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## **BOARD AGENDA**

Orange County Transportation Authority Board Meeting  
Orange County Transportation Authority Headquarters  
Board Room - Conference Room 07-08  
550 South Main Street  
Orange, California  
**Monday, February 8, 2021 at 9:00 a.m.**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

### **Agenda Descriptions**

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

### **Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

### **Guidance for Public Access to the Board of Directors/Committee Meeting**

On March 12, 2020 and March 18, 2020, Governor Gavin Newsom enacted Executive Orders N-25-20 and N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public to promote social distancing due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19).

In accordance with Executive Order N-29-20, and in order to ensure the safety of the Orange County Transportation Authority (OCTA) Board of Directors (Board) and staff and for the purposes of limiting the risk of COVID-19, in person public participation at public meetings of the OCTA will not be allowed during the time period covered by the above referenced Executive Orders.



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## **BOARD AGENDA**

### **Guidance for Public Access to the Board of Directors/Committee Meeting (Continued)**

Instead, members of the public can listen to AUDIO live streaming of the Board and Committee meetings by clicking the below link:

<http://www.octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>

Public comments may be submitted for the upcoming Board and Committee meetings by emailing them to [ClerkOffice@octa.net](mailto:ClerkOffice@octa.net).

If you wish to comment on a specific agenda Item, please identify the Item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

In order to ensure that staff has the ability to provide comments to the Board Members in a timely manner, please submit your public comments **30 minutes prior to the start time of the Board and Committee meeting date.**



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## **BOARD AGENDA**

### **Call to Order**

### **Roll Call**

### **Invocation**

Director Delgleize

### **Pledge of Allegiance**

Director Hernandez

### **Special Calendar**

## **Orange County Local Transportation Authority Special Calendar Matters**

- 1. Adopt Resolutions of Necessity for the State Route 55 Improvement Project Between Interstate 405 and Interstate 5**  
Joe Gallardo/James G. Beil

#### **Overview**

The Orange County Transportation Authority is implementing the State Route 55 Improvement Project between Interstate 405 and Interstate 5. The project requires acquisition of property rights from public and private parties adjacent to the existing freeway and city streets. On September 11, 2017, the Board of Directors approved acquiring right-of-way for this project. At this time, staff has been unable to reach an agreement to purchase required property rights from the subject properties. It is now necessary for the Board of Directors to exercise its power of eminent domain by adopting resolutions of necessity in order to acquire these necessary property rights in time to make the properties available to meet the project delivery and construction schedules.

#### **Recommendation**

Adopt Resolutions of Necessity Nos. 2021-003, 2021-004, 2021-005, and 2021-006, and authorize and direct General Counsel to prepare, commence, and prosecute a proceeding in eminent domain for the purpose of acquiring necessary right-of-way and real property interests for the for the State Route 55 Improvement Project between Interstate 405 and Interstate 5.



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**BOARD AGENDA****Orange County Transportation Authority Special Calendar Matters****2. Presentation of Resolutions of Appreciation for Employees of the Year for 2020**

The Chief Executive Officer will present the Orange County Transportation Authority Employees of the Year for 2020.

**Consent Calendar (Items 3 through 14)**

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

**Orange County Transportation Authority Consent Calendar Matters****3. Approval of Minutes**

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of January 25, 2021.

**4. Comprehensive Transportation Funding Program, Oversight and Reporting Controls, Internal Audit Report No. 20-512**  
Gabriel Tang/Janet Sutter**Overview**

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of oversight and reporting controls related to the Comprehensive Transportation Funding Program. Based on the audit, oversight and reporting controls are adequate; however, one recommendation has been made to ensure that all performance requirements of community-based transit circulator projects are incorporated into local agency agreements and monitored for compliance to standards.

**Recommendation**

Direct staff to implement one recommendation provided in Comprehensive Transportation Funding Program, Oversight and Reporting Controls, Internal Audit Report No. 20-512.



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**BOARD AGENDA**

**5. Coronavirus Update**  
Darrell E. Johnson

**Overview**

The Orange County Transportation Authority continues to take proactive measures in response to the impacts of the coronavirus pandemic in relation to transportation services, programs, and projects. The response efforts are centered around agency core values, helping to ensure the health and safety of the public and employees while continuing to provide essential transportation services and deliver critical infrastructure improvements. An overview and update on these efforts is presented.

**Recommendation**

Receive and file as an information item.

**6. Recruitment for Public Member Appointment**  
Andrea West/Jennifer L. Bergener

**Overview**

In accordance with Public Utilities Code Section 130052(c), members of the Orange County Transportation Authority Board of Directors, representing cities and the County of Orange, appoint two public members to the Orange County Transportation Authority Board of Directors. Direction is requested to guide the recruitment and selection process for filling the current public member vacancy for a four-year term.

**Recommendation**

Direct the Chief Executive Officer to follow the past Board of Directors' process when there is a public member vacancy to include publicly noticing the vacancy and announce the recruitment of a public member to serve on the Orange County Transportation Authority Board of Directors through media outlets, notifications to cities, community organizations, and to the County of Orange.



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**BOARD AGENDA****7. Fiscal Year 2020-21 Proposed Budget Amendment**

Victor Velasquez/Andrew Oftelie

**Overview**

Staff proposes a budget amendment to update the Orange County Transportation Authority's Fiscal Year 2020-21 Approved Budget. This amendment better aligns the budget with anticipated revenue and expenditures through the balance of the fiscal year by reducing bus program revenues and expenditures based on reduced service levels, increasing the Express Lanes Expense budget, and adjusting the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Deputy Managing Director from salary grade V to salary grade X.

**Recommendations**

- A. Amend the Orange County Transportation Authority's Fiscal Year 2020-21 approved budget increasing the revenue and expense budget in the amount of approximately \$4.7 million to accommodate updated budget assumptions for both revenue and expense items.
- B. Amend the Orange County Transportation Authority's Fiscal Year 2020-21 Personnel and Salary Resolution and budget to adjust the Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency Deputy Managing Director position from a salary grade V to a salary grade X.

**8. Second Quarter Fiscal Year 2020-21 Procurement Status Report**

Pia Veesapen/Andrew Oftelie

**Overview**

The second quarter procurement status report summarizes the procurement activities for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from October 1 through December 31, 2020, that was approved by the Board of Directors during this period. The second quarter procurement status report also projects future procurement activity for the third quarter as identified in the fiscal year 2020-21 budget.



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**BOARD AGENDA****8. (Continued)****Recommendation**

Receive and file as an information item.

**9. Orange County Transportation Authority Investment and Debt Programs Report - December 2020**

Robert Davis/Andrew Oftelie

**Overview**

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending December 31, 2020. The report has been reviewed and is consistent with the investment practices contained in the Investment Policy.

**Recommendation**

Receive and file as an information item.

**Orange County Local Transportation Authority Consent Calendar Matters****10. Capital Programs Division - Second Quarter Fiscal Year 2020-21 Capital Action Plan Performance Metrics**

James G. Beil

**Overview**

Staff has prepared a quarterly progress report on capital project delivery for the period of October 2020 through December 2020 for review by the Orange County Transportation Authority Board of Directors. This report highlights the Capital Action Plan for project delivery, which is used as a performance metric to assess delivery progress on highway, transit, and rail projects.



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**BOARD AGENDA****10. (Continued)****Recommendation**

Receive and file as an information item.

**11. Amendment to Agreement for Program Management Consultant Services for Highway Programs**

Rose Casey/James G. Beil

**Overview**

On April 11, 2016, the Orange County Transportation Authority Board of Directors approved an agreement with Mott MacDonald, LLC (formerly known as Hatch Mott MacDonald, LLC) to provide program management consultant services for the Highway Programs Department, for a term of five years, with one, two-year option term. An amendment to the existing agreement to exercise the two-year option term is requested for continued program management consultant services.

**Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 11 to Agreement No. C-5-3767 between the Orange County Transportation Authority and Mott MacDonald, LLC, to exercise the two-year option term for program management consultant services for the Highway Programs Department, in the amount of \$14,900,000, and extend the term of the agreement through August 23, 2023. This will increase the maximum obligation of the agreement to a total contract value of \$39,680,661.

**12. Capital Programming Update**

Ben Ku/Kia Mortazavi

**Overview**

The Orange County Transportation Authority uses various funding sources to implement planning efforts, capital projects, and transit operations. Project costs can vary from the programmed amount, which may require funding revisions and Board of Directors' approval to meet funding requirements. Board of Directors' authorization is required to provide funding for new and ongoing projects as further described herein.





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**BOARD AGENDA****12. (Continued)****Recommendations**

- A. Authorize the use of \$10.579 million in Measure M2 funds for the Interstate 5 improvements from Interstate 405 to Yale Avenue (Segment 1).
- B. Authorize the use of \$3.240 million in Highway Infrastructure Program funds for the State Route 57 Improvement Project from Orangewood Avenue to Katella Avenue.
- C. Authorize the use of \$4.766 million in Federal Surface Transportation Block Grant or Congestion Mitigation and Air Quality Improvement funds for the following transit projects:
  - \$4.500 million in Congestion Mitigation and Air Quality Improvement funds for the rideshare and vanpool programs.
  - \$0.266 million in Surface Transportation Block Grant funds for the Orange County Mobility Hub Strategy.
- D. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program and execute or amend all necessary agreements to facilitate the above actions.

**13. Award of Agreement for Regional Modeling Traffic Operations On-Call Support Staffing**

Alicia Yang/Kia Mortazavi

**Overview**

On October 6, 2020, the Orange County Transportation Authority released a request for proposals for on-call support staffing services for the Regional Modeling Traffic Operations section. One proposal was received and evaluated in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to execute an agreement for these services.



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**BOARD AGENDA****13. (Continued)****Recommendations**

- A. Approve the selection of W.G. Zimmerman Engineering, Inc., as the firm to provide on-call support staffing services for the Regional Modeling Traffic Operations section.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2608 between the Orange County Transportation Authority and W.G. Zimmerman Engineering, Inc., in the amount of \$400,000, for a two-year initial term with two, two-year option terms.

**14. Measure M2 Environmental Cleanup Program - Project X Tier 1 Grant Program Call for Projects**

Alfonso Hernandez/Kia Mortazavi

**Overview**

The Measure M2 Environmental Cleanup Program provides grants for projects that protect Orange County waterways and beaches from roadway runoff. Staff has updated the program implementation guidelines and is seeking authorization to release the next Environmental Cleanup Program Tier 1 call for projects.

**Recommendations**

- A. Approve the proposed revisions to the Comprehensive Transportation Funding Programs Guidelines for the Environmental Cleanup Program Tier 1 Program.
- B. Authorize staff to issue the fiscal year 2021 Environmental Cleanup Program Tier 1 call for projects.



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## **BOARD AGENDA**

### **Regular Calendar**

#### **Orange County Transportation Authority Regular Calendar Matters**

**15. South Orange County Multimodal Transportation Study Update**

Warren Whiteaker/Kia Mortazavi

##### **Overview**

The Orange County Transportation Authority is conducting a long-range multimodal transportation study for the south Orange County area. Objectives of the study are to document transportation issues and opportunities, engage with key stakeholders, partner agencies, and the public to identify potential long-term multimodal solutions. A status report on the study is provided for Board of Directors' consideration.

##### **Recommendation**

Receive and file as an information item.

### **Discussion Items**

**16. Public Comments**

**17. Chief Executive Officer's Report**

**18. Directors' Reports**

**19. Closed Session**

There are no Closed Sessions scheduled.

**20. Adjournment**

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, February 22, 2021**, at the Orange County Transportation Authority Headquarters, Board Room - Conference Room 07-08, 550 South Main Street, Orange, California.