



BOARD AGENDA

Orange County Transportation Authority Board Meeting
Orange County Transportation Authority Headquarters
Board Room - Conference Room 07-08
550 South Main Street
Orange, California
Monday, January 27, 2020 at 9:00 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Comments on Agenda Items

Members of the public may address the Board of Directors regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Call to Order

Invocation

Director Bartlett

Pledge of Allegiance

Director Richard Murphy



BOARD AGENDA

Special Calendar

Orange County Transportation Authority Special Calendar Matters

1. Presentation of Resolutions of Appreciation for Employees of the Month for January 2020

Present Orange County Transportation Authority Resolutions of Appreciation Nos. 2020-003, 2020-004, and 2020-005 to Jeffrey Hill, Coach Operator; Dennis Siewerd, Maintenance; and Adam Raley, Administration, as Employees of the Month for January 2020.

2. 2020 Board of Directors and Chief Executive Officer Initiatives and Action Plan

At the beginning of each calendar year, the Orange County Transportation Authority's Board of Directors led by the Chair, identifies a set of priority goals entitled Board Strategic Initiatives. The Chief Executive Officer's Initiatives and Action Plan supporting the Board initiatives follow. This year, the Board and Chief Executive Officer's 2020 Initiatives are combined, presenting a balanced and forward-thinking plan which clearly illustrates how the two work together.

Consent Calendar (Items 3 through 13)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

3. Approval of Minutes

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of January 13, 2020.



BOARD AGENDA

4. Approval of 2020 Orange County Transportation Authority Board Committees and External Agencies' Assignments

Laurena Weinert/Kenneth Phipps

Overview

The recommended 2020 Board Member assignments for the Orange County Transportation Authority Board Committees and external agencies are presented for the Board of Directors' consideration and approval.

Recommendations

- A. Approve the Chairman's assignments for the 2020 Orange County Transportation Authority Board Committees comprised of the Executive, Finance and Administration, Legislative and Communications, Regional Planning and Highways, State Route 91 Advisory, Transit, and Environmental Oversight Committees.
- B. Receive the Chairman's assignments for 2020 external agencies comprised of the California Association of Councils of Governments, Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency, Mobile Source Air Pollution Reduction Review Committee, Southern California Association of Governments' Regional Council, Orange County Council of Governments, and Southern California Regional Rail Authority.

5. Fiscal Year 2019-20 Internal Audit Plan, Second Quarter Update

Janet Sutter

Overview

The Orange County Transportation Authority Board of Directors adopted the Orange County Transportation Authority Internal Audit Department Fiscal Year 2019-20 Internal Audit Plan on August 12, 2019. This update is for the second quarter of the fiscal year.

Recommendation

Receive and file the second quarter update to the Orange County Transportation Authority Internal Audit Department Fiscal Year 2019-20 Internal Audit Plan as an information item.



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6. Fiscal Year 2018-19 Annual Financial and Agreed-Upon Procedures Reports

Janet Sutter

Overview

The Orange County Transportation Authority is required to obtain an independent auditor's opinion on various financial statements. Crowe, LLP, an independent accounting firm, has completed its annual audits of the Orange County Transportation Authority and related entities for the fiscal year 2018-19. Additionally, reports have been issued on the results of agreed-upon procedures applied to determine compliance with certain state, federal, and local requirements. All reports are included herewith.

Recommendation

Receive and file the fiscal year 2018-19 annual financial statement audits and agreed-upon procedures reports as information items.

7. Same-Day Taxi Service, Internal Audit Report No. 20-503

Serena Ng/Janet Sutter

Overview

The Internal Audit Department has completed an audit of same-day taxi service. Based on the audit, program and contract oversight controls and invoice review controls are adequate and functioning, and Yellow Cab of Greater Orange County complies with contract terms. One recommendation was made to improve procurement of this service in the future.

Recommendation

Direct staff to implement the recommendation provided in Same-Day Taxi Service, Internal Audit Report No. 20-503.



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8. State Legislative Status Report

Alexis Leicht/Lance M. Larson

Overview

An update is provided on the High-Speed Rail Project. A recommendation is included to authorize staff to engage in discussions with relevant stakeholders to advocate for investment in rail improvements in Southern California. A verbal update will be provided on the Governor's proposed fiscal year 2020-21 state budget.

Recommendation

Authorize staff to engage in discussions related to use and timing of funding for the High-Speed Rail project and seek opportunities to allow for investment in Southern California rail improvements.

9. Federal Legislative Status Report

Dustin J. Sifford/Lance M. Larson

Overview

Updates are provided on the appropriations process, enacted legislation that affects rolling stock procurements, and oversight of discretionary grants.

Recommendation

Receive and file as an information item.

10. Second Quarter Fiscal Year 2019-20 Procurement Status Report

Virginia Abadessa/Andrew Oftelie

Overview

The second quarter procurement status report summarizes the procurement activities for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from October 1 through December 31, 2019, that was approved by the Board of Directors during this period. The second quarter procurement status report also projects future procurement activity for the third quarter as identified in the fiscal year 2019-20 budget.



BOARD AGENDA**10. (Continued)****Recommendation**

Receive and file as an information item.

11. Fourth Quarter 2019 Investment and Debt Report

Robert Davis/Andrew Oftelie

Overview

The California Government Code authorizes the Orange County Transportation Authority Treasurer to submit a quarterly investment report detailing the investment activity for the period. This investment report covers the fourth quarter of 2019, October through December, and includes a discussion of the Orange County Transportation Authority's debt portfolio.

Recommendation

Receive and file the Quarterly Debt and Investment Report prepared by the Treasurer as an information item.

12. 91 Express Lanes Property Insurance Renewal

Al Gorski/Maggie McJilton

Overview

The Orange County Transportation Authority currently has a primary property and flood insurance policy for the 91 Express Lanes with Zurich American Insurance Company, and seven earthquake insurance policies with Empire Indemnity Insurance Company, General Security Indemnity Company of Arizona, Hudson Specialty Insurance Company, Everest Indemnity Insurance Company, QBE Specialty Insurance Company, Endurance American Insurance Company, and Princeton Excess and Surplus Lines Insurance Company which will expire on March 1, 2020.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. A44160, in the amount of \$500,000, to Marsh USA, Inc., to purchase the 91 Express Lanes' property, flood, and earthquake insurance on behalf of the Orange County Transportation Authority, for the policy period of March 1, 2020 to March 1, 2021.



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Orange County Local Transportation Authority Consent Calendar Matters

13. Approval to Release Request for Proposals for Traffic and Intelligent Transportation Systems Engineering Services

Anup Kulkarni/Kia Mortazavi

Overview

The Orange County Transportation Authority was awarded Solutions for Congested Corridors Program funds, created by SB 1 (Chapter 5, Statutes of 2017), by the California Transportation Commission for the Edinger Avenue, MacArthur Boulevard/Talbert Avenue, and Warner Avenue regional traffic signal synchronization program projects. Board of Directors' approval is requested to release request for proposals to initiate a competitive procurement process to retain consultants to provide traffic and intelligent transportation systems engineering services.

Recommendations

- A. Approve the use of \$991,421 of Measure M2 funds to leverage \$4,957,107 of Solutions for Congested Corridors Program funds for the Edinger Avenue Regional Traffic Signal Synchronization Program Project.
- B. Approve the use of \$590,154 of Measure M2 funds to leverage \$2,950,770 of Solutions for Congested Corridors Program funds for the MacArthur Boulevard/Talbert Avenue Regional Traffic Signal Synchronization Program Project.
- C. Approve the use of \$818,425 of Measure M2 funds to leverage \$4,092,124 of Solutions for Congested Corridors Program funds for the Warner Avenue Regional Traffic Signal Synchronization Program Project.
- D. Approve the proposed evaluation criteria and weightings for Request for Proposals 0-2018, 0-2019, and 0-2020 for the selection of consultants to provide traffic and intelligent transportation systems engineering services for the Edinger Avenue, MacArthur Boulevard/Talbert Avenue, and Warner Avenue Regional Traffic Signal Synchronization Program Projects.



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13. (Continued)

- E. Approve the release of Request for Proposals 0-2018 on January 27, 2020, for the selection of a consultant to provide traffic and intelligent transportation systems engineering services for the Edinger Avenue Regional Traffic Signal Synchronization Program Project.
- F. Approve the release of Request for Proposals 0-2019 on March 23, 2020, for the selection of a consultant to provide traffic and intelligent transportation systems engineering services for the MacArthur Boulevard/Talbert Avenue Regional Traffic Signal Synchronization Program Project.
- G. Approve the release of Request for Proposals 0-2020 on May 11, 2020, for the selection of a consultant to provide traffic and intelligent transportation systems engineering services for the Warner Avenue Regional Traffic Signal Synchronization Program Project.

Regular Calendar

Orange County Transit District Regular Calendar Matters

14. OC Flex Microtransit Pilot Project: 12-Month Update

Johnny Dunning, Jr./Jennifer L. Bergener

Overview

In October 2018, the Orange County Transportation Authority initiated a microtransit pilot service, branded as OC Flex, in two areas of the county where transit demand does not support traditional fixed-route service. The pilot is intended to match resources with changing demand, increasing the efficiency and effectiveness of the Orange County transit system. This report provides a review of the performance of the OC Flex microtransit pilot during the first year of operation and strategies to improve performance, including modifications to the existing zones and operational adjustments.

Recommendation

Direct staff to extend the Board of Directors-approved one-year pilot of the OC Flex pilot project to October 2020.



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Discussion Items

15. Public Comments

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

16. Chief Executive Officer's Report

17. Directors' Reports

18. Closed Session

A Closed Session will be held as follows:

- A. Pursuant to Government Code Section 54956.8 – Conference with Real Property Negotiators – APN No. 095-020-19 – Authority Negotiator is Joe Gallardo. Negotiator for the Department of the Navy will be appointed by the Department of the Navy.
- B. Pursuant to Government Code Section 54956.9(a) – Conference with General Counsel – Existing Litigation; Orange County Transportation Authority v. G.B. Enterprises, et al. – OCSC Case No. 30-2018-01006472.
- C. Pursuant to Government Code Section 54956.9(a) – Conference with General Counsel – Existing Litigation; Orange County Transportation Authority v. G.B. Enterprises, et al. – OCSC Case No. 30-2018- 00978538.
- D. Pursuant to Government Code 54957.6 to discuss collective bargaining agreement negotiations with the Transportation Communications International Union (TCU) regarding the parts/stock room clerks and facilities maintenance employee unit. The lead negotiator for the Orange County Transportation Authority is Maggie McJilton, Executive Director of Human Resources and Organizational Development, and TCU representative.



BOARD AGENDA**19. Adjournment**

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, February 10, 2020**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.