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## **BOARD AGENDA**

Orange County Transportation Authority Board Meeting  
Orange County Transportation Authority Headquarters  
Board Room - Conference Room 07-08  
550 South Main Street  
Orange, California  
**Monday, August 27, 2018 at 9:00 a.m.**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

### **Agenda Descriptions**

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

### **Public Comments on Agenda Items**

Members of the public may address the Board of Directors regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairwoman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

### **Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

### **Call to Order**

### **Invocation**

Director Delgleize

### **Pledge of Allegiance**

Director Donchak



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**BOARD AGENDA****Special Calendar****Orange County Transportation Authority Special Calendar Matters****1. Presentation of Resolutions of Appreciation for Employees of the Month for August 2018**

Present Orange County Transportation Authority Resolutions of Appreciation Nos. 2018-117, 2018-118, and 2018-119 to Heidi Johnson, Coach Operator; Rogelio Gutierrez, Maintenance; and Kriss Garbowski, Administration, as Employees of the Month for August 2018.

**2. Presentation of the 2018 Early Career Academy**

Julie Espy/Maggie McJilton

The Early Career Academy is the Orange County Transportation Authority's early professional career development program designed to grow and support the next generation of upcoming leaders at the Orange County Transportation Authority. Chief Executive Officer, Darrell E. Johnson, will introduce the twelve members of the first cohort of the Early Career Academy to the Board of Directors.

**Consent Calendar (Items 3 through 13)**

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

**Orange County Transportation Authority Consent Calendar Matters****3. Approval of Minutes**

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of August 13, 2018.

**4. Approval of Board Members Travel**

Approve for Orange County Transportation Authority Chairwoman Lisa A. Bartlett and Director Andrew Do to travel to Washington, D.C., September 17-19, 2018, along with the Orange County Transportation Authority staff, as part of the proposal team for the Federal Legislative Advocacy and Consulting Services, Request for Proposals 8-1750.



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## **BOARD AGENDA**

### **5. Draft Fiscal Year 2018-19 Internal Audit Plan**

Janet Sutter

#### **Overview**

At the direction of the Orange County Transportation Authority's Board of Directors, the Internal Audit Department develops and implements an annual risk-based Internal Audit Plan. Implementation of an annual Internal Audit Plan assists management in evaluating the effectiveness and efficiency of projects, programs, and operations, while ensuring that adequate controls and safeguards are in place to protect the Orange County Transportation Authority's assets and resources.

#### **Recommendations**

- A. Approve the Draft Fiscal Year 2018-19 Internal Audit Plan.
- B. Direct the Executive Director of Internal Audit to provide quarterly updates on the Fiscal Year 2018-19 Internal Audit Plan.

### **6. Federal Legislative Status Report**

Dustin J. Sifford/Lance M. Larson

#### **Overview**

An update is provided on the 2019 appropriations process and proposals to increase federal transportation funding. A summary of a hearing on online sales tax collection is also included.

#### **Recommendation**

Receive and file as an information item.

### **7. Sole Source Agreement for Third-Party Hosting and Installation of the Counterpoint Point of Sale Application**

Michael Cardoza/Andrew Oftelie

#### **Overview**

The Orange County Transportation Authority is seeking to finalize Payment Card Industry Data Security Standard compliance by using a third-party compliant vendor to host its Counterpoint Point of Sale application.



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**BOARD AGENDA****7. (Continued)****Recommendation**

Authorize the Chief Executive Officer to negotiate and execute sole source Agreement No. C-8-1844 between the Orange County Transportation Authority and Computer SOS, in the amount of \$37,921, to host the Counterpoint application and provide set-up, hosting, licensing, and server support services.

**8. 2018 Title VI Plan Triennial Report**

Dixie L. Cochran/Maggie McJilton

**Overview**

In accordance with the Federal Transit Administration's Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients," all recipients of federal financial assistance are required to submit a board of directors or governing entity reviewed and approved Title VI Plan report to the Federal Transit Administration's Regional Office of Civil Rights once every three years.

**Recommendations**

- A. Review, approve, and direct staff to submit the 2018 Title VI Plan Triennial Report to the Federal Transit Administration's Regional Office of Civil Rights on or before October 1, 2018.
- B. Review and approve the results of the Service Standards and Policies monitoring in Section 5 of the 2018 Title VI Plan Triennial Report.

**9. Excess Workers' Compensation Insurance Policy**

Al Gorski/Maggie McJilton

**Overview**

The Orange County Transportation Authority currently has an excess workers' compensation insurance policy with Arch Insurance Company. This policy will expire on October 1, 2018.



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**BOARD AGENDA****9. (Continued)****Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. A40164, in the amount of \$500,000, to Marsh Risk and Insurance Services, Inc., to purchase excess workers' compensation insurance on behalf of the Orange County Transportation Authority for the policy period of October 1, 2018 to October 1, 2019.

**10. Amendment to Agreement for Temporary Staffing Services**

Karen DeCrescenzo/Maggie McJilton

**Overview**

On September 28, 2015, the Orange County Transportation Authority Board of Directors approved an agreement with Howroyd Wright Employment Agency, Inc., doing business as AppleOne Employment Services, to provide temporary staffing services for a three-year initial term and two, two-year option terms. To continue services, an amendment is required to increase the initial term maximum cumulative payment obligation.

**Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 4 to Agreement No. C-5-3658 between the Orange County Transportation Authority and Howroyd Wright Employment Agency, Inc., doing business as AppleOne Employment Services, in the amount of \$83,564.55, to continue providing temporary staffing services. This will increase the maximum obligation of the agreement to a total contract value of \$491,808.55.



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## **BOARD AGENDA**

### **11. Agreements for Health Insurance Services**

Bea Maselli/Maggie McJilton

#### **Overview**

The Orange County Transportation Authority currently has agreements with various companies to provide medical, dental, vision, life, accidental death and dismemberment, disability, and supplemental life plans for administrative employees and employees represented by the Transportation Communications International Union and coach operators represented by Teamsters Local 952 Union. These agreements expire on December 31, 2018. Staff is presenting recommendations for medical, dental, vision, life, accidental death and dismemberment, disability, and supplemental life insurance for the calendar year 2019.

#### **Recommendations**

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-5-3649 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Kaiser Permanente Health Plan, Inc., on a cost per employee basis, for prepaid medical services through December 31, 2019. The annual 2019 Kaiser Permanente Health Plan, Inc. premium cost will vary in accordance with actual enrollment.
- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-5-3650 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Anthem Blue Cross, on a cost per employee basis, for prepaid medical services through December 31, 2019. The annual 2019 Anthem Blue Cross health maintenance organization premium costs will vary in accordance with actual enrollment.
- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-5-3651 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Anthem Blue Cross, on a cost per employee basis, for preferred provider organization medical services through December 31, 2019. The annual 2019 Anthem Blue Cross preferred provider organization premium costs will vary in accordance with actual enrollment.



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**BOARD AGENDA****11. (Continued)**

- D. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-5-3652 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Anthem Blue Cross, on a cost per employee basis, for a consumer driven health plan through December 31, 2019. The annual 2019 Anthem Blue Cross consumer driven health plan premium costs and health savings account expenses will vary in accordance with actual enrollment.
- E. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 8 to Agreement No. C-1-2996 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Delta Dental, on a cost per employee basis, for preferred provider organization dental services through December 31, 2019. The annual 2019 Delta Dental preferred provider organization premium costs will vary in accordance with actual enrollment.
- F. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 8 to Agreement No. C-1-2995 between the Orange County Transportation Authority and Delta Dental, on a cost per employee basis, for health maintenance organization dental services through December 31, 2019. The annual 2019 Delta Dental health maintenance organization premium costs will vary in accordance with actual enrollment.
- G. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-8-1869 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Delta Dental, on a cost per employee basis, for health maintenance organization dental services through December 31, 2019. The annual 2019 Delta Dental health maintenance organization premium costs will vary in accordance with actual enrollment.



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**BOARD AGENDA****11. (Continued)**

- H. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 6 to Agreement No. C-1-2997 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Vision Service Plan, on a cost per employee basis, for vision services through December 31, 2019. The annual 2019 vision services premium costs will vary in accordance with actual enrollment.
- I. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Purchase Order No. C-7-1897 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for VOYA for life and accidental death and dismemberment insurance through December 31, 2019. The annual 2019 life and accidental death and dismemberment premium costs will vary in accordance with actual volume in the plan.
- J. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Purchase Order No. C-7-1898 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for VOYA to provide supplemental life insurance to employees at their own expense through December 31, 2019.
- K. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Purchase Order No. C-7-1899 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for VOYA for short-term and long-term disability insurance through December 31, 2019. The annual 2019 short-term and long-term disability premium costs will vary in accordance with actual volume in the plan.
- L. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Purchase Order No. C-7-1900 between Orange County Transportation Authority and California State Association of Counties - Excess Insurance Activity for VOYA with Compsych to provide employee leave administration through December 31, 2019.





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**BOARD AGENDA****Orange County Local Transportation Authority Consent Calendar Matters****12. Consultant Selection for Program Management Consultant Services for Regional Rail Programs**

Jason Lee/James G. Beil

**Overview**

On March 26, 2018, the Orange County Transportation Authority Board of Directors authorized the issuance of a request for proposals for program management consultant services to support the development and delivery of regional rail programs in Orange County. Board of Directors' approval is requested for the selection of a firm to perform these services.

**Recommendations**

- A. Approve the selection of HDR Engineering, Inc., as the firm to provide program management consultant services for regional rail programs.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-8-1512 between the Orange County Transportation Authority and HDR Engineering, Inc., for a term of five years, with one, two-year option term, to provide program management consultant services for regional rail programs.

**13. Approval to Release Invitation for Bids for Construction of the Laguna Niguel to San Juan Capistrano Passing Siding Project**

Jason Lee/James G. Beil

**Overview**

The Orange County Transportation Authority, in coordination with the Southern California Regional Rail Authority and the cities of Laguna Niguel and San Juan Capistrano, proposes the addition of 1.8 miles of passing track that would reduce existing congestion along the rail corridor. The design for this project is complete and is ready for construction. Board of Directors' approval is requested to issue an invitation for bids for construction of the Laguna Niguel to San Juan Capistrano Passing Siding project.



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**BOARD AGENDA****13. (Continued)****Recommendation**

Approve the release of Invitation for Bids 7-2018 for construction of the Laguna Niguel to San Juan Capistrano Passing Siding project.

**Regular Calendar****Orange County Transportation Authority Regular Calendar Matters****14. OC Streetcar Vehicle Exterior Design**

Stella Lin/Lance M. Larson

**Overview**

On March 26, 2018, the Orange County Transportation Authority Board of Directors approved a contract with Siemens Industries, Inc. to provide eight modern streetcar vehicles for the OC Streetcar. Design concepts for the exterior of the vehicles and coordinating OC Streetcar stops have been developed. Staff is requesting approval to seek public feedback on these concepts and return to the Board of Directors with a recommendation.

**Recommendation**

Authorize staff to conduct public outreach to seek feedback and return to the Board of Directors with a recommendation.



## **BOARD AGENDA**

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### **Discussion Items**

**15. Attitudinal and Awareness Survey Results**

Alice T. Rogan/Lance M. Larson

A countywide survey of Orange County residents was recently conducted to gain an understanding of current attitudes and awareness of the Orange County Transportation Authority and its services, projects, and programs. True North Research, Inc. will present the results of the 2018 Countywide Attitudinal and Awareness Survey.

**16. Public Comments**

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairwoman subject to the approval of the Board of Directors.

**17. Chief Executive Officer's Report**

**18. Directors' Reports**

**19. Closed Session**

A Closed Session is scheduled as follows:

Pursuant to Government Code Section 54957 – Threat to Public Services or Facilities – Consultation with Authority General Counsel.

**20. Adjournment**

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, September 10, 2018**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.