



Orange County Transportation Authority

Board Meeting Agenda - Final-revised Monday, March 27, 2017 at 9:00 a.m.

550 South Main Street, Board Room - Conf. Room 07-08, Orange, California

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Comments on Agenda Items

Members of the public may address the Board of Directors regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Call to Order

Invocation - Director R. Murphy

Pledge of Allegiance - Director Chamberlain

Special Calendar

Orange County Transportation Authority Special Calendar Matters

- 1. Presentation of Resolutions of Appreciation for Employees of the Month for March 2017**

Author/Executive Director
Lori Parsel/Andrew Oftelie

Overview

BOARD MEETING AGENDA - FINAL-REVISED

Present Orange County Transportation Authority Resolutions of Appreciation Nos. 2017-014, 2017-015, 2017-016 to Daniel Guerrero, Coach Operator; Carlos Palacios Courchaine, Maintenance; and Tom Young, Administration, as Employees of the Month for March 2017.

2. Appointment Consideration of a Public Member for the Board of Directors

Overview

The 15 Members of the Orange County Transportation Authority Board of Directors who represent the County of Orange and the cities appoint two public members. The current term of Director Gregory T. Winterbottom expired on January 13, 2017. He continues to serve his current term on the Board of Directors until he is reappointed or a new Public Member is appointed.

Recommendation

Appoint Gregory T. Winterbottom for a four-year term as a Public Member on the Board of Directors.

Consent Calendar (Items 3 through 16)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

3. Approval of Minutes

Recommendation

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of March 13, 2017.

4. Award of Sole Source Agreement with Xerox Corporation for Ink, Parts, Supplies, Printing, Equipment Repair, and Maintenance

Author/Executive Director

Lori Parsel/Andrew Oftelie

Overview

The Orange County Transportation Authority's print shop utilizes Xerox manufactured equipment to complete the majority of print requirements for various departments within the organization. Due to the increase in print volume, a new sole source purchase order is required in order to accommodate the increased usage of the Xerox 800 color press through the end of fiscal year 2016-17.

BOARD MEETING AGENDA - FINAL-REVISED

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. A37076 between the Orange County Transportation Authority and Xerox Corporation, in the amount of \$95,000, for printing costs, equipment repair, and maintenance of the Xerox 800 color press through June 30, 2017.

5. Amendments to the 91 Express Lanes Three-Party Operating Agreement and Facility Agreement

Author/Executive Director

Kirk Avila/Andrew Oftelie

Overview

The Riverside County Transportation Commission anticipates opening the 91 Express Lanes extension in spring of 2017. As the opening date approaches, a number of agreements need to be amended to account for the joint operations. Among the effected agreements are the three-party operating agreement between the Orange County Transportation Authority, Riverside County Transportation Commission, and Cofiroute USA, LLC., as well as the Riverside County Transportation Commission / Orange County Transportation Authority Facility Agreement.

Recommendation

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-3-1529 among the Orange County Transportation Authority, Riverside County Transportation Commission, and Cofiroute USA, LLC., for the inclusion of the joint software license, software maintenance, and escrow agreements.
- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-3-1529 among the Orange County Transportation Authority, Riverside County Transportation Commission, and Cofiroute USA, LLC., in the amount of \$1,302,562, for maintenance and support services for the 91 Express Lanes Electronic Toll and Traffic Management systems.
- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-5-3828 between the Orange County Transportation Authority and Riverside County Transportation Commission, in the amount of \$431,308, for the reimbursement of shared operational expenses through June 30, 2018.

6. State Legislative Status Report

Author/Executive Director

Kristin Essner/Lance M. Larson

BOARD MEETING AGENDA - FINAL-REVISED

Overview

An update is provided on a request to the Joint Legislative Audit Committee to analyze fluctuations in transit funding. A support position is recommended on a bill that would clarify the administration of the State Transit Assistance program. An oppose position is recommended on two bills related to the membership of the California Transportation Commission and the prioritization of State Transportation Improvement Program funding. An overview of a bill is provided related to the environmental streamlining for projects in an existing right-of-way that is being supported consistent with the 2017-2018 Orange County Transportation Authority State Legislative Platform. Summaries are provided of two alternative transportation funding proposals introduced in the state legislature.

Recommendation

- A. Adopt an OPPOSE position on AB 179 (Cervantes, D-Corona), which would place restrictions on the qualifications a member can have to serve on the California Transportation Commission.
- B. Adopt a SUPPORT position on AB 1113 (Bloom, D-Santa Monica), which clarify the provisions governing the State Transit Assistance Program.
- C. Adopt an OPPOSE position on AB 1640 (Garcia, D-Coachella), which seeks to prioritize State Transportation Improvement Program funding for disadvantaged communities.

7. Federal Legislative Status Report

Author/Executive Director

Kristin Essner/Lance M. Larson

Overview

A timeline is provided for the federal fiscal year 2017 and 2018 budget processes and the continuing resolution that expires April 28, 2017. An overview is provided of President Trump's address to Congress and the work on the development of a federal infrastructure package. The Governor's priority lists of projects to be considered for federal funding and streamlining are included. Regulatory reform actions initiated by President Trump are outlined.

Recommendation

Receive and file as an informational item.

BOARD MEETING AGENDA - FINAL-REVISED

8. Security and Privacy Liability Insurance Coverage

Author/Executive Director

Al Gorski/Maggie McJilton

Overview

The Orange County Transportation Authority currently has security and privacy liability insurance policies with National Union Fire Insurance Company of Pennsylvania and Chubb North American Commercial Insurance Company. These policies are renewed annually on the first of November.

Recommendation

Receive and file as an information item.

9. Orange County Transportation Authority Policies and Procedures, Internal Audit Report No. 17-507

Author/Executive Director

Gerald Dunning/Janet Sutter

Overview

The Internal Audit Department has completed an audit of Policies and Procedures. Based on the audit, the Orange County Transportation Authority Policies and Procedures are approved as required; however, recommendations were made to enhance controls to ensure timely updates and communications of new and revised policies and procedures, as well as improved tracking of policies and procedures.

Recommendation

Direct staff to implement three recommendations provided in Orange County Transportation Authority Policies and Procedures, Internal Audit Report No. 17-507.

Orange County Transit District Consent Calendar Matters

10. Amendment to Agreement to Exercise Option Term for Customer Information Center

Author/Executive Director

Stella Lin/Ellen S. Burton

Overview

On January 27, 2014, the Orange County Transportation Authority Board of Directors approved an agreement with Alta Resources to operate the Customer Information Center for a three-year initial term and two, two-year option terms. Staff is requesting

BOARD MEETING AGENDA - FINAL-REVISED

approval to exercise the first option term effective July 1, 2017 through June 30, 2019.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-3-1895 between the Orange County Transportation Authority and Alta Resources to exercise the first option term in the agreement, in the amount of \$2,113,600 to provide call center services. This will increase the maximum obligation of the agreement to a total contract value of \$6,148,600.

11. Update on the Day Pass Promotion

Author/Executive Director

Sean Murdock/Andrew Oftelie

Overview

The Board of Directors approved a six-month promotional reduction in the price of the day pass in order to support ongoing efforts to improve ridership on the fixed-route bus system. As the six months nears an end, staff has evaluated the initiative and determined it has not met its objective of attracting new riders and it also has resulted in significant impacts on fare revenue. It is recommended that the promotion be discontinued at the end of the promotional period on April 9, 2017.

Recommendation

Direct staff to end the promotional reduction in the price of the day pass on April 9, 2017, and return with options to utilize remaining Low Carbon Transit Operations Program funds.

12. Local Transportation Fund Claims for Fiscal Year 2017-18

Author/Executive Director

Rene Vega/Andrew Oftelie

Overview

The Orange County Transit District is eligible to receive funding from the Local Transportation Fund for providing public transportation services throughout Orange County. In order to receive these funds, the Orange County Transit District, as the public transit and community transit services operator, must file claims with the Orange County Transportation Authority, the transportation planning agency for Orange County.

Recommendation

Adopt Orange County Transit District Resolution No. 2017-013 authorizing the filing of Local Transportation Fund claims, in the amounts of \$146,621,592, to support public

BOARD MEETING AGENDA - FINAL-REVISED

transportation and \$7,774,611 for community transit services.

Orange County Local Transportation Authority Consent Calendar Matters

13. Consultant Selection for Quality Assurance Management Support for the OC Streetcar Project

Author/Executive Director

Mary Shavaliar/Jim Beil

Overview

On November 11, 2016, the Orange County Transportation Authority issued a request for proposals for consultant services for quality assurance management support for the OC Streetcar project. Proposals were received in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to select the firm to perform the required services.

Recommendation

- A. Approve the selection of Kal Krishnan Consulting Services, Inc., as the firm to provide quality assurance management support for the OC Streetcar project.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-6-1537 between the Orange County Transportation Authority and Kal Krishnan Consulting Services, Inc., in the amount of \$429,403, to provide quality assurance management support for the OC Streetcar project, from contract execution through December 31, 2020.

14. Orange County Local Transportation Authority Measure M2 Agreed-Upon Procedures Reports, Year Ended June 30, 2016

Author/Executive Director

Janet Sutter

Overview

Vavrinek, Trine, Day & Company, LLP, an independent accounting firm, has completed agreed-upon procedures related to Measure M2 Senior Non-Emergency Medical Transportation Program funds provided to the County of Orange, Local Fair Share funds provided to nine cities, and Senior Mobility Program funds provided to four cities, for the fiscal year ended June 30, 2016. Observations were made relating to the classification of Maintenance of Effort and Local Fair Share expenditures, errors in reporting of amounts on required activity reports and annual expenditure reports, failure to allocate interest income, senior mobility program trips, inclusion of projects in city Capital Improvement Program plans, and service contractor procurement.

Recommendation

BOARD MEETING AGENDA - FINAL-REVISED

- A. Direct staff to monitor implementation of recommendations by the County of Orange and all cities.
- B. Receive and file the Orange County Local Transportation Authority Measure M2 Senior Non-Emergency Medical Transportation Program Agreed-Upon Procedures Report Fiscal Year Ended June 30, 2016, the Orange County Local Transportation Authority Senior Mobility Program Agreed-Upon Procedures Reports Year Ended June 30, 2016, and the Orange County Local Transportation Authority Measure M2 Local Fair Share Agreed-Upon Procedures Reports Year Ended June 30, 2016, as information items.

15. Cooperative Agreement with the City of Santa Ana for the Construction Phase of the OC Streetcar Project

Author/Executive Director

Mary Shavalier/Jim Beil

Overview

The Orange County Transportation Authority is the lead agency for the design, construction, operations, and maintenance of the OC Streetcar in the cities of Garden Grove and Santa Ana. A cooperative agreement with the City of Santa Ana is required to identify roles and responsibilities, including financial obligations for the construction phase of the OC Streetcar project.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Cooperative Agreement No. C-6-1516 between the Orange County Transportation Authority and the City of Santa Ana, in the amount of \$1,500,000, for construction inspection support, design change reviews, and project coordination for the OC Streetcar project.

16. Cooperative Agreement with the City of Garden Grove for the Construction Phase of the OC Streetcar Project

Author/Executive Director

Mary Shavalier/Jim Beil

Overview

The Orange County Transportation Authority is the lead agency for the design, construction, operations, and maintenance of the OC Streetcar in the cities of Garden Grove and Santa Ana. A cooperative agreement with the City of Garden Grove is required to identify roles and responsibilities, including financial obligations for the construction phase of the OC Streetcar project.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Cooperative Agreement

BOARD MEETING AGENDA - FINAL-REVISED

No. C-7-1556 between the Orange County Transportation Authority and the City of Garden Grove, in the amount of \$87,504, for construction inspection support, design change reviews, and project coordination for the OC Streetcar project.

Regular Calendar

Orange County Local Transportation Authority Regular Calendar Matters

17. OC Streetcar Operations and Maintenance Organization Plan

Author/Executive Director

Mary Shavalier/Jim Beil

Overview

The Orange County Transportation Authority is the lead agency for the design, construction, operations, and maintenance of the OC Streetcar in the cities of Santa Ana and Garden Grove. As part of the request for a full funding grant agreement to the Federal Transit Administration, an organization plan is required to prepare for future operations and maintenance of the service. Based upon Board of Directors' feedback on the key considerations presented in February 2017, staff has prepared a qualitative analysis of four organizational models and is seeking Board of Directors' approval to contract the operations and maintenance of the OC Streetcar system.

Recommendation

Approve the use of an operations and maintenance contractor to provide operations and maintenance services for the OC Streetcar project, and direct staff to return to the Board of Directors for approval to release a request for proposals to procure these services.

Orange County Transportation Authority Regular Calendar Matters

18. Transit Master Plan - State of OC Transit

Author/Executive Director

Gary Hewitt/Kia Mortazavi

Overview

The Transit Master Plan will develop an integrated bus, rail, and paratransit plan for Orange County. This plan will identify future potential transit corridor studies and recommended changes to existing transit service. The State of OC Transit Report presents early findings and draft vision and goals for the transit system.

Recommendation

Direct staff to return to the Board of Directors in May 2017, with the draft Transit Master Plan Investment Framework.

BOARD MEETING AGENDA - FINAL-REVISED

19. Delivering Transportation Solutions in a Changing Market

Author/Executive Director

Darrell Johnson

Overview

Since 2013, financial and market forces have combined to present numerous challenges to the Orange County Transportation Authority in successfully delivering on the agency's mission, including the core functions of implementing the Measure M2 Program and operating an effective, efficient, and affordable bus system. Bus ridership has steadily declined and the public's transit needs have shifted, while sales tax receipts continue to come in lower than expected. Despite these factors, the Orange County Transportation Authority has been able to realign the Measure M2 Program so that all promises will be kept, and steps have been taken to reduce costs and realign bus service with demand to better meet the needs of customers, avoid service reductions, and fare increases. This report details the major actions undertaken to keep all Orange County Transportation Authority programs on track in a financially constrained environment and changing market and identifies several upcoming challenges. These issues will need to be addressed in the development of the Long-Range Transportation Plan this year and will need to be incorporated into the annual budget and 20-year Comprehensive Business Plan.

Recommendation

- A. Direct staff to continue delivery of the Measure M2 Next 10 Plan.
- B. Direct staff to expand OC Bus 360° initiatives, focusing on the benefits and implementation of alternative transit service delivery models.
- C. Direct staff to evaluate paratransit growth and cost-management strategies, and return to the Board of Directors with recommendations.

Discussion Items

20. Public Comments

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

21. Chief Executive Officer's Report

22. Directors' Reports

BOARD MEETING AGENDA - FINAL-REVISED

23. Closed Session

A Closed Session will be held as follows:

A. Pursuant to Government Code Section 54957.6 to discuss negotiations with Teamsters Local 952 regarding the coach operators. The lead negotiator for the Orange County Transportation Authority is Maggie McJilton, Executive Director of Human Resources and Organizational Development and for Teamsters Local 952 is Patrick Kelly or his designee.

B. Pursuant to Government Code 54957.6 to discuss collective bargaining agreement negotiations with the Transportation Communications International Union (TCU) regarding the parts/stock room clerks and facilities maintenance employee unit. The lead negotiator for the Orange County Transportation Authority is Maggie McJilton, Executive Director of Human Resources and Organizational Development, and for TCU is Robert Ragland or his designee.

C. Pursuant to Government Code Section 54957.6 to discuss negotiations with Teamsters Local 952 regarding the maintenance unit. The lead negotiator for the Orange County Transportation Authority is Maggie McJilton, Executive Director of Human Resources and Organizational Development and for Teamsters Local 952 is Patrick Kelly or his designee.

24. Adjournment

The next regularly scheduled meeting of this Board will be held at 9:00 a.m. on Monday, April 10, 2017, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.