



# **AGENDA**

## ***Executive Committee Meeting***

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### **Committee Members**

Lisa A. Bartlett, Chairwoman  
Tim Shaw, Vice Chairman  
Andrew Do  
Michael Hennessey  
Mark A. Murphy  
Al Murray  
Shawn Nelson

Orange County Transportation Authority  
Headquarters  
550 South Main Street  
Board Room – Conf. Room 07  
Orange, California  
**Monday, April 2, 2018 at 9:00 a.m.**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

### **Call to Order**

### **Pledge of Allegiance**

Director Do

### **1. Public Comments**

### **Special Calendar**

There are no Special Calendar matters.



## **Consent Calendar (Items 2 through 4)**

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

### **2. Approval of Minutes**

Approve the minutes of the Executive Committee meeting of February 5, 2018.

### **3. Amendments to the Orange County Transportation Authority Drug and Alcohol Policy Manual**

Matthew DesRosier/Maggie McJilton

#### **Overview**

In accordance with the Drug and Alcohol Policy (# HROD-HR-420.17DRUG), revisions to the Drug and Alcohol Policy Manual are subject to management review and the Board of Directors' approval.

#### **Recommendations**

- A. Authorize the Chief Executive Officer or designee to remove the requirement for drug and alcohol testing at the time of an employee's Department of Transportation medical recertification and/or physical examinations (Manual Sections 5.5B and 6.2C).
- B. Authorize the Chief Executive Officer or designee to increase the Orange County Transportation Authority's random alcohol testing rate from 20 percent to 50 percent annually for all safety-sensitive employees in order to emulate the current testing rates for drugs (Manual Section 5.5G Policy Section VIIA).
- C. Authorize the Chief Executive Officer or designee to remove the obsolete table of drug testing thresholds (Manual Section 5.4) and insert "drugs or classes of drugs to be tested and the applicable threshold levels for positive findings shall be determined by current Department of Transportation and Federal Transit Administration regulations."
- D. Authorize the Chief Executive Officer or designee to remove the Facilities Maintenance Department from the list of regulated safety-sensitive positions (Manual Section 9).



4. **Orange County Transportation Authority Code of Conduct**  
Karen DeCrescenzo/Maggie McJilton

**Overview**

As required by the Federal Transit Administration and organizational best practices, the Orange County Transportation Authority maintains a written code of conduct to provide direction to officers, employees, agents, and Members of the Board of Directors on appropriate and professional behavior in the conduct of Orange County Transportation Authority business.

**Recommendations**

Receive and file as an information item.

## **Regular Calendar**

5. **Measure M2 Quarterly Progress Report for the Period of October 2017 Through December 2017**  
Tamara Warren/Kia Mortazavi

**Overview**

Staff has prepared a Measure M2 quarterly progress report for the period of October 2017 through December 2017, for review by the Orange County Transportation Authority Board of Directors. This report highlights progress on Measure M2 projects and programs, and will be available to the public via the Orange County Transportation Authority website.

**Recommendation**

Receive and file as an information item.



## **Discussion Items**

- 6. Chief Executive Officer's Report**
- 7. Committee Members' Reports**
- 8. Closed Session**

There are no Closed Session items scheduled.

- 9. Adjournment**

The next regularly scheduled meeting of this Committee will be held at **9:00 a.m. on Monday, May 7, 2018**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07, Orange, California.