



# **AGENDA**

## ***Finance and Administration Committee Meeting***

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### **Committee Members**

Andrew Do, Chairman  
Steve Jones, Vice Chairman  
Michael Hennessey  
Richard Murphy  
Miguel Pulido  
Todd Spitzer  
Michelle Steel

Orange County Transportation Authority  
Headquarters  
550 South Main Street  
Board Room – Conf. Room 07  
Orange, California

**Wednesday, May 24, 2017 at 10:30 a.m.**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

### **Call to Order**

### **Pledge of Allegiance**

Director Pulido

#### **1. Public Comments**

### **Special Calendar**

#### **2. Taxable Sales Forecast - MuniServices - Doug Jensen, Senior Vice President, Client Services**

Orange County Transportation Authority contracts with several economic specialists to provide an annual 30-year taxable sales forecast for Measure M2. The latest forecasts were received in Spring 2017. Doug Jensen, from MuniServices will provide an update on the annual forecast and economic outlook for Orange County to the Finance and Administration Committee.



## **Consent Calendar (Items 3 through 10)**

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

### **3. Approval of Minutes**

Approval of the minutes of the May 10, 2017 Finance and Administration Committee meeting.

### **4. Relocation of West Orange County Water Board Water Line for the Interstate 405 Improvement Project**

Jeff Mills/James G. Beil

#### **Overview**

The Orange County Transportation Authority is proposing to enter into a reimbursement loan agreement to advance funds to the West Orange County Water Board for the relocation of its 33-inch pipeline currently located within the Interstate 405 Improvement Project area by permit. The relocation of the 33-inch pipeline will be conducted in accordance with state and federal laws.

#### **Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Reimbursement Agreement No. UK151087 with the West Orange County Water Board, in an amount not to exceed \$4.7 million, for the relocation of the 33-inch pipeline that must be moved to accommodate the Interstate 405 Improvement Project.

### **5. Local Agency Investment Fund - April 2017**

Rodney Johnson/Andrew Oftelie

#### **Overview**

The Orange County Transportation Authority invests a portion of its liquid portfolio in the State of California Local Agency Investment Fund. Each month, the State Treasurer's office publishes a report detailing the composition of the pool. The attached summary statements from the report are for the month ending April 30, 2017. The report has been reviewed and is consistent with the investment practices of the State Treasurer's Office.

#### **Recommendation**

Receive and file as an information item.



**6. Orange County Treasurer's Management Report - April 2017**  
Rodney Johnson/Andrew Oftelie

**Overview**

The Orange County Transportation Authority invests a portion of its liquid portfolio in the Orange County Investment Pool. Each month the Orange County Treasurer publishes a comprehensive report detailing the composition of the pool and the prevailing economic and market conditions. The attached Treasurer's Management Report for the Orange County Investment Pool is for the month ending April 30, 2017. The report has been reviewed and is consistent with the investment practices of the Orange County Treasurer.

**Recommendation**

Receive and file as an information item.

**7. Orange County Transportation Authority Investment and Debt Programs Report - April 2017**  
Rodney Johnson/Andrew Oftelie

**Overview**

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending April 30, 2017. The report has been reviewed and is consistent with the investment practices contained in the Investment Policy.

**Recommendation**

Receive and file as an information item.

**8. Resolution to Establish the Orange County Local Transportation Authority/Measure M2 Appropriations Limitation for Fiscal Year 2017-18**  
Rene Vega/Andrew Oftelie

**Overview**

The State Constitution requires that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year pursuant to Article XIII B.



**8. (Continued)**

**Recommendation**

Adopt Orange County Local Transportation Authority/Measure M2 Resolution No. 2017-028 to establish the Orange County Local Transportation Authority/Measure M2 appropriations limit at \$1,675,556,032 for fiscal year 2017-18.

**9. Resolution to Establish the Orange County Transportation Authority General Fund Appropriations Limitation for Fiscal Year 2017-18**

Rene Vega/Andrew Oftelie

**Overview**

The State Constitution requires that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year pursuant to Article XIIIB.

**Recommendation**

Adopt Orange County Transportation Authority Resolution No. 2017-029 to establish the Orange County Transportation Authority General Fund appropriations limit at \$11,087,013 for fiscal year 2017-18.

**10. Annual Update to Investment Policy**

Rodney Johnson/Andrew Oftelie

**Overview**

The Treasurer is presenting the Orange County Transportation Authority's Investment Policy for 2017. The Investment Policy sets forth the investment guidelines for all funds invested on and after June 12, 2017. As recommended under California Government Code Section 53646(a)(2), the Orange County Transportation Authority is submitting its Investment Policy to be reviewed at a public meeting. Further, the governing body of a local agency has the authorization to appoint, for a period of one year, a Treasurer to invest, reinvest, purchase, exchange, sell, or manage public funds.

**Recommendations**

- A. Adopt the 2017 Investment Policy.
- B. Authorize the Treasurer to invest, reinvest, purchase, exchange, sell, and manage Orange County Transportation Authority funds during fiscal year 2017-18.



## **Regular Calendar**

### **11. Preview to the Public Hearing on Orange County Transportation Authority's Fiscal Year 2017-18 Budget and Personnel and Salary Resolution**

Victor Velasquez/Andrew Oftelie

#### **Overview**

The Orange County Transportation Authority Fiscal Year 2017-18 Budget presents a balanced plan of sources and uses of funds while providing for the current and future transportation needs of Orange County. The Board of Directors may approve the fiscal year 2017-18 budget following the public hearing to be held at the Board of Director's Meeting on June 12, 2017, at the following Board of Directors' meeting on June 26, 2017, or in a special meeting convened at their discretion. The Board of Directors are also asked to approve changes to the Personnel and Salary Resolution as part of the budget approval process.

#### **Recommendations**

- A. Approve by Resolution the Orange County Transportation Authority's Fiscal Year 2017-18 Budget.
- B. Approve the Personnel and Salary Resolution for Fiscal Year 2017-18.
- C. Authorize the Chief Executive Officer to negotiate and execute the software and hardware licensing, maintenance, and emergency support purchase orders and/or agreements.
- D. Approve fiscal year 2017-18 Orange County Transportation Authority member agency contribution to the Southern California Regional Rail Authority in an amount up to \$28,238,881, including authorization of Federal Transit Administration funds, in the amount of \$6,000,000, to be drawn down directly by Southern California Regional Rail Authority. In addition, approve capital rehabilitation in the amount of \$7,344,982, offset by \$6,059,016 in Rotem repayment, with the balance paid by Federal Transit Administration funds that will be drawn down directly by Southern California Regional Rail Authority.



## **Discussion Items**

**12. Update on Metrolink Internal Audit Peer Review**

Janet Sutter

Staff will provide a summary of the results and recommendations of the Association of Local Government Auditors in connection with the External Quality Control Review of Metrolink's Internal Audit Department.

**13. 91 Express Lanes Corona Customer Service Center Lease**

Christina Runge/Andrew Oftelie

The current lease for the 91 Express Lanes Customer Service Center in Corona expires September 30, 2018. The leased space accommodates the walk-in customer service center and the call center, and the space is shared with the Riverside County Transportation Commission. Staff has retained the brokerage services of CBRE, Inc. to assist the Orange County Transportation Authority (OCTA) in analyzing options for the future of the location of the customer service center.

CBRE, Inc. has conducted a property search along the State Route 91 corridor to determine properties available for lease that meet the OCTA's needs. Potential lease properties have been identified and analyzed from both a cost and location perspective.

**14. Chief Executive Officer's Report**

**15. Committee Members' Reports**

**16. Closed Session**

There are no Closed Session items scheduled.

**17. Adjournment**

**The 10:30 a.m., Wednesday, June 14, 2017, Finance and Administration Committee meeting has been cancelled.**

The next regularly scheduled meeting of this Committee will be held at **10:30 a.m. on Wednesday, June 28, 2017**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07, Orange, California.