



BOARD AGENDA

Orange County Transportation Authority Board Meeting
Orange County Transportation Authority Headquarters
Board Room - Conference Room 07-08
550 South Main Street
Orange, California
Monday, April 27, 2020 at 9:00 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Guidance for Public Access to the Board of Directors Meeting

On March 12, 2020 and March 18, 2020, Governor Gavin Newsom enacted Executive Orders N-25-20 and N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public to promote social distancing due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19).

In accordance with Executive Order N-29-20, and in order to ensure the safety of the Orange County Transportation Authority (OCTA) Board of Directors (Board) and staff and for the purposes of limiting the risk of COVID-19, in-person public participation at public meetings of the OCTA will not be allowed during the time period covered by the above-referenced Executive Orders.



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Guidance for Public Access to the Board of Directors Meeting (continued)

Instead, members of the public can listen to AUDIO live streaming of the Board and Committee meetings by clicking the below link:

<http://www.octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>

Public comments may be submitted for the upcoming Board and Committee meetings by emailing them to boardofdirectors@octa.net

If you wish to comment on a specific agenda Item, please identify the Item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

In order to ensure that staff has the ability to provide comments to the Board Members in a timely manner, please submit your public comments 30 minutes prior to the start time of the Board and Committee meeting date.



BOARD AGENDA

Call to Order

Roll Call

Invocation

Director Davies

Pledge of Allegiance

Chairman Jones

Special Calendar

Orange County Transportation Authority Special Calendar Matters

1. Coronavirus (COVID-19) Update

Darrell E. Johnson

The Orange County Transportation Authority has been preparing for and is responding to the public health emergency caused by the coronavirus pandemic and closely monitoring the related transportation implications. Following the directions issued by Governor Gavin Newsom and County public implemented its Emergency Operations Plan and taken steps to ensure the health and safety of the public and Orange County Transportation Authority employees. An overview and update on these efforts are presented.

Consent Calendar (Items 2 through 17)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

2. Approval of Minutes

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of April 13, 2020.



BOARD AGENDA

3. Fiscal Year 2019-20 Internal Audit Plan, Third Quarter Update
Janet Sutter

Overview

The Orange County Transportation Authority Board of Directors adopted the Orange County Transportation Authority Internal Audit Department Fiscal Year 2019-20 Internal Audit Plan on August 12, 2019. This report provides an update for the third quarter of the fiscal year 2019-20.

Recommendation

Receive and file the Orange County Transportation Authority Internal Audit Department Fiscal Year 2019-20 Internal Audit Plan, Third Quarter Update.

4. Cooperative Agreement with the Riverside County Transportation Commission for the State Route 91 Corridor Operations Project
Kirk Avila/Darrell E. Johnson

Overview

The Orange County Transportation Authority proposes to enter into a cooperative agreement with the Riverside County Transportation Commission to define the roles, responsibilities, and funding obligations for the construction of the State Route 91 Corridor Operations Project between the Green River on-ramp and southbound State Route 241 toll road.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Cooperative Agreement No. C-0-2227, to define roles and responsibilities between the Orange County Transportation Authority and the Riverside County Transportation Commission, in the amount of \$15,000,000, for the construction of the State Route 91 Corridor Operations Project between the Green River on-ramp and southbound State Route 241 toll road.



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5. Amendment to Agreement for Bus Advertising Revenue Program Jennifer O'Connor/Maggie McJilton

Overview

On June 22, 2015, the Orange County Transportation Authority's Board of Directors approved an agreement with Outfront Media Group, LLC, to sell, place, and maintain advertisements on its bus vehicles. Due to the current coronavirus pandemic, which has resulted in a significant decrease in the Orange County Transportation Authority's operating bus fleet size and has also created a substantial decrease in advertising sales revenue, Outfront Media Group, LLC, is requesting to amend the payment terms of the contract to be solely based on a revenue-sharing arrangement, eliminating the minimum annual guarantee for the remainder of the first option term.

Recommendation

Authorize the Chief Executive Officer to execute Amendment No. 2 to Agreement No. C-5-3076 between the Orange County Transportation Authority and Outfront Media Group, LLC, to eliminate the annual minimum guarantee and adopt a payment term based solely on a revenue-sharing arrangement for the remainder of the first option term beginning April 1, 2020 through August 31, 2020.

6. Third Quarter Fiscal Year 2019-20 Procurement Status Report Virginia Abadessa/Andrew Oftelie

Overview

The third quarter procurement status report summarizes the procurement activities for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from January 1 through March 31, 2020, that were approved by the Board of Directors during this period. The third quarter procurement status report also projects future procurement activity for the fourth quarter as identified in the fiscal year 2019-20 budget.

Recommendation

Receive and file as an information item.



BOARD AGENDA

7. Approval of the Fiscal Year 2020-21 Local Transportation Fund Claim for Laguna Beach Public Transportation Services

Sam Kaur/Andrew Oftelie

Overview

The Laguna Beach Municipal Transit Lines, a department within the City of Laguna Beach, is eligible to receive funding from the Local Transportation Fund in Orange County for providing public transportation services throughout the city. To receive the funds, the Laguna Beach Municipal Transit Lines must file a claim against the Local Transportation Fund with the Orange County Transportation Authority.

Recommendations

- A. Approve the Laguna Beach Municipal Transit Lines Fiscal Year 2020-21 Local Transportation Fund Claim for public transportation services in the amount of \$1,205,587.
- B. Authorize the Chief Executive Officer of the Orange County Transportation Authority to issue allocation/disbursement instructions to the Orange County Auditor-Controller in the amount of the claim.

8. First Quarter 2020 Investment and Debt Report

Robert Davis/Andrew Oftelie

Overview

The California Government Code requires the Orange County Transportation Authority Treasurer to submit a quarterly investment report detailing the investment activity for the period. This investment report covers the first quarter of 2020, January through March, and includes a discussion of the Orange County Transportation Authority's debt portfolio.

Recommendation

Receive and file the Quarterly Debt and Investment Report prepared by the Treasurer as an information item.



BOARD AGENDA

9. State Legislative Status Report

Alexis Leicht/Lance M. Larson

Overview

An update is provided on the state's response to the coronavirus pandemic. An OPPOSE position is recommended on two bills related to creating a new construction authority to extend the Gold Line into San Bernardino County. An OPPOSE UNLESS AMENDED position is recommended on a bill that would add vehicle miles traveled reduction requirements to the transportation planning process.

Recommendations

- A. Adopt an OPPOSE position on AB 2011 (Holden, D-Pasadena) and on SB 1390 (Portantino, D-Glendale), which would each create a new construction authority to extend the Gold Line from the City of Montclair to the Ontario International Airport.
- B. Adopt an OPPOSE UNLESS AMENDED position on SB 1363 (Allen, D-Santa Monica), which would require metropolitan planning organizations to meet vehicle miles traveled reduction targets as part of the regional transportation plan.

10. Federal Legislative Status Report

Dustin J. Sifford/Lance M. Larson

Overview

Updates are provided on the federal response to the coronavirus pandemic as well as a rulemaking on fuel-efficiency standards.

Recommendation

Receive and file as an information item.



BOARD AGENDA

11. Approval to Release Request for Proposals for Claims Administration Services of the Self-Insured Workers' Compensation Program

Al Gorski/Maggie McJilton

Overview

Staff has developed a request for proposals to initiate the competitive procurement process to select a firm for the purpose of providing claims administration service for the Orange County Transportation Authority Self-Insured Workers' Compensation Program.

Recommendations

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 0-2202 to provide claims administration services for the Orange County Transportation Authority's Self-Insured Workers' Compensation Program.
- B. Approve the release of Request for Proposals 0-2202 to select a firm to provide claims administrative services for a five-year term.

Orange County Transit District Consent Calendar Matters

12. Approval of the Fiscal Year 2020-21 Local Transportation Fund Claim for Public Transportation and Community Transit Services

Sam Kaur/Andrew Oftelie

Overview

The Orange County Transit District is eligible to receive funding from the Local Transportation Fund for providing public transportation and community transit services throughout Orange County. To receive the funds, the Orange County Transit District must file a claim against the Local Transportation Fund with the Orange County Transportation Authority.



BOARD AGENDA

12. (Continued)

Recommendations

- A. Approve the Orange County Transit District Fiscal Year 2020-21 Local Transportation Fund Claim for public transportation services in the amount of \$165,118,625, and for community transit services in the amount of \$8,753,906, for a total claim amount of \$173,872,531.
- B. Authorize the Chief Executive Officer to issue allocation/disbursement instructions to the Orange County Auditor-Controller in the full amount of the claims.

13. Approval to Release Request for Quotes for the Procurement of Ten 40-Foot Plug-In Battery-Electric Buses

Cliff Thorne/Jennifer L. Bergener

Overview

The California Air Resources Board passed the Innovative Clean Transit Rule in 2018 requiring transit agencies to transition their bus fleets to 100 percent zero-emission buses by year 2040. The Orange County Transportation Authority intends to pilot ten 40-foot plug-in battery-electric buses in addition to the existing pilot of 10 hydrogen fuel-cell electric buses to help guide further procurements that comply with the new rule. A request for quotes has been developed to purchase buses through the California Statewide Contract for Zero-Emission Transit Buses issued by the California Department of General Services. Staff is seeking Board of Directors' approval to release the request for quotes.

Recommendation

Approve the release of Request for Quotes 0-2165 to purchase up to ten 40-foot plug-in battery-electric buses from qualified vendors under the California Statewide Contract for Zero-Emission Transit Buses issued by the California Department of General Services.



BOARD AGENDA

Orange County Local Transportation Authority Consent Calendar Matters

14. Orange County Local Transportation Authority Measure M2 Agreed-Upon Procedures Reports, Year Ended June 30, 2019

Janet Sutter

Overview

Crowe LLP, an independent accounting firm, has applied agreed-upon procedures related to Measure M2 Local Fair Share funds provided to nine cities and the County of Orange, and Senior Mobility Program funds provided to five cities, for the fiscal year ended June 30, 2019. Local Fair Share program reports include observations of ineligible maintenance of effort expenditures, misreporting of indirect cost charges, and misreporting of fund balance. Senior Mobility Program reports include observations relating to late submission of monthly reports, lack of evidence of competitive procurement of third-party vendors, missing contract provisions, and inadequate tracking of ineligible trips.

Recommendations

- A. Direct staff to monitor implementation of corrective actions proposed by the cities.
- B. Direct staff to review observations and develop recommendations, as appropriate, for Board of Directors' consideration related to the City of Anaheim's compliance with the Measure M2 Ordinance and Eligibility Guidelines.



BOARD AGENDA

15. Approval to Release Invitation for Bids for Metrolink Train Stations Platform Detectable Tiles Replacement and Painted Guidelines Restriping Project

Jason Lee/James G. Beil

Overview

The Orange County Transportation Authority is responsible for the ongoing maintenance of the operating railroad right of way for the Metrolink stations in Orange County. Aligned with that responsibility, the platform detectable tiles and painted guidelines at six Metrolink stations require replacement. Board of Directors' approval is requested to issue an invitation for bids for construction of this project.

Recommendation

Approve the release of Invitation for Bids 9-1787 for the Metrolink Train Stations Platform Detectable Tiles Replacement and Painted Guidelines Restriping Project.

16. Approval to Release Request for Proposals for Public Outreach for the State Route 55 Improvement Project

Calina North/Maggie McJilton

Overview

Staff is requesting Board of Directors' approval to release a request for proposals for public outreach consultant services for the State Route 55 Improvement Project between Interstate 405 and Interstate 5. These services are needed for community outreach efforts during the pre-construction and construction phases of the project. A draft request for proposals has been developed to initiate a competitive procurement process to retain a public outreach consultant.

Recommendations

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 0-2104 to provide public outreach consulting services for the State Route 55 Improvement Project between Interstate 405 and Interstate 5.



BOARD AGENDA

16. (Continued)

- B. Approve the release of Request for Proposals 0-2104 to select a firm to provide public outreach consulting services for the State Route 55 Improvement Project between Interstate 405 and Interstate 5 for a five-year initial term, with an option term of up to 36 months.

17. Amendment to Agreement for Public Outreach Services for the Interstate 5 Central County Improvements Project Between State Route 55 and State Route 57

Calina North/Maggie McJilton

Overview

On July 27, 2015, the Board of Directors approved an agreement with Hill International, Inc., to provide community outreach for the design, pre-construction, and construction phases of the Interstate 5 Central County Improvement Project from State Route 55 to State Route 57. The initial term for this agreement expires July 31, 2020. In order to continue services, an amendment to exercise the one-year option term is necessary.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-5-3207 between the Orange County Transportation Authority and Hill International, Inc., in the amount of \$100,340, to exercise the option term of the agreement to provide continued community outreach services, from August 1, 2020, to July 31, 2021, increasing the maximum obligation of the agreement to a total contract value of \$501,702.



BOARD AGENDA

Regular Calendar

Orange County Transportation Authority Regular Calendar Matters

- 18. Beach Boulevard Corridor Study Final Report**
Sam Sharvini/Kia Mortazavi

Overview

The Orange County Transportation Authority, in partnership with the California Department of Transportation and local agencies, have completed a corridor study for Beach Boulevard in February 2020. Study efforts, findings, and next steps are presented as information for the Board of Directors.

Recommendation

Receive and file as an information item.

Orange County Transit District Regular Calendar Matters

- 19. Award of Agreement for the Purchase of Paratransit Buses**
Dayle Withers/Jennifer L. Bergener

Overview

On December 9, 2019, the Orange County Transportation Authority Board of Directors, approved the release of a request for quotes for the purchase of up to 116, 22-foot gasoline-powered cutaway buses for the OC ACCESS paratransit service, with an option to purchase an additional ten 22-foot cutaway buses. As a result, quotes from qualified vendors under the California Association for Coordinated Transportation/Morongo Basin Transit Authority Purchasing Cooperative have been evaluated and approval is requested to award an agreement for the purchase of these buses.



BOARD AGENDA

19. (Continued)

Recommendations

- A. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1570 between the Orange County Transportation Authority and Creative Bus Sales, Inc., in the amount of \$14,953,419, for the purchase of up to 117, 22-foot gasoline-powered cutaway buses, with an option to purchase up to ten additional cutaway buses.
- B. Amend the Orange County Transportation Authority Fiscal Year 2019-20 Budget by \$241,459 to accommodate the final cost of 117, 22-foot gasoline-powered cutaway buses.

Discussion Items

20. Public Comments

21. Chief Executive Officer's Report

22. Directors' Reports

23. Closed Session

A Closed Session will be held as follows:

- A. Pursuant to Government Code Section 54956.9(a) - Conference with General Counsel - Existing Litigation; In Re Toll Roads Litigation, United States District Court, Central Division Case No. 8:16 CV 00262 AG.
- B. Pursuant to Government Code Section 54956.9(a) - Conference with General Counsel - Existing Litigation; Orange County Transportation Authority v. G.B Enterprises, et al., OCSC Case No. 30-2018-00978538.
- C. Pursuant to Government Code Section 54957.6 to discuss negotiations with Teamsters Local 952 regarding the coach operators. The lead negotiator for the Orange County Transportation Authority is Maggie McJilton, Executive Director of Human Resources and Organizational Development, and for Teamsters Local 952 designee.



BOARD AGENDA**24. Adjournment**

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, May 11, 2020**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.