



AGENDA

Finance and Administration Committee Meeting

Committee Members

Andrew Do, Chairman
Richard Murphy, Vice Chairman
Lori Donchak
Michael Hennessey
Steve Jones
Todd Spitzer
Michelle Steel

Orange County Transportation Authority
Headquarters
550 South Main Street
Board Room – Conf. Room 07
Orange, California

Wednesday, April 11, 2018 at 10:30 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Call to Order

Pledge of Allegiance

Director Steel

1. Public Comments

Special Calendar

There are no Special Calendar matters.



Consent Calendar (Items 2 through 9)

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

2. Approval of Minutes

Approval of the minutes of the Finance and Administration Committee meeting of February 28, 2018.

3. Approval of Minutes

Approval of the minutes of the Finance and Administration Committee meeting of March 28, 2018.

4. Orange County Treasurer's Management Report - February 2018
Rodney Johnson/Andrew Oftelie

Overview

The Orange County Transportation Authority invests a portion of its liquid portfolio in the Orange County Investment Pool. Each month, the Orange County Treasurer publishes a comprehensive report detailing the composition of the pool and the prevailing economic and market conditions. The attached Treasurer's Management Report for the Orange County Investment Pool is for the month ending February 28, 2018. The report has been reviewed and is consistent with the investment practices of the Orange County Treasurer.

Recommendation

Receive and file as an information item.



- 5. Orange County Transportation Authority Investment and Debt Programs Report - February 2018**
Rodney Johnson/Andrew Oftelie

Overview

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending February 28, 2018. The report has been reviewed and is consistent with the investment practices contained in the Investment Policy.

Recommendation

Receive and file as an information item.

- 6. Local Agency Investment Fund - February 2018**
Rodney Johnson/Andrew Oftelie

Overview

The Orange County Transportation Authority invests a portion of its liquid portfolio in the State of California Local Agency Investment Fund. Each month, the State Treasurer's office publishes a report detailing the composition of the pool. The attached summary statements from the report are for the month ending February 28, 2018. The report has been reviewed and is consistent with the investment practices of the State Treasurer's Office.

Recommendation

Receive and file as an information item.



7. Agreement for Financial Advisory Services

Kirk Avila/Andrew Oftelie

Overview

The Treasury/Public Finance Department of the Orange County Transportation Authority relies on the services of a financial advisory firm to provide assistance with new debt issuances, ongoing reporting requirements of the Transportation Infrastructure Finance and Innovation Act loan, assistance with the investor relations program, and investment advisory advice on an as-needed basis. Proposals were received in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to select a firm to provide financial advisory services.

Recommendations

- A. Approve the selection of Sperry Capital Inc., as the firm to provide financial advisory services.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-7-2137 between the Orange County Transportation Authority and Sperry Capital Inc., in the amount of \$495,500, for a three-year initial term through April 30, 2021, with one, two-year option term, to provide financial advisory services.

8. Amendment to Agreement for Health Insurance Brokerage Services

Bea Maselli/Maggie McJilton

Overview

On April 1, 2016, the Orange County Transportation Authority entered into an agreement with Burnham Benefits Insurance Services to assist the Human Resources Department in placing health benefits coverage for the administrative staff, as well as the parts clerks and facilities technicians represented by the Transportation Communications International Union. In order to address concerns regarding timeliness of coverage, premium payments, ability to waive coverage, and audit provisions, the Orange County Transportation Authority has assumed responsibility for the administration of health and life insurance benefits for coach operators beginning July 1, 2018. An amendment to the existing agreement is needed for Burnham Benefits Insurance Services to place health benefits coverage for coach operators and to extend the contract through March 31, 2020.



8. (Continued)

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement C-5-3799 between the Orange County Transportation Authority and Burnham Benefits Insurance Services in the amount of \$192,500, for additional brokerage services for coach operator employee benefits, and to extend the current agreement term for an additional 12 months through March 31, 2020. This will increase the maximum obligation of the agreement to a total contract value of \$403,500.

9. Agreements for Health Insurance Services for Coach Operators

Bea Maselli/Karen DeCrescenzo

Overview

The Orange County Transportation Authority provides health and life insurance benefits for coach operators through the Teamsters Local 952 Union/Labor Alliance. In order to address concerns regarding timeliness of coverage, premium payments, ability to waive coverage, and audit provisions, the Orange County Transportation Authority has assumed responsibility for the administration of these benefits. Staff is presenting recommendations for medical, dental, vision, and life insurance agreements for coach operator benefits for six months of 2018 beginning July 1, 2018 and through December 31, 2018.

Recommendations

- A. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-8-1618 between the Orange County Transportation Authority and Kaiser Permanente Health Plan, Inc., on a cost per employee basis, for prepaid medical services from July 1, 2018 through December 31, 2018. The 2018 Kaiser Permanente Health Plan, Inc., premium cost will vary in accordance with actual enrollment.
- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 7 to Agreement No. C-1-2995 between the Orange County Transportation Authority and Delta Dental, on a cost per employee basis, for health maintenance organization dental services from July 1, 2018 through December 31, 2018. The 2018 Delta Dental health maintenance organization premium costs will vary in accordance with actual enrollment.



9. (Continued)

- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 7 to Agreement No. C-1-2996 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Delta Dental, on a cost per employee basis, for preferred provider organization dental services from July 1, 2018 through December 31, 2018. The 2018 Delta Dental preferred provider organization premium costs will vary in accordance with actual enrollment.
- D. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 5 to Agreement No. C-1-2997 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Vision Service Plan, on a cost per employee basis, for vision services from July 1, 2018 through December 31, 2018. The 2018 vision services premium costs will vary in accordance with actual enrollment.
- E. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Purchase Order No. C-7-1897 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for VOYA for life insurance from July 1, 2018 through December 31, 2018. The life insurance premium costs will vary in accordance with actual volume in the plan.

Regular Calendar

There are no Regular Calendar items scheduled.

Discussion Items

10. 91 Express Lanes Shifting Patterns with Riverside County Transportation Commission Expansion

Kirk Avila/Kenneth Phipps

On March 20, 2017, the Riverside County Transportation Commission opened the extension of the 91 Express Lanes. Over the past year, traffic volumes on the Orange County side have increase significantly. In addition, there have been other impacts to the Orange County Transportation Authority operations that staff will be discussing with the Board of Directors.



AGENDA

Finance and Administration Committee Meeting

11. Chief Executive Officer's Report

12. Committee Members' Reports

13. Closed Session

There are no Closed Session items scheduled.

14. Adjournment

The next regularly scheduled meeting of this Committee will be held at **10:30 a.m. on Wednesday, April 25, 2018**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07, Orange, California.