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**BOARD AGENDA**

Orange County Transportation Authority Board Meeting  
Orange County Transportation Authority Headquarters  
Board Room - Conference Room 07-08  
550 South Main Street  
Orange, California  
**Monday, April 23, 2018 at 9:00 a.m.**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

**Agenda Descriptions**

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

**Public Comments on Agenda Items**

Members of the public may address the Board of Directors regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairwoman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

**Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

**Call to Order**

**Invocation**

Director M. Murphy

**Pledge of Allegiance**

Director Steel



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**BOARD AGENDA**

## **Special Calendar**

### **Orange County Transportation Authority Special Calendar Matters**

**1. Presentation of Resolutions of Appreciation for Employees of the Month for March and April 2018**

- A. Present Orange County Transportation Authority Resolution of Appreciation No. 2018-048, to Patrick Dawes, Maintenance, as Employee of the Month for March 2018.
- B. Present Orange County Transportation Authority Resolutions of Appreciation Nos. 2018-058, 2018-059, and 2018-060 to Cynthia Guardado, Coach Operator; Gilberto Anaya, Maintenance, and Kristopher Hewkin, Administration, as Employees of the Month for April 2018.

**2. Closed Session**

A Closed Session will be held as follows:

- A. Pursuant to Government Code Section 54957(b) to evaluate the performance of the Chief Executive Officer, Darrell E. Johnson.
- B. Pursuant to Government Code Section 54957.6 to meet with the designated representative, Chairwoman Lisa A. Bartlett, regarding the compensation of the Chief Executive Officer.

**3. Annual Review and Compensation Adjustment for Chief Executive Officer, Darrell E. Johnson**

Darrell E. Johnson commenced service as the Orange County Transportation Authority's Chief Executive Officer on March 1, 2013. As part of this item, the Board of Directors will consider in open session the Chief Executive Officer's performance and will approve any adjustments to the Chief Executive Officer's Contract of Employment and compensation as deemed necessary by the Board of Directors.



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## **Consent Calendar (Items 4 through 15)**

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

### **Orange County Transportation Authority Consent Calendar Matters**

#### **4. Approval of Minutes**

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of April 9, 2018.

#### **5. State Legislative Status Report**

Kristin Essner/Lance M. Larson

##### **Overview**

An oppose unless amended position is recommended on a bill related to the board membership of the Metro Gold Line Foothill Extension Construction Authority. An overview is provided of two bills related to the allocation of Bradley-Burns sales tax revenues from online sales, which are being supported consistent with the 2017-2018 Orange County Transportation Authority State Legislative Platform. An overview of a bill is provided related to the use of incentive funding for purchase of zero-emission bus technology that is being supported consistent with the 2017-2018 Orange County Transportation Authority State Legislative Platform. A summary is provided on a legislative hearing on litigation related to local sales tax measures.

##### **Recommendation**

Adopt an OPPOSE UNLESS AMENDED position on AB 2417 (Rodriguez, D-Pomona), which revises the board membership of the Metro Gold Line Foothill Extension Construction Authority.



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**6. Federal Legislative Status Report**

Dustin Sifford/Lance M. Larson

**Overview**

An update is provided on the appropriations process, including a detailed overview of the federal fiscal year 2018 omnibus appropriations bill. Summaries of hearings on the President's infrastructure proposal and transportation funding are also included, with an update on the implementation of positive train control.

**Recommendation**

Receive and file as an information item.

**7. Agreement for Financial Advisory Services**

Kirk Avila/Andrew Oftelie

**Overview**

The Treasury/Public Finance Department of the Orange County Transportation Authority relies on the services of a financial advisory firm to provide assistance with new debt issuances, ongoing reporting requirements of the Transportation Infrastructure Finance and Innovation Act loan, assistance with the investor relations program, and investment advisory advice on an as-needed basis. Proposals were received in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to select a firm to provide financial advisory services.

**Recommendations**

- A. Approve the selection of Sperry Capital Inc., as the firm to provide financial advisory services.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-7-2137 between the Orange County Transportation Authority and Sperry Capital Inc., in the amount of \$495,500, for a three-year initial term through April 30, 2021, with one, two-year option term, to provide financial advisory services.



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**8. First Quarter 2018 Debt and Investment Report**

Rodney Johnson/Andrew Oftelie

**Overview**

The California Government Code authorizes the Orange County Transportation Authority Treasurer to submit a quarterly investment report detailing the investment activity for the period. This investment report covers the first quarter of 2018, January through March, and includes a discussion on the Orange County Transportation Authority's debt portfolio.

**Recommendation**

Receive and file the Quarterly Debt and Investment Report prepared by the Treasurer as an information item.

**9. Approval to Release Request for Proposals for Temporary Staffing Services**

Jennifer Cahill/Maggie McJilton

**Overview**

Staff is requesting Board of Directors' approval to release a request for proposals for temporary staffing services. These services are used to cover unforeseen vacancies of regular staff due to various leaves of absence, which, if left unsupported, would have a negative effect on a department's workload, or a temporary or unplanned increase of workload due to special or non-recurring projects. A draft request for proposal has been developed to initiate the competitive procurement process to select a firm(s) to provide temporary staffing services.

**Recommendations**

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 8-1593 to provide temporary staffing services.
- B. Approve the release of Request for Proposals 8-1593 to select a firm or firms to provide temporary staffing services for a three-year initial term with two, two-year option terms.



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- 10. Orange County Transportation Authority Code of Conduct**  
Karen DeCrescenzo/Maggie McJilton

**Overview**

As required by the Federal Transit Administration and organizational best practices, the Orange County Transportation Authority maintains a written code of conduct to provide direction to officers, employees, agents, and Members of the Board of Directors on appropriate and professional behavior in the conduct of Orange County Transportation Authority business.

**Recommendation**

Receive and file as an information item.

- 11. Amendment to Agreement for Health Insurance Brokerage Services**  
Bea Maselli/Maggie McJilton

**Overview**

On April 1, 2016, the Orange County Transportation Authority entered into an agreement with Burnham Benefits Insurance Services to assist the Human Resources Department in placing health benefits coverage for the administrative staff, as well as the parts clerks and facilities technicians represented by the Transportation Communications International Union. In order to address concerns regarding timeliness of coverage, premium payments, ability to waive coverage, and audit provisions, the Orange County Transportation Authority has assumed responsibility for the administration of health and life insurance benefits for coach operators beginning July 1, 2018. An amendment to the existing agreement is needed for Burnham Benefits Insurance Services to place health benefits coverage for coach operators and to extend the contract through March 31, 2020.

**Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement C-5-3799 between the Orange County Transportation Authority and Burnham Benefits Insurance Services in the amount of \$192,500, for additional brokerage services for coach operator employee benefits, and to extend the current agreement term for an additional 12 months through March 31, 2020. This will increase the maximum obligation of the agreement to a total contract value of \$403,500.



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**12. Agreements for Health Insurance Services for Coach Operators**  
Bea Maselli/Karen DeCrescenzo

**Overview**

The Orange County Transportation Authority provides health and life insurance benefits for coach operators through the Teamsters Local 952 Union/Labor Alliance. In order to address concerns regarding timeliness of coverage, premium payments, ability to waive coverage, and audit provisions, the Orange County Transportation Authority has assumed responsibility for the administration of these benefits. Staff is presenting recommendations for medical, dental, vision, and life insurance agreements for coach operator benefits for six months of 2018 beginning July 1, 2018 and through December 31, 2018.

**Recommendations**

- A. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-8-1618 between the Orange County Transportation Authority and Kaiser Permanente Health Plan, Inc., on a cost per employee basis, for prepaid medical services from July 1, 2018 through December 31, 2018. The 2018 Kaiser Permanente Health Plan, Inc., premium cost will vary in accordance with actual enrollment.
- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 7 to Agreement No. C-1-2995 between the Orange County Transportation Authority and Delta Dental, on a cost per employee basis, for health maintenance organization dental services from July 1, 2018 through December 31, 2018. The 2018 Delta Dental health maintenance organization premium costs will vary in accordance with actual enrollment.
- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 7 to Agreement No. C-1-2996 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Delta Dental, on a cost per employee basis, for preferred provider organization dental services from July 1, 2018 through December 31, 2018. The 2018 Delta Dental preferred provider organization premium costs will vary in accordance with actual enrollment.



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**12. (Continued)**

- D. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 5 to Agreement No. C-1-2997 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Vision Service Plan, on a cost per employee basis, for vision services from July 1, 2018 through December 31, 2018. The 2018 vision services premium costs will vary in accordance with actual enrollment.
- E. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Purchase Order No. C-7-1897 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for VOYA for life insurance from July 1, 2018 through December 31, 2018. The life insurance premium costs will vary in accordance with actual volume in the plan.

**Orange County Transit District Consent Calendar Matters**

**13. Award of Agreement for Three-Position Bicycle Racks for 40-Foot Buses**  
Cliff Thorne/Kenneth Phipps

**Overview**

The Orange County Transportation Authority operates a fixed-route fleet of 484 40-foot compressed natural gas-powered buses. Approval is requested to execute an agreement for hardware and installation of up to 484, three-position bicycle racks on the buses in the fleet.

**Recommendations**

- A. Approve the selection of Complete Coach Works to provide hardware and installation of up to 484, three-position bicycle racks, with the option to purchase up to 73 additional units as needed.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-7-2136 between the Orange County Transportation Authority and Complete Coach Works in the amount of \$745,592, for the purchase and installation of up to 484, three-position bicycle racks, with an option to purchase 73 additional units as needed.





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**Orange County Local Transportation Authority Consent Calendar Matters**

**14. Taxpayer Oversight Committee Measure M2 Annual Public Hearing Results and Compliance Finding**

Emily Mason/Lance M. Larson

**Overview**

As called for by the Measure M2 Ordinance, the Taxpayer Oversight Committee is required to review annual audits and conduct an annual hearing to determine whether the Orange County Transportation Authority is proceeding in accordance with the Investment Plan. The annual public hearing took place on April 10, 2018.

**Recommendation**

Receive and file as an information item.

**15. Agreement for the Construction of the Right-of-Way Slope Stabilization Project**

Gerald Ray Smith, Jr./James G. Beil

**Overview**

The Orange County Transportation Authority's Board of Directors approved the construction of the right-of-way slope stabilization project as part of the Orange County Transportation Authority's Fiscal Year 2017-18 Budget. Bids were received in accordance with the Orange County Transportation Authority's public works procurement procedures. Board of Directors' approval is requested to execute an agreement with the lowest responsive, responsible bidder.

**Recommendations**

- A. Find James McMinn, Inc., the apparent low bidder, as non-responsive due to failure to meet the federal requirement for Disadvantaged Business Enterprise participation.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-7-2047 between the Orange County Transportation Authority and Bosco Constructors, Inc., the lowest responsive, responsible bidder, in the amount of \$1,735,600, for construction of the right-of-way slope stabilization project.



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**BOARD AGENDA**

## **Regular Calendar**

### **Orange County Transportation Authority Regular Calendar Matters**

- 16. OC Bus 360° Update**  
Kurt Brotcke/Kia Mortazavi

#### **Overview**

The Orange County Transportation Authority is implementing a comprehensive effort to reconfigure transit services in response to changing market conditions. The goals are to address ridership declines by improving passenger travel times, and designing services to retain existing customers and attract new customers. A status report on major OC Bus 360° elements is presented for review.

#### **Recommendation**

Receive and file as an information item.

## **Discussion Items**

- 17. Public Comments**

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairwoman subject to the approval of the Board of Directors.

- 18. Chief Executive Officer's Report**

- 19. Directors' Reports**

- 20. Adjournment**

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, May 14, 2018**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.