option terms to provide Express Lanes marketing program services.



BOARD AGENDA

Orange County Transit District Consent Calendar Matters

11. Award of Agreement for Janitorial Services

Dayle Withers/Johnny Dunning, Jr.

Overview

On May 9, 2022, the Orange County Transportation Authority Board of Directors approved the release of a request for proposals to provide janitorial services at five Orange County Transportation Authority-owned maintenance and operating bases, one park-and-ride facility, and five multimodal transportation centers throughout Orange County. Proposals were received in accordance with the Orange County Transportation Authority procurement procedures for professional and technical services. Board of Directors' approval is requested to execute an agreement for these services.

Recommendations

- A. Approve the selection of Gamboa Services, Inc. doing business as Corporate Image Maintenance as the firm to provide janitorial services at five Orange County Transportation Authority-owned maintenance and operating bases, one park-and-ride facility, and five multimodal transportation centers, throughout Orange County

- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-2-2438 between the Orange County Transportation Authority and Gamboa Services, Inc., doing business as Corporate Image Maintenance, in the amount of \$3,670,328, to provide janitorial services at five Orange County Transportation Authority-owned maintenance and operating bases, one park-and-ride facility, and five multimodal transportation centers, throughout Orange County, for a three-year initial term beginning November 1, 2022, with one, two-year option term.



BOARD AGENDA**Orange County Local Transportation Authority Consent Calendar Matters****12. Amendment to Agreement for Program Management Consultant Services for Regional Rail Programs**

Jason Lee/James G. Beil

Overview

On August 27, 2018, the Orange County Transportation Authority Board of Directors approved an agreement with HDR Engineering, Inc., to provide regional rail program management consultant services for the Rail Programs Department, for a term of five years, with one, two-year option term. An amendment to the existing agreement is needed to allow the firm to provide environmental and design services for the Mile Post 206.8 Track Stabilization Project.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 6 to Agreement No. C-8-1512 between the Orange County Transportation Authority and HDR Engineering, Inc., to provide environmental and design services for the Mile Post 206.8 Track Stabilization Project under the program management consultant services for the Rail Programs Department. This will not increase the maximum obligation or extend the term of the agreement.

Regular Calendar**Orange County Local Transportation Authority Regular Calendar Matters****13. 2022 Measure M2 Sales Tax Forecast**

Sam Kaur/Andrew Oftelie

Overview

The Orange County Transportation Authority contracts with MuniServices, LLC and three universities to forecast Measure M2 taxable sales. MuniServices, LLC and the three universities have provided updated forecasts and staff has incorporated the new information into the annual update for the long-range forecast of Measure M2 taxable sales.



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Recommendation

Receive and file as an information item.

Discussion Items

- 14. Public Comments**
- 15. Chief Executive Officer's Report**
- 16. Directors' Reports**
- 17. Closed Session**

There are no Closed Sessions scheduled.

18. Adjournment

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, October 10, 2022** at the Orange County Transportation Authority Headquarters, Board Room, 550 South Main Street, Orange, California.