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## **BOARD AGENDA**

Orange County Transportation Authority Board Meeting  
Orange County Transportation Authority Headquarters  
Board Room - Conference Room 07-08  
550 South Main Street  
Orange, California  
**Monday, November 9, 2020 at 9:00 a.m.**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

### **Agenda Descriptions**

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

### **Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

### **Guidance for Public Access to the Board of Directors/Committee Meeting**

On March 12, 2020 and March 18, 2020, Governor Gavin Newsom enacted Executive Orders N-25-20 and N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public to promote social distancing due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19).

In accordance with Executive Order N-29-20, and in order to ensure the safety of the Orange County Transportation Authority (OCTA) Board of Directors (Board) and staff and for the purposes of limiting the risk of COVID-19, in person public participation at public meetings of the OCTA will not be allowed during the time period covered by the above referenced Executive Orders.



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## **BOARD AGENDA**

### **Guidance for Public Access to the Board of Directors/Committee Meeting (Continued)**

Instead, members of the public can listen to AUDIO live streaming of the Board and Committee meetings by clicking the below link:

<http://www.octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>

Public comments may be submitted for the upcoming Board and Committee meetings by emailing them to [boardofdirectors@octa.net](mailto:boardofdirectors@octa.net).

If you wish to comment on a specific agenda Item, please identify the Item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

In order to ensure that staff has the ability to provide comments to the Board Members in a timely manner, please submit your public comments 30 minutes prior to the start time of the Board and Committee meeting date.



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## **BOARD AGENDA**

### **Call to Order**

### **Roll Call**

### **Invocation**

Director Steel

### **Pledge of Allegiance**

Director Pulido

### **Special Calendar**

There are no Special Calendar matters.

### **Consent Calendar (Items 1 through 13)**

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

### **Orange County Transportation Authority Consent Calendar Matters**

#### **1. Approval of Minutes**

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of October 26, 2020.

#### **2. Employee Separations, Internal Audit Report No. 21-501**

Serena Ng/Janet Sutter

##### **Overview**

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of employee separations. Based on the audit, internal controls related to employee separations have been established and controls to ensure accurate final payroll processing are adequate. However, the Internal Audit Department recommends improvements in the employee off-boarding process, more consistent stale account reviews of system user access, and improved documentation and communication of employee exit survey results.



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**BOARD AGENDA****2. (Continued)****Recommendation**

Direct staff to implement the recommendations provided in Employee Separations, Internal Audit Report No. 21-501.

**3. Coronavirus Update**

Darrell E. Johnson

**Overview**

The Orange County Transportation Authority continues to take proactive measures in response to the impacts of the coronavirus pandemic in relation to transportation services, programs, and projects. The response efforts are centered around agency core values, helping to ensure the health and safety of the public and employees while continuing to provide essential transportation services and deliver critical infrastructure improvements. An overview and update on these efforts is presented.

**Recommendation**

Receive and file as an information item.

**4. Orange County Transportation Authority Investment and Debt Programs Report - September 2020**

Robert Davis/Andrew Oftelie

**Overview**

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending September 30, 2020. The report has been reviewed and is consistent with the investment practices contained in the Investment Policy.

**Recommendation**

Receive and file as an information item.



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**BOARD AGENDA**

5. **Update on the Loan Agreements with the Cities of Anaheim, Buena Park, Placentia, and the West Orange County Water Board**  
Sam Kaur/Andrew Oftelie

**Overview**

The Orange County Transportation Authority Board of Directors authorized loan agreements with the cities of Anaheim, Buena Park, Placentia, and the West Orange County Water Board. This report provides the annual update on the status of each of these agreements as requested by the Board of Directors.

**Recommendation**

Receive and file as an information item.

6. **Orange County Transportation Authority Code of Conduct**  
Karen DeCrescenzo/Maggie McJilton

**Overview**

As required by the Federal Transit Administration and organizational best practices, the Orange County Transportation Authority maintains a written code of conduct to provide direction to officers, employees, agents, and members of the Board of Directors on appropriate and professional behavior in the conduct of Orange County Transportation Authority business.

**Recommendation**

Receive and file as an information item.

7. **Active Transportation Program Biannual Update**  
Peter Sotherland/Kia Mortazavi

**Overview**

The Orange County Transportation Authority coordinates regional active transportation efforts in Orange County. An update on recent and upcoming activities is provided for review.

**Recommendation**

Receive and file as an information item.



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**BOARD AGENDA**

**8. Regional Planning Update**  
Warren Whiteaker/Kia Mortazavi

**Overview**

Regional planning updates are provided regularly to highlight transportation planning issues impacting the Orange County Transportation Authority and the Southern California region. This update focuses on the Southern California Association of Governments' 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy and the state's California Transportation Plan 2050.

**Recommendation**

Receive and file as an information item.

**Orange County Local Transportation Authority Consent Calendar Matters**

**9. Consultant Selection for the Preparation of Plans, Specifications, and Estimates for the Interstate 5 Widening Project Between Yale Avenue and State Route 55**  
Niall Barrett/James G. Beil

**Overview**

On June 22, 2020, the Orange County Transportation Authority Board of Directors approved the release of a request for proposals for the preparation of plans, specifications, and estimates for the Interstate 5 Widening Project between Yale Avenue and State Route 55. Board of Directors' approval is requested for the selection of a firm to perform the required work.

**Recommendations**

- A. Approve the selection of TranSystems Corporation as the firm to prepare the plans, specifications, and estimates for the Interstate 5 Widening Project between Yale Avenue and State Route 55.



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**BOARD AGENDA****9. (Continued)**

- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2371 between the Orange County Transportation Authority and TranSystems Corporation for the preparation of plans, specifications, and estimates for the Interstate 5 Widening Project between Yale Avenue and State Route 55.

**10. Capital Programs Division - First Quarter Fiscal Year 2020-21  
Capital Action Plan Performance Metrics Report**

James G. Beil

**Overview**

Staff has prepared a quarterly progress report on capital project delivery for the period of July 2020 through September 2021 for review by the Orange County Transportation Authority Board of Directors. This report highlights the Capital Action Plan for project delivery, which is used as a performance metric to assess delivery progress on highway, transit, and rail projects.

**Recommendation**

Receive and file as an information item.

**11. Agreement for Measure M2 Environmental Mitigation Program Interim  
Biological Preserve Monitoring**

Lesley Hill/Kia Mortazavi

**Overview**

Consultant services are needed to provide biological monitoring of the conservation lands acquired through the Orange County Transportation Authority's Measure M2 Environmental Mitigation Program. Board of Directors' approval is requested to execute an agreement to perform the required work.



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**BOARD AGENDA****11. (Continued)****Recommendations**

- A. Approve the selection of Glenn Lukos Associates, Inc., as the firm to provide biological monitoring of the Orange County Transportation Authority's acquired conservation lands.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2479 between the Orange County Transportation Authority and Glenn Lukos Associates, Inc., in the amount of \$350,000, to provide biological monitoring of the Orange County Transportation Authority's acquired conservation lands for a three-year term.

**12. Consultant Selection for Traffic and Intelligent Transportation Systems Engineering Services for the Warner Avenue Regional Traffic Signal Synchronization Program Project**

Amy Tran/Kia Mortazavi

**Overview**

On May 11, 2020, the Orange County Transportation Authority Board of Directors approved the release of a request for proposals for a consultant to provide traffic and intelligent transportation systems engineering services for the Warner Avenue Regional Traffic Signal Synchronization Program Project. Board of Directors' approval is requested for the selection of the firm to perform the required work.

**Recommendations**

- A. Approve the selection of Iteris, Inc., as the firm to provide traffic and intelligent transportation systems engineering services for the Warner Avenue Regional Traffic Signal Synchronization Program Project.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2020 between the Orange County Transportation Authority and Iteris Inc., to provide traffic and intelligent transportation systems engineering services for the Warner Avenue Regional Traffic Signal Synchronization Program Project.





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**BOARD AGENDA****Orange County Service Authority For Freeway Emergencies  
Consent Calendar Matters****13. Service Authority for Freeway Emergencies Call Box Upgrade and  
Reduction Plan**

Patrick Sampson/Jennifer L. Bergener

**Overview**

The Orange County Service Authority for Freeway Emergencies assists motorists and mitigates traffic congestion through its Freeway Call Box, 511 Motorist Assistance and Traveler Information, and Freeway Service Patrol programs. Staff is requesting Board of Directors' approval to reduce the number of freeway call boxes while performing a required equipment upgrade.

**Recommendation**

Authorize staff to reduce the number of freeway call boxes operated by the Orange County Service Authority for Freeway Emergencies as part of a required call box radio upgrade.

**Regular Calendar****Orange County Transit District Regular Calendar Matters****14. Agreement for the Procurement of 40-Foot Plug-In Battery-Electric  
Buses**

Dayle Withers/Jennifer L. Bergener

**Overview**

On April 27, 2020, the Orange County Transportation Authority Board of Directors approved the release of a request for quotes for the purchase of up to ten, 40-foot plug-in battery-electric buses. As a result, quotes from qualified vendors under the California Statewide Contract for Zero-Emission Transit Buses issued by the California Department of General Services have been evaluated. Board of Directors' approval is requested to award an agreement for the purchase of these buses.



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**BOARD AGENDA****14. (Continued)****Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2165 between the Orange County Transportation Authority and New Flyer of America, Inc., in the amount of \$10,373,230, for the purchase of up to ten 40-foot plug-in battery-electric buses.

**Orange County Transportation Authority Regular Calendar Matters****15. Amendments to the Master Plan of Arterial Highways**

Stephanie Chhan/Kia Mortazavi

**Overview**

The Orange County Transportation Authority administers the Master Plan of Arterial Highways, including the review and approval of amendments requested by local agencies. The City of Santa Ana has requested multiple amendments to the Master Plan of Arterial Highways. These amendments are subject to approval by the Board of Directors and are recommended to be contingent on an executed memorandum of understanding to address potential impacts. A status update on the active Master Plan of Arterial Highways amendments is also provided.

**Recommendations**

- A. Authorize the Chief Executive Officer, or his designee, to negotiate and execute a final memorandum of understanding specifying roles and responsibilities for implementation of proposed actions related to the Master Plan of Arterial Highways amendment request. Participating agencies include the cities of Fountain Valley, Santa Ana, Tustin, and the Orange County Transportation Authority.
- B. Conditionally approve the following amendment to the Master Plan of Arterial Highways to:
  - 1. Reclassify the following streets from a secondary (four-lane, undivided) arterial to a divided collector (two-lane divided):



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**BOARD AGENDA****15. (Continued)**

- i. Cambridge Street between Fairhaven Avenue and State Route 22.
- ii. Santa Clara Avenue between Grand Avenue and Tustin Avenue.
- iii. Broadway Street between 1st Street and 17th Street.
- iv. Penn Way between Interstate 5 southbound on/off-ramps and Washington Avenue.
- v. Santiago Avenue between Washington Avenue and 6th Street.
- vi. Standard Avenue between 6th Street and Warner Avenue.
- vii. Civic Center Drive between Fairview Street and Bristol Street.
- viii. **\*Hazard Avenue between Euclid Street and Harbor Boulevard.**  
**\*Excluded: See "Committee Transmittal" for details.**
- ix. Raitt Street between Segerstrom Avenue and Santa Ana Boulevard.
- x. McFadden Avenue between Harbor Boulevard and Grand Avenue.
- xi. Flower Street between Warner Avenue and First Street.
- xii. Halladay Avenue between Warner Avenue and Dyer Road.
- xiii. Chestnut Avenue between Standard Avenue and Grand Avenue.



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**BOARD AGENDA****15. (Continued)**

2. Reclassify Civic Center Drive between French Street and Santiago Street, from a secondary (four-lane, undivided) arterial to a collector (two-lane, undivided) arterial.
3. Reclassify 1st Street between Bristol Street and Tustin Avenue, from a major (six-lane, divided) to a primary (four-lane, divided) arterial.
4. Reclassify Chestnut Avenue between Grand Avenue the eastern city limit, from a primary (four-lane, divided) to a divided collector (two-lane, divided) arterial.
5. Remove the following facilities from the Master Plan of Arterial Highways:
  - i. Flower Street between 17th Street and its northern terminus.
  - ii. Logan Street between Stafford Street and Santa Ana Boulevard.
  - iii. Stafford Street between proposed Logan Street and Santiago Street.

The proposed amendment will become final contingent upon the Orange County Transportation Authority (1) fully executing a final memorandum of understanding with the cities of Fountain Valley, Santa Ana, and Tustin, and (2) receiving documentation that the City of Santa Ana has complied with the requirements of the California Environmental Quality Act and have amended their general plan.

If the original proposed Master Plan of Arterial Highways amendment is modified as a result of the California Environmental Quality Act and/or general plan amendment process, the modified Master Plan of Arterial Highways amendment shall be returned to the Orange County Transportation Authority Board of Directors for consideration and action.



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**BOARD AGENDA****15. (Continued)**

- C. Conditionally approve the amendment to the Master Plan for Arterial Highways for Fairhaven Avenue between Grand Avenue to Tustin Avenue from a secondary (four-lane, undivided) arterial to a divided collector (two-lane, divided) arterial. The proposed amendment will become final contingent upon the Orange County Transportation Authority receiving documentation that the cities of Santa Ana and Orange have complied with the requirements of the California Environmental Quality Act and have amended their respective general plans.

If the cities of Santa Ana and Orange do not update their respective general plans within three years to reflect the Master Plan of Arterial Highway amendment, the contingent amendment will expire, but can be returned to the Orange County Transportation Authority Board of Directors for reconsideration and action.

If the original proposed Master Plan of Arterial Highways amendment is modified as a result of the California Environmental Quality Act and/or general plan amendment process, the modified Master Plan of Arterial Highways amendment shall be returned to the Orange County Transportation Authority Board of Directors for consideration and action.

- D. Direct the Executive Director of Planning, or his designee, to file a Notice of Exemption from the California Environmental Quality Act in support of the Master Plan of Arterial Highways amendment.
- E. Receive and file a status report on the active Master Plan of Arterial Highways amendments.



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**BOARD AGENDA****Orange County Local Transportation Authority Regular Calendar Matters****16. Measure M2 Next 10 Delivery Plan: Market Conditions Key Indicators Analysis and Forecast**

Francesca Ching/Kia Mortazavi

**Overview**

At the request of the Board of Directors, the Orange County Transportation Authority monitors construction market conditions. Annually, a report on Market Conditions Key Indicators Analysis and Forecast is presented to the Board of Directors to provide insight into potential project delivery cost drivers that could affect the Measure M2 Next 10 Delivery Plan. An updated forecast has been prepared. A presentation on the results of this effort is provided.

**Recommendation**

Continue to monitor market conditions key indicators and their effects on the Next 10 Delivery Plan and provide updates to the Board of Directors as appropriate.

**Discussion Items****17. 2020 Board of Directors and Chief Executive Officer Initiatives and Action Plan - Third Quarter Progress Report**

Darrell E. Johnson

On January 27, 2020, the Orange County Transportation Authority's Board of Directors and the Chief Executive Officer identified a set of priority goals and a supporting Action Plan. Quarterly progress reports are prepared sharing activities and accomplishments. This report summarizes the third quarter activities of calendar year, July through September 2020, and includes the revised Action Plan.



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**BOARD AGENDA**

- 18. **Public Comments**
- 19. **Chief Executive Officer's Report**
- 20. **Directors' Reports**
- 21. **Closed Session**

There are no Closed Sessions scheduled.

- 22. **Adjournment**

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, November 23, 2020**, at the Orange County Transportation Authority Headquarters, Board Room - Conference Room 07-08, 550 South Main Street, Orange, California.