



REVISED

BOARD AGENDA

Orange County Transportation Authority Board Meeting
Orange County Transportation Authority Headquarters
Board Room - Conference Room 07-08
550 South Main Street
Orange, California
Monday, March 23, 2020 at 9:00 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Comments on Agenda Items

Members of the public may address the Board of Directors (Board) regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Guidance for Public Access to the Board of Directors Meeting

On March 12, 2020 and March 18, 2020, Governor Gavin Newsom enacted Executed Orders N-25-20 and N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public to promote social distancing due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19).



BOARD AGENDA

Guidance for Public Access to the Board of Directors Meeting (continued)

In accordance with Executive Order N-29-20, and in order to ensure the safety of OCTA Board Members and staff and for the purposes of limiting the risk of COVID-19, in-person public participation at public meetings of the Orange County Transportation Authority will not be allowed during the time period covered by the above-referenced Executive Orders.

Instead, members of the public can listen to live streaming of the Board meeting by clicking the below link:

<http://octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>

Public comments may be submitted for the upcoming Board meeting by emailing them to boardofdirectors@octa.net, and the comments will be distributed to all of the Board of Directors. If you wish to comment on a specific agenda item please identify the item in your email. General public comments will be addressed during the general public comment item on the agenda. In order to ensure that staff has the ability to provide comments to the Board of Directors in a timely manner, please submit your comments by 8:30 a.m. on March 23, 2020.



BOARD AGENDA

Call to Order

Roll Call

Invocation

Director Sidhu

Pledge of Allegiance

Chairman Jones

Special Calendar

There are no Special Calendar Matters.

Consent Calendar (Items 1 through 13)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

1. Approval of Minutes

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of March 9, 2020.

2. Performance Audit of the Orange County Transportation Authority's Patch Management Program

Ricco Bonelli/Janet Sutter

Overview

On behalf of the Internal Audit Department, the firm BCA Watson Rice, LLP, has completed an audit of the Orange County Transportation Authority's Patch Management Program. The audit found that the Patch Management Program for the Windows operating environment complies with industry standards and best practices; however, the program should be expanded to address areas outside the Windows environment. The auditors identified five areas of improvement to further enhance the program.



BOARD AGENDA**2. (Continued)****Recommendation**

Direct staff to implement five recommendations provided in the performance audit of the Orange County Transportation Authority's Patch Management Program.

3. Low Carbon Transit Operations Program Recommendations for Fiscal Year 2019-20 Funds

Louis Zhao/Kia Mortazavi

Overview

Funding recommendations are presented for the Low Carbon Transit Operations Program for fiscal year 2019-20 funds that will promote transit ridership growth and reduce greenhouse gas emissions. This program is part of the state Cap-and-Trade Program.

Recommendations

- A. Approve Resolution No. 2020-002 authorizing the use of \$7,130,042 in fiscal year 2019-20 Low Carbon Transit Operations Program funding, and the use of \$7,111,592 in fiscal year 2018-19 funds for bus and commuter rail projects.
- B. Approve the use of \$812,976, currently programmed to Bravo! Main Street Operations for the Bravo! 529 Rapid Bus Service Start-Up and Operations Project.
- C. Approve the use of all unprogrammed Low Carbon Transit Operations Program interest from prior years through fiscal year 2019-20 for the Bravo! 529 Rapid Bus Service Start-up and Operations Project.
- D. Authorize staff to make all necessary amendments to the Federal Transportation Improvement Program, as well as execute any necessary agreements to facilitate the recommendations above.



BOARD AGENDA**Orange County Transit District Consent Calendar Matters****4. Agreement for Asphalt Pavement Replacement at the Fullerton Park and Ride**

George Olivo/James G. Beil

Overview

As part of the Orange County Transportation Authority Fiscal Year 2019-20 Budget, the Board of Directors approved asphalt pavement replacement at the Fullerton Park and Ride. Bids were received in accordance with the Orange County Transportation Authority's public works procurement procedures. Approval from the Board of Directors is requested to execute the agreement.

Recommendations

- A. Find PaveWest, Inc., the apparent low bidder, as non-responsive for failure to meet the federal requirement for Disadvantaged Business Enterprise participation.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1796 between the Orange County Transportation Authority and Onyx Paving Company, Inc., the lowest responsive, responsible bidder, in the amount of \$210,000, for asphalt pavement replacement at the Fullerton Park and Ride.

5. Selection of Consultants for On-Call Architectural and Engineering Design and Construction Support Services for Transit Facility Projects

Nhatran Phi Do/James G. Beil

Overview

On October 28, 2019, the Orange County Transportation Authority Board of Directors authorized the issuance of a request for proposals for consultants to provide on-call architectural and engineering design and construction support services for transit facility projects. Approval from the Board of Directors is requested for the selection of the firms to perform the required work.



BOARD AGENDA**5. (Continued)****Recommendations**

- A. Approve the selection of Stantec Architecture, Inc., Gannett Fleming, Inc., IBI Group, Dahl, Taylor and Associates, Inc., and IDS Group, Inc., as the firms to provide on-call architectural and engineering design and construction support services for transit facility projects.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1599 between the Orange County Transportation Authority and Stantec Architecture, Inc., to provide on-call architectural and engineering services for three years and one, two-year option term.
- C. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2111 between the Orange County Transportation Authority and Gannett Fleming, Inc., to provide on-call architectural and engineering services for three years and one, two-year option term.
- D. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2112 between the Orange County Transportation Authority and IBI Group, to provide on-call architectural and engineering services for three years and one, two-year option term.
- E. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2113 between the Orange County Transportation Authority and Dahl, Taylor and Associates, Inc., to provide on-call architectural and engineering services for three years and one, two-year option term.
- F. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2114 between the Orange County Transportation Authority and IDS Group, Inc., to provide on-call architectural and engineering services for three years and one, two-year option term.



BOARD AGENDA

6. Agreement for Installation of Monitoring Wells at Garden Grove Bus Base

George Olivo/James G. Beil

Overview

Monitoring wells are required to be installed at the Garden Grove Bus Base at the direction of the Regional Water Quality Control Board. Bids for construction of the monitoring wells were received in accordance with the Orange County Transportation Authority's public works procurement procedures. Approval from the Board of Directors is requested to execute the agreement.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1595 between the Orange County Transportation Authority and Core Probe International, Inc., the lowest responsive, responsible bidder, in the amount of \$91,000, for the installation of monitoring wells at the Garden Grove Bus Base.

7. Agreement for Replacement of Heating, Ventilation, and Air Conditioning Units at the Garden Grove Bus Base Maintenance Building

George Olivo/James G. Beil

Overview

As a part of the Orange County Transportation Authority's Fiscal Year 2019-20 Budget, the Board of Directors approved the replacement of heating, ventilation, and air conditioning units at the Garden Grove Bus Base maintenance building. Bids were received in accordance with the Orange County Transportation Authority's public works procurement procedures. Approval from the Board of Directors is requested to execute the agreement.



BOARD AGENDA**7. (Continued)****Recommendations**

- A. Find GM Climate Control, Inc., the apparent low bidder, as non-responsive for failure to meet the federal requirement for Disadvantaged Business Enterprise participation.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1696 between the Orange County Transportation Authority and Golden Gate Steel, Inc., doing business as Golden Gate Construction, the lowest responsive, responsible bidder, in the amount of \$254,250, for the replacement of heating, ventilation, and air conditioning units at the Garden Grove Bus Base maintenance building.

8. Local Transportation Fund Claims for Fiscal Year 2020-21

Sam Kaur/Andrew Oftelie

Overview

The Orange County Transit District is eligible to receive funding from the Local Transportation Fund for providing public transportation services throughout Orange County. In order to receive these funds, the Orange County Transit District, as the public transit and community transit services operator, must file claims with the Orange County Transportation Authority, the transportation planning agency for Orange County.

Recommendation

Adopt Orange County Transit District Resolution No. 2020-009 authorizing the filing of Local Transportation Fund claims in the amounts of \$165,118,625 to support public transportation and \$8,753,906 for community transit services.



BOARD AGENDA

9. Bus Operations Performance Measurements Report for the Second Quarter of Fiscal Year 2019-20

Johnny Dunning, Jr./Jennifer L. Bergener

Overview

The Orange County Transportation Authority operates fixed-route bus and demand-response paratransit service throughout Orange County and into neighboring counties. The established measures of performance for these services assess the safety, courtesy, reliability, and overall quality of the services. This report summarizes the year-to-date performance of these services through the second quarter of fiscal year 2019-20.

Recommendation

Receive and file as an information item.

10. Amendment to Agreement for Bus Cleaning and Environmental Control Services

Dayle Withers/Jennifer L. Bergener

Overview

On March 14, 2016, the Board of Directors approved an agreement with Gamboa Services, Inc., doing business as Corporate Image Maintenance, to provide bus cleaning and pesticide application services for a three-year initial term, with two one-year option terms. The first option term will expire on April 30, 2020. Staff is requesting approval to exercise the second option term.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-5-3680, between the Orange County Transportation Authority and Gamboa Services, Inc., doing business as Corporate Image Maintenance, in the amount of \$359,058, to exercise the second option term of the agreement from May 1, 2020 through April 30, 2021, for continued bus cleaning and pesticide application services. This will increase the maximum obligation of the agreement to a total contract value of \$1,426,318.



BOARD AGENDA**Orange County Local Transportation Authority Consent Calendar Matters**

11. **Orange County Local Transportation Authority Measure M2 Maintenance of Effort, Agreed-Upon Procedures Report, City of Santa Ana, Year Ended June 30, 2019**

Janet Sutter

Overview

Eide Bailly LLP, an independent accounting firm, has applied agreed-upon procedures related to Measure M2 Maintenance of Effort expenditures by the City of Santa Ana for the fiscal year ended June 30, 2019. Based on the audit, the City of Santa Ana spent sufficient funds to meet the required minimum expenditures as outlined in a settlement agreement between the City of Santa Ana and the Orange County Transportation Authority.

Recommendation

Direct staff to develop recommendation(s) for Board of Directors' action related to the status of the City of Santa Ana's Measure M2 eligibility.

12. **Orange County Local Transportation Authority Measure M2 Maintenance of Effort, Agreed-Upon Procedures Report, City of Stanton, Year Ended June 30, 2019**

Janet Sutter

Overview

Eide Bailly LLP, an independent accounting firm, has applied agreed-upon procedures related to Measure M2 Maintenance of Effort expenditures by the City of Stanton for the fiscal year ended June 30, 2019. Based on the audit, the City of Stanton spent sufficient funds to meet the required minimum expenditures as outlined in a settlement agreement between the City of Stanton and the Orange County Transportation Authority.

Recommendation

Direct staff to develop recommendation(s) for Board of Directors' action related to the status of the City of Stanton's Measure M2 eligibility.



BOARD AGENDA**13. Approval to Release Request for Proposals for On-Call Commercial Real Estate Brokerage Services**

Joe Gallardo/James G. Beil

Overview

The Orange County Transportation Authority has developed a request for proposals to initiate a competitive procurement process to retain a consultant for on-call commercial real estate brokerage services for leasing and disposition of anticipated excess land owned by the Orange County Transportation Authority. Staff is seeking Board of Directors' approval to release the request for proposals to select a firm to perform the required work.

Recommendations

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 0-2160 for selection of consultant services for on-call commercial real estate brokerage services.
- B. Approve the release of Request for Proposals 0-2160 for on-call commercial real estate brokerage services.

Regular Calendar**Orange County Transit District Regular Calendar Matter****14. Approval to Release Request for Proposals for the Procurement of 40-Foot Compressed Natural Gas-Powered Buses**

Dayle Withers/Jennifer L. Bergener

Overview

The Orange County Transportation Authority operates a fleet of 462, 40-foot compressed natural gas-powered buses to provide fixed-route service. Based on the Orange County Transportation Authority's Fleet Plan, these vehicles will operate in fixed-route service for up to 18 years. A sub-fleet of 299 buses is nearing the end of its useful life and a request for proposals has been developed to purchase replacement buses. Staff is seeking Board of Directors' approval to release the request for proposals.



BOARD AGENDA**14. (Continued)****Recommendations**

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 9-1836 for the procurement of up to 299, 40-foot compressed natural gas-powered buses.
- B. Approve the release of Request for Proposals 9-1836 for the procurement of up to 299, 40-foot compressed natural gas-powered buses.

Orange County Local Transportation Authority Regular Calendar Matters**15. OC Streetcar Project Quarterly Update**
Mary Shavaliar/James G. Beil**Overview**

The Orange County Transportation Authority is currently implementing the OC Streetcar project. Updates are provided to the Board of Directors on a quarterly basis. This report provides an update on OC Streetcar project activities from October 2019 through February 2020.

Recommendation

Receive and file as an information item.

Discussion Items**16. Coronavirus Update**
Darrell E. Johnson

Darrell E. Johnson, Chief Executive Officer, will provide an update on the Orange County Transportation Authority's efforts to proactively respond to the Coronavirus pandemic.



BOARD AGENDA**17. Public Comments**

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

18. Chief Executive Officer's Report**19. Directors' Reports****20. Closed Session**

There are no Closed Session items scheduled.

21. Adjournment

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, April 13, 2020**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.