



BOARD AGENDA

Orange County Transportation Authority Board Meeting
Orange County Transportation Authority Headquarters
Board Room - Conference Room 07-08
550 South Main Street
Orange, California
Monday, January 13, 2020 at 9:00 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Comments on Agenda Items

Members of the public may address the Board of Directors regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Call to Order**Invocation**

Director Chaffee

Pledge of Allegiance

Director Chamberlain



BOARD AGENDA**Special Calendar****Orange County Transportation Authority Special Calendar Matters****1. Administration of the Oath of Office to New and Returning Orange County Transportation Authority Board of Directors**

Oath of Office will be administered to new Board Member Harry S. Sidhu and returning Board Members Laurie Davies, Barbara Delgleize, Gene Hernandez, and Steve Jones.

2. Election of Orange County Transportation Authority Board of Directors Chair

The Orange County Transportation Authority Board of Directors annually, at its first meeting in January, shall elect a Chair.

3. Election of Orange County Transportation Authority Board of Directors Vice Chair

The Orange County Transportation Authority Board of Directors annually, at its first meeting in January, shall elect a Vice Chair.

4. 2019 Year In Review

A progress report on the 2019 accomplishments for the Orange County Transportation Authority.

5. Presentation of Metrolink's Southern California Optimized Rail Expansion by Southern California Regional Rail Authority Chief Executive Officer Stephanie Wiggins

Jennifer L. Bergener

Metrolink Chief Executive Officer Stephanie Wiggins will provide an overview of Metrolink's Southern California Optimized Rail Expansion program, and the impacts on Orange County.



BOARD AGENDA**Consent Calendar (Items 6 through 23)**

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters**6. Approval of Minutes**

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of December 9, 2019.

7. Corporate Credit Cards, Internal Audit Report No. 20-504

Gerald Dunning/Janet Sutter

Overview

The Internal Audit Department has completed an audit of corporate credit cards. Based on the audit, controls to ensure transactions are valid, authorized, and in compliance with policies and procedures, are generally adequate; however, one recommendation has been made to clarify requirements for obtaining and documenting approvals.

Recommendation

Direct staff to implement one recommendation provided in Corporate Credit Cards, Internal Audit Report No. 20-504.

8. Bus Marketing, Internal Audit Report No. 19-512

Gerald Dunning/Janet Sutter

Overview

The Internal Audit Department has completed an audit of bus marketing activities. Based on the audit, compliance with procurement and invoice review procedures should be improved and documentation of marketing programs should be enhanced. The Internal Audit Department has made three recommendations to improve compliance and to better document marketing program efforts and effectiveness.



BOARD AGENDA**8. (Continued)****Recommendation**

Direct staff to implement three recommendations provided in Bus Marketing, Internal Audit Report No. 19-512.

9. 91 Express Lanes Master Custodial Account and Revenue Allocation, Internal Audit Report No. 19-514

Ricco Bonelli/Janet Sutter

Overview

The Internal Audit Department has completed an audit of 91 Express Lanes Master Custodial Account activities and revenue allocation. Based on the audit, revenues are allocated to the Orange County Transportation Authority in accordance with the cooperative agreement between Orange County Transportation Authority and the Riverside County Transportation Commission. The audit also found controls over wire transfers from the 91 Express Lanes Master Custodial Account are adequate and effective.

Recommendation

Receive and file 91 Express Lanes Master Custodial Account and Revenue Allocation, Internal Audit Report No. 19-514, as an information item.

10. Agreement with the Transportation Security Administration

Katrina Faulkner/Kenneth Phipps

Overview

Since 2011, the Transportation Security Administration has provided funds to support the operation of three canine teams assigned to the Orange County Transportation Authority's Transit Police Services under the National Explosives Detection Canine Teams Program. Board of Directors' approval is requested to continue to receive these funds through December 2024.



BOARD AGENDA**10. (Continued)****Recommendation**

Approve the Other Transaction Agreement between the Orange County Transportation Authority and the Transportation Security Administration for participation in the National Explosives Detection Canine Teams Program, allowing the Orange County Transportation Authority to receive up to \$757,500 over a period of five years to support the three Transportation Security Administration-certified explosives detection canine teams assigned to the Orange County Transportation Authority Transit Police Services.

11. Fiscal Year 2019-20 First Quarter Budget Status Report

Anthony Baruch/Andrew Oftelie

Overview

The Orange County Transportation Authority's staff has implemented the fiscal year 2019-20 budget. This report summarizes the material variances between the budget and actual revenues and expenses through the first quarter of fiscal year 2019-20.

Recommendation

Receive and file as an information item.

12. Award of Sole Source Agreement for the Purchase and Maintenance of a Xerox Nuvera 144 EA Production Press

Sara Belovsky/Andrew Oftelie

Overview

As part of the Orange County Transportation Authority's Fiscal Year 2019-20 Budget, the Board of Directors approved the acquisition of a new high-production digital press to replace the 2003 Xerox Docutech 6135 press that has reached the end of its useful life. The new Xerox Nuvera 144 EA is compatible with the existing fleet of Xerox equipment used by the Orange County Transportation Authority. Staff is requesting a sole source agreement with Xerox for the purchase of the press.



BOARD AGENDA**12. (Continued)****Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-9-1771 between the Orange County Transportation Authority and Xerox Corporation, in the amount of \$175,340, for the purchase of a Xerox Nuvera 144 EA Production Press, training, and maintenance.

13. Agreement for the Purchase of Modular Systems and Ancillary Furniture

Sara Belovsky/Andrew Otfelie

Overview

In October 2019, the Orange County Transportation Authority issued an invitation for bids for the purchase, installation, reconfiguration, and maintenance of modular systems and ancillary furniture. Staff is requesting approval to execute a purchase order for needed modular systems and ancillary furniture.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-9-1652 between the Orange County Transportation Authority and Western Office, in the amount of \$990,000, to provide services for the purchase of modular systems and ancillary furniture for a two-year term.

14. Orange County Transportation Authority State and Federal Grant Programs - Update and Recommendations

Denise Arriaga Ibarra/Kia Mortazavi

Overview

The Orange County Transportation Authority provides grants to local agencies through various state and federal funding programs. Status reports on these programs, as well as project changes, are presented for review and approval.



BOARD AGENDA**14. (Continued)****Recommendations**

- A. Authorize approval of amendment requests for four projects from the cities of Anaheim, Costa Mesa, Newport Beach, and the County of Orange.
- B. Authorize staff to make all necessary amendments to the Federal Transportation Improvement Program and execute any required agreements or amendments to facilitate the recommendations above.

15. 2021 Federal Transportation Improvement Program and Financial Plan
Ben Ku/Kia Mortazavi**Overview**

The Orange County Transportation Authority is responsible for the biennial preparation of the Federal Transportation Improvement Program for Orange County. This document is required under state and federal laws and includes the financial information for all regionally significant transportation improvement projects in Orange County, with a total value of approximately \$2.365 billion. A summary of the Federal Transportation Improvement Program and a supporting resolution are submitted for Board of Directors' approval.

Recommendations

- A. Authorize the submittal of the Federal Transportation Improvement Program for fiscal year 2020-21 through fiscal year 2025-26.
- B. Adopt Resolution No. 2020-001 of the Board of Directors of the Orange County Transportation Authority.
- C. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program to facilitate programming of projects.



BOARD AGENDA**Orange County Transit District Consent Calendar Matters****16. Bus Operations Performance Measurements Report for the First Quarter of Fiscal Year 2019-20**

Johnny Dunning, Jr./Jennifer L. Bergener

Overview

The Orange County Transportation Authority operates fixed-route bus and demand-response paratransit service throughout Orange County and into neighboring counties. The established measures of performance for these services assess the safety, courtesy, reliability, and overall quality of the services. This report summarizes the year-to-date performance of these services through the first quarter of fiscal year 2019-20.

Recommendation

Receive and file as an information item.

17. Agreement for Lease and Full Service of Bus Tires

Cliff Thorne/Jennifer L. Bergener

Overview

The Orange County Transportation Authority contracts for the lease and service of tires at all operating bases, including contractor-operated bases for all revenue vehicles. Bids were received in accordance with the Orange County Transportation Authority procurement procedures for competitive sealed bids. Board of Directors' approval is requested to execute the agreement.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1354 between the Orange County Transportation Authority and Bridgestone Americas Tire Operations, LLC, in the amount of \$10,245,764, for the lease and full service of bus tires for a five-year term.



BOARD AGENDA**18. February 2020 Bus Service Change**

Gary Hewitt/Kia Mortazavi

Overview

The February 2020 bus service change consists of both major and minor schedule changes to bus routes. The changes address construction delay, coach operator input, customer requests, and implement changes approved by the Board of Directors in July 2019.

Recommendation

Receive and file as an information item.

Orange County Local Transportation Authority Consent Calendar Matters**19. Measure M2 Performance Assessment Report Update**

Tamara Warren/Kia Mortazavi

Overview

Measure M2 includes a requirement for a performance assessment to be conducted every three years to evaluate the efficiency, effectiveness, economy, and program results of the Orange County Transportation Authority in delivering Measure M2. The fourth of these performance assessments, covering the period of July 1, 2015 through June 30, 2018, was completed and presented to the Board of Directors on March 11, 2019. This report is the final update on the action items from the recommendations for enhancements identified in the performance assessment.

Recommendation

Receive and file as an information item.



BOARD AGENDA**20. Consultant Selection for On-Call Traffic Engineering and Intelligent Transportation Systems Services**

Anup Kulkarni/Kia Mortazavi

Overview

On August 26, 2019, the Orange County Transportation Authority Board of Directors approved the release of a request for proposals for consultant to provide on-call traffic engineering and intelligent transportation system services for regional traffic signal synchronization projects. Board of Directors' approval is requested for the selection of the firms to perform the required work.

Recommendations

- A. Approve the selection of DKS Associates, Albert Grover & Associates, Inc., KOA Corporation, and Iteris, Inc., as the firms to provide on-call traffic engineering and intelligent transportation system services for regional traffic signal synchronization projects, in the aggregate amount of \$5,328,000.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1513 between the Orange County Transportation Authority and DKS Associates to provide on-call traffic engineering and intelligent transportation system services for five years with two, one-year option terms for regional traffic signal synchronization projects.
- C. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1810 between the Orange County Transportation Authority and Albert Grover & Associates, Inc., to provide on-call traffic engineering and intelligent transportation system services for five years with two, one-year option terms for regional traffic signal synchronization projects.
- D. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1811 between the Orange County Transportation Authority and KOA Corporation to provide on-call traffic engineering and intelligent transportation system services for five years with two, one-year option terms for regional traffic signal synchronization projects.



BOARD AGENDA**20. (Continued)**

- E. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1812 between the Orange County Transportation Authority and Iteris, Inc., to provide on-call traffic engineering and intelligent transportation system services for five years with two, one-year option terms for regional traffic signal synchronization projects.

21. Capital Programming Update

Ben Ku/Kia Mortazavi

Overview

The Orange County Transportation Authority uses various funding sources to implement projects. As projects are delivered, the costs can vary from the programmed amount, which may require funding revisions and Board of Directors' approval to meet the state funding requirements. Recommended adjustments are presented for approval.

Recommendations

- A. Authorize the use of up to \$46.592 million in State Route 91 Express Lane Excess Revenue funding for the following projects:
 - State Route 91 Improvement Project from State Route 57 to State Route 55 - design phase of segments 1, 2, and 3 (\$31.592 million),
 - State Route 91 between State Route 241 and Interstate 15 (Orange County portion {\$15 million}).

- B. Authorize the use of up to \$11.500 million in Surface Transportation Block Grant and \$16.096 million in Measure M2 for the design phase of the following projects:
 - Interstate 5 Improvement Project from Yale Avenue to State Route 55 (Segment 2 {\$11.500 million in Surface Transportation Block Grant and \$2.398 million in Measure M2}),
 - State Route 55 Improvement Project from Interstate 5 to State Route 91 (\$8.921 million in Measure M2),
 - State Route 57 Improvement Project from Orangewood Avenue to Katella Avenue (\$4.777 million in Measure M2).



BOARD AGENDA**21. (Continued)**

- C. Authorize the use of \$2.448 million in additional Congestion Mitigation and Air Quality Improvement funds for the Interstate 5, State Route 55 to State Route 57 Project.
- D. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program and execute or amend all necessary agreements to facilitate the above actions.

22. Measure M2 Community-Based Transit Circulators Program Project V Ridership Report

Alfonso Hernandez/Kia Mortazavi

Overview

Measure M2 establishes a competitive program through Project V to fund community-based local transit circulators, designed to complement regional transit services. A ridership report on 20 active Project V services operating through the fourth quarter of fiscal year 2018-19 and first quarter of 2019-20 is provided for Board of Director's information.

Recommendations

- A. Receive and file Project V Ridership Report as an information item.
- B. Authorize amendments to the City of Irvine's iShuttle Project V-funded services to enhance route productivity, and also authorize a six-month delay in achieving minimum required performance standard for year one of service.



BOARD AGENDA**Orange County Service Authority For Freeway Emergencies
Consent Calendar Matters**

- 23. Motorist Services Update for Fiscal Year 2018-19**
Patrick Sampson/Jennifer L. Bergener

Overview

The Orange County Transportation Authority Motorist Services Program includes the call box system, Freeway Service Patrol, Southern California 511 travelers' information system, and the Orange County Taxi Administration Program. Collectively, the scope of these programs focuses on assisting motorists; mitigating traffic congestion; providing information on highway conditions, transit services, and other traveler information; and managing the taxicab permitting process and enforcement activities on behalf of Orange County and its 33 participating cities. This report provides a summary on program activities for fiscal year 2018-19.

Recommendation

Receive and file as an information item.

Regular Calendar**Orange County Local Transportation Authority Regular Calendar
Matters**

- 24. Contract Change Order for Removal and Disposal of Contaminated
Materials Within the Orange County Transit District-Owned Pacific Electric
Right of Way and Other Project Areas for the OC Streetcar Project**
Mary Shavalier/James G. Beil

Overview

On September 24, 2018, the Orange County Transportation Authority Board of Directors authorized Agreement No. C-7-1904 with Walsh Construction Company II, LLC, for construction of the OC Streetcar project. A contract change order is required for the continued removal and disposal of contaminated materials within the Orange County Transit District-owned Pacific Electric Right of Way as well as other project areas.



BOARD AGENDA**24. (Continued)****Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Contract Change Order No. 3.1 to Agreement No. C-7-1904 with Walsh Construction Company II, LLC, in the amount of \$7,278,795, for the removal and disposal of contaminated materials within the Orange County Transit District-owned Pacific Electric Right of Way and other project areas for the construction of the OC Streetcar project.

25. Interstate 405 Improvement Project Update

Jeff Mills/James G. Beil

Overview

The Orange County Transportation Authority is currently underway with the implementation of the Interstate 405 Improvement Project. This report provides a project update.

Recommendation

Receive and file as an information item.

Discussion Items**26. 2019 Chief Executive Officer's Initiatives and Action Plan - End-of-Year Report**

Darrell E. Johnson

Overview

At the end of the calendar year, the Chief Executive Officer discusses the activities and accomplishments from the 2019 Chief Executive Officer Initiatives and Action Plan with the Board of Directors. This report summarizes the fourth quarter activities of calendar year 2019 (October through December) and provides an end-of-year summary. The Chief Executive Officer Initiatives and Action Plan directly support the values, vision, mission, and goals of the Orange County Transportation Authority Strategic Plan and 2019 Chairman of the Board of Directors' Initiatives.



BOARD AGENDA**27. Public Comments**

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

28. Chief Executive Officer's Report**29. Directors' Reports****30. Closed Session**

A Closed Session has been scheduled as follows:

- A. Pursuant to Government Code Section 54956.9(d) - Conference with General Counsel - Potential Litigation - One Item.
- B. Pursuant to Government Code Section 54957.6 to discuss negotiations with Teamsters Local 952 (Teamsters) regarding the coach operators. The lead negotiator for the Orange County Transportation Authority is Maggie McJilton, Executive Director of Human Resources and Organizational Development, and Teamsters Representative.

31. Adjournment

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, January 27, 2020**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.