



# **AGENDA**

## ***Executive Committee Meeting***

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### **Committee Members**

Andrew Do, Chairman  
Mark A. Murphy, Vice Chairman  
Lisa A. Bartlett  
Michael Hennessey  
Steve Jones  
Tim Shaw

Orange County Transportation Authority  
Headquarters  
Conference Room 07  
550 South Main Street  
Orange, California

**Monday, December 6, 2021 at 9:00 a.m.**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board, telephone (714) 560 5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

### **Agenda Descriptions**

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

### **Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

### **Guidance for Public Access to the Board of Directors/Committee Meeting**

On September 16, 2021, Governor Gavin Newsom signed into law AB 361 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID 19).

Members of the public can listen to AUDIO live streaming of the Board and Committee meetings by clicking the below link:

<http://www.octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>



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Members of the public may address the Board of Directors regarding any item two ways:

### **Real Time Comment**

To provide a real time public comment during the meeting, please access the Zoom at:

<https://us02web.zoom.us/j/82173189650>

**Dial In: (669) 900-6833**  
**Webinar ID: 821 7318 9650**

Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three minutes. Anyone causing disruption can be removed from the meeting at the discretion of the Chair.

### **Written Comment**

Written public comments may also be submitted by emailing them to [ClerkOffice@octa.net](mailto:ClerkOffice@octa.net), and must be sent **90 minutes prior to the start time of the meeting**. If you wish to comment on a specific agenda Item, please identify the Item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

### **Call to Order**

### **Roll Call**

### **Pledge of Allegiance**

Director Shaw

### **1. Public Comments**

### **Special Calendar**

There are no Special Calendar matters.



## **Consent Calendar (Items 2 through 4)**

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

### **2. Approval of Minutes**

Approval of the minutes of the Executive Committee meeting of October 4, 2021.

### **3. Measure M2 Quarterly Progress Report for the Period of July 2021 Through September 2021**

Francesca Ching/Kia Mortazavi

#### **Overview**

Staff has prepared the Measure M2 quarterly progress report for the first quarter of fiscal year 2021-22 as information for the Orange County Transportation Authority Board of Directors. This report highlights progress on Measure M2 projects and programs and is available to the public via the Orange County Transportation Authority website.

#### **Recommendation**

Receive and file as an information item.

### **4. Capital Programming Policies Update**

Adriann Cardoso/Kia Mortazavi

#### **Overview**

The Orange County Transportation Authority's Capital Programming Policies provide guidance on the use of local, state, and federal funds. Project-specific funding commitments are recommended to the Board of Directors based on these policies. This update captures recent changes in state policies for use of state-directed transportation funds as well as refinements to align existing policies to make the best use of funding opportunities. Updated policies are presented for review and approval based on recent state and federal actions, as well as other changes.

#### **Recommendation**

Approve the updated Capital Programming Policies.



## **Regular Calendar**

**5. Capital Programs Division - First Quarter Fiscal Year 2021-22  
Capital Action Plan Performance Metrics**

James G. Beil

### **Overview**

Staff has prepared a quarterly progress report on capital project delivery for the period of July 2021 through September 2021, for review by the Orange County Transportation Authority Board of Directors. This report highlights the Capital Action Plan for project delivery, which is used as a performance metric to assess delivery progress on highway, transit, and rail projects.

### **Recommendation**

Receive and file as an information item.

**6. Employment and Travel Follow-Up Survey Results**

Alice T. Rogan/Maggie McJilton

### **Overview**

In an effort to gain an understanding of the impacts of the coronavirus on employment and travel in Orange County, a scientific, statistically valid survey was conducted during the month of July 2020, which served as a baseline to assess patterns at that stage of the pandemic. A subsequent follow-up survey was conducted in September 2021 to assess current employment and travel to see how the commute or remote work patterns may have shifted during the past year.

### **Recommendation**

Receive and file as an information item.



**7. Measure M2 2021 Update: Next 10 Delivery Plan**

Francesca Ching/Kia Mortazavi

**Overview**

The Measure M2 Next 10 Delivery Plan aims to strategically deliver Measure M2 freeway, roadway, transit, and environmental projects through fiscal year 2030. A comprehensive review of the M2 Next 10 Delivery Plan was recently conducted to incorporate updates to the Measure M2 sales tax revenue forecast, external funding assumptions, and project cost estimates. As a result of this review, staff has prepared the 2021 update of the Measure M2 Next 10 Delivery Plan, which continues to ensure the realization of Measure M2 commitments, maintain fiscal sustainability, and strive to deliver transportation benefits early. The recommended updates are presented to the Board of Directors for review and approval.

**Recommendations**

- A. Adopt the 2021 Measure M2 Next 10 Delivery Plan.
- B. Direct staff to continue to monitor revenue and project cost shifts that could affect the delivery plan and return to the Board of Directors with changes if necessary.

**Discussion Items**

**8. Chief Executive Officer's Report**

**9. Committee Members' Reports**

**10. Closed Session**

There are no Closed Session items scheduled.

**11. Adjournment**

The next regularly scheduled meeting of this Committee will be held at **9:00 a.m. on Monday, January 3, 2022**, at the Orange County Transportation Authority Headquarters, Conference Room 07, 550 South Main Street, Orange, California.