



REVISED

BOARD AGENDA

Orange County Transportation Authority Board Meeting
Orange County Transportation Authority Headquarters
Board Room - Conference Room 07-08
550 South Main Street
Orange, California
Monday, October 14, 2019 at 9:00 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Comments on Agenda Items

Members of the public may address the Board of Directors regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Call to Order

Invocation

Director Davies

Pledge of Allegiance

Director Steel



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Special Calendar

There are no Special Calendar Matters

Consent Calendar (Items 1 through 14)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

1. Approval of Minutes

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of September 23, 2019.

2. Communications by Independent Financial Statement Auditor

Janet Sutter

Overview

Crowe, LLP, the independent financial statement auditor of the Orange County Transportation Authority, is in the process of conducting the fiscal year 2018-19 audit. In connection with the audit, Crowe, LLP, is communicating the planned scope and timing of the audit, as well as soliciting input on any matters of which the Board of Directors or the Finance and Administration Committee has knowledge of that may have a material bearing on the Orange County Transportation Authority's financial statements for the year ended June 30, 2019.

Recommendation

Receive and file as an information item.



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3. **Fiscal Year 2018-19 Fourth Quarter Grant Reimbursement Status Report**
Sam Kaur/Andrew Oftelie

Overview

The Quarterly Grant Reimbursement Status Report summarizes grant activities for the Orange County Transportation Authority Board of Directors. This report focuses on activity for the period of April through June 2019.

Recommendation

Receive and file as an information item.

4. **Excess Liability Insurance Renewal**
Al Gorski/Maggie McJilton

Overview

The Orange County Transportation Authority currently has excess liability insurance policies with Lexington Insurance Company, Great American Insurance Company, Allied World Assurance Company, and Endurance American Insurance Company. These policies will expire on November 1, 2019.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. A44072, in the amount of \$800,000, to Marsh Risk and Insurance Services, Inc., to purchase excess liability insurance on behalf of the Orange County Transportation Authority for the policy period of November 1, 2019 to November 1, 2020.

5. **Metrolink Fiscal Year 2018-19 Performance Report**
Megan LeMaster/Jennifer L. Bergener

Overview

The Southern California Regional Rail Authority is a five-member joint powers authority that operates the 400-mile commuter rail service known as Metrolink. A report on Metrolink ridership, revenue, and on-time performance for service in Orange County covering fiscal year 2018-19 is provided for consideration by the Board of Directors.



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5. (Continued)

Recommendation

Receive and file as an information item.

6. Grant Award and Baseline Agreement for Solutions for Congested Corridors Program

Louis Zhao/Kia Mortazavi

Overview

The California Transportation Commission awarded the Orange County Transportation Authority \$19.917 million in competitive Solutions for Congested Corridor Program funding. The grant award will support the purchase of five zero-emission battery-electric transit buses, three signal synchronization projects, and five active transportation bicycle and pedestrian projects to reduce congestion in central Orange County.

Recommendations

- A. Authorize the Chief Executive Officer, or his designee, to accept the Solutions for Congested Corridors Program grant award and execute grant-related agreements and documents with the California Transportation Commission and California Department of Transportation.
- B. Authorize the Chief Executive Officer, or his designee, to negotiate and execute any other cooperative agreements with the Orange County cities and the County of Orange for implementation of the above grant-funded projects.
- C. Authorize the Chief Executive Officer, or his designee, to amend the Federal Transportation Improvement Program and process all necessary amendments to facilitate the recommendation above.



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7. **Amendments to the Master Plan of Arterial Highways** Stephanie Chhan/Kia Mortazavi

Overview

The Orange County Transportation Authority administers the Master Plan of Arterial Highways, including the review and approval of amendments requested by local agencies. The City of San Clemente has requested amendments to the Master Plan of Arterial Highways that are recommended for approval. A status update on the active Master Plan of Arterial Highways amendments is also provided.

Recommendations

- A. Approve the following amendments to the Master Plan of Arterial Highways, contingent upon the Orange County Transportation Authority receiving documentation that the City of San Clemente has amended its general plan and has complied with the requirements of the California Environmental Quality Act:
- Reclassify Camino Mira Costa (Camino de Estrella to Camino Capistrano) from a secondary (four-lane, undivided) arterial to a divided collector (two-lane, divided) arterial; and
 - Reclassify Camino Capistrano (Del Gado Road and North El Camino Real) from a secondary (four-lane, undivided) arterial to a collector (two-lane, undivided) arterial.

If the City of San Clemente does not update its general plan within three years to reflect the Master Plan of Arterial Highway amendments, the contingent amendments will expire, but can be returned to the Orange County Transportation Authority's Board of Directors for reconsideration and action.

If the original proposed Master Plan of Arterial Highways amendments are modified as a result of the California Environmental Quality Act and/or general plan amendment process, the modified Master Plan of Arterial Highways amendments shall be returned to the Orange County Transportation Authority's Board of Directors for consideration and action.



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7. (Continued)

- B. Direct the Executive Director of Planning, or his designee, to file a Notice of Exemption from the California Environmental Quality Act in support of the Master Plan of Arterial Highways amendments.
- C. Receive and file a status report on the active Master Plan of Arterial Highways amendments.

8. Federal Transit Administration Sections 5307, 5310, 5337, and 5339 Program of Projects for Federal Fiscal Year 2019-20

Ben Ku/Kia Mortazavi

Overview

The Orange County Transportation Authority annually prepares a program of projects to secure formula Federal Transit Administration grants for capital projects, capital cost of contracting, and preventive maintenance. The federal fiscal year 2019-20 program, including amendments to prior programs, is presented for review and approval. The federal fiscal year 2019-20 program directs \$89.980 million in federal funds to transit projects, of which \$64.558 million is for bus projects and \$25.422 million is for rail projects.

Recommendations

- A. Approve the federal fiscal year 2019-20 Federal Transit Administration Section 5307 Urbanized Area Formula, Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, Section 5337 State of Good Repair, and Section 5339 Bus and Bus Facilities program of projects, including federal and local funds, and the use of match credit for projects.
- B. Approve the five-year programming plans for Federal Transit Administration Section 5307, Federal Transit Administration Section 5310, Federal Transit Administration Section 5337, and Federal Transit Administration Section 5339.
- C. Authorize the use of \$1.275 million in federal proceeds from the sale of the Santa Ana Transit Terminal for the Anaheim Canyon Station Project.



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8. (Continued)

- D. Authorize the use of up to \$1.191 million in federal Congestion Mitigation and Air Quality Improvement Program funds from cost savings on the Orange Transportation Center Parking Structure Project for the following projects: \$0.719 million for the Anaheim Canyon Station; and up to \$0.472 million for the San Juan Creek Bridge replacement.
- E. Authorize the use of \$1.689 million in Federal Transit Administration Section 5337 for the San Juan Creek Bridge Replacement Project to provide a full funding plan for the project based upon current estimates.
- F. Authorize staff to adjust individual project funding consistent with final apportionments and eligibility determinations through the Fixing America's Surface Transportation Act, and direct staff to include updated numbers in grant and programming status reports.
- G. Authorize the Chief Executive Officer to submit the federal fiscal year 2019-20 Federal Transit Administration grant applications to the Federal Transit Administration.
- H. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program and execute or amend all necessary agreements to facilitate the above actions.

Orange County Transit District Consent Calendar Matters

9. **Coach Operator Scheduling, Internal Audit Report No. 19-505** Ricco Bonelli/Janet Sutter

Overview

The Internal Audit Department has completed an audit of coach operator scheduling. Based on the audit, the coach operator scheduling process is adequate to ensure compliance with the Collective Bargaining Agreement between the Orange County Transportation Authority and Teamsters Local 952, and the Orange County Transportation Authority operates in substantial compliance with the California Code of Regulations.



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9. (Continued)

Recommendation

Receive and file Coach Operator Scheduling, Internal Audit Report No. 19-505, as an information item.

10. **Bus Operations Performance Measurements Report for the Fourth Quarter of Fiscal Year 2018-19**

Johnny Dunning, Jr./Jennifer L. Bergener

Overview

The Orange County Transportation Authority operates fixed-route bus and demand-response paratransit service throughout Orange County and into neighboring counties. The report summarizes the year-to-date performance of these services through the fourth quarter of fiscal year 2018-19. The established measures of performance assess the safety, courtesy, reliability, and overall quality of the public transit services provided.

Recommendation

Receive and file as an information item.

11. **Award of Agreement for the Purchase of Heavy-Duty Buses for iShuttle Service**

Cliff Thorne/Jennifer L. Bergener

Overview

On April 8, 2019, the Orange County Transportation Authority Board of Directors approved the release of a request for quotes for the purchase of 12, 30 to 32-foot compressed natural gas-powered heavy-duty buses to support iShuttle service in the City of Irvine. As a result, quotes from qualified vendors under the California Association for Coordinated Transportation/Morongo Basin Transit Authority Purchasing Cooperative have been evaluated, and approval is requested to award an agreement for the purchase of these buses.



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11. (Continued)

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-9-1001 between the Orange County Transportation Authority and Gillig LLC, in the amount of \$6,756,221, for the purchase of 12, 30-foot heavy-duty compressed natural gas-powered buses, with an option to purchase five additional buses, for iShuttle service.

Orange County Local Transportation Authority Consent Calendar Matters

12. Contract Change Orders for the Interstate 405 Improvement Project from State Route 73 to Interstate 605 - Water Line Extensions and Collection and Disposal of Unknown Hazardous Materials

Jeff Mills/James G. Beil

Overview

On November 14, 2016, the Orange County Transportation Authority Board of Directors approved Agreement No. C-5-3843 with OC 405 Partners, a joint venture, for the design and construction of the Interstate 405 Improvement Project from State Route 73 to Interstate 605. A contract change order is needed to extend the City of Fountain Valley water lines adjacent to the Warner Avenue overcrossing bridge to comply with City of Fountain Valley requirements. A supplemental contract change order is also needed to collect and dispose of unknown hazardous materials during construction through final project acceptance.

Recommendations

- A. Authorize the Chief Executive Officer to negotiate and execute Contract Change Order No. 45 to Agreement No. C-5-3843 between the Orange County Transportation Authority and OC 405 Partners, a joint venture, in the amount of \$256,244, to extend the City of Fountain Valley water lines adjacent to the Warner Avenue overcrossing bridge.



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12. (Continued)

- B. Authorize the Chief Executive Officer to negotiate and execute supplemental Contract Change Order No. 8.2 to Agreement No. C-5-3843 between the Orange County Transportation Authority and OC 405 Partners, a joint venture, in the amount of up to \$400,000, to collect and dispose of unknown hazardous materials.

13. 2020 Project V Community-Based Transit Circulators Program Guidelines and Call for Projects

Alfonso Hernandez/Kia Mortazavi

Overview

Measure M2 establishes a competitive program through Project V to fund local transit services, which complement regional transit. Based upon both outreach and financial assessments conducted earlier this year, there is sufficient interest and financial capacity to justify the initiation of a fourth Project V call for projects. Updated Comprehensive Transportation Funding Programs Guidelines (Project V) are proposed for approval, as well as the authorization to issue a fourth Project V call for projects.

Recommendations

- A. Approve revisions to the Comprehensive Transportation Funding Programs Guidelines for the Project V Community-Based Transit Circulators Program.
- B. Authorize staff to issue the 2020 Measure M2 Project V Community-Based Transit Circulators call for projects.



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14. **Programming Recommendation for the City of Laguna Niguel Project V Service**

Joseph Alcock/Kia Mortazavi

Overview

In June 2018, the Orange County Transportation Authority Board of Directors approved a third Measure M2 Project V call for projects. At that time, the Board of Directors requested that staff work with the City of Laguna Niguel on refinements to its proposed Project V service application and return at a later date with programming recommendations, if applicable. These efforts are now complete, and recommendations are presented for Board of Directors' review and approval.

Recommendations

- A. Approve Project V funding in the amount of \$886,082 for the City of Laguna Niguel's Trolley.
- B. Authorize the Chief Executive Officer to negotiate and execute a cooperative funding agreement with the City of Laguna Niguel to support implementation of its proposed new Project V service.

Regular Calendar

Orange County Transit District Regular Calendar Matters

15. **OC Bus 360° Update**

Gary Hewitt/Kia Mortazavi

Overview

The Orange County Transportation Authority is implementing a comprehensive effort to reconfigure transit services in response to changing market conditions. The goals are to address ridership declines by improving passenger travel times and designing services to retain existing customers and attract new customers. A six-month status report on major OC Bus 360° elements is presented for review.

Recommendation

Receive and file as an information item.



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Discussion Items

16. Public Comments

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

17. Chief Executive Officer's Report

18. Directors' Reports

19. Closed Session

A Closed Session will be held as follows:

Pursuant to Government Code Section 54957.6 to discuss negotiations with Teamsters Local 952 regarding the maintenance unit. The lead negotiator for the Orange County Transportation Authority is Maggie McJilton, Executive Director of Human Resources and Organizational Development, and for Teamsters Local 952 is Patrick Kelly or his designee.

20. Adjournment

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, October 28, 2019**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.