



Orange County Transportation Authority

Board Agenda

Monday, November 25, 2024 at 9:00 a.m.

550 South Main Street, Orange, California

Board Members

Tam T. Nguyen, Chair
Doug Chaffee, Vice Chair
Valerie Amezcua
Jon Dumitru
Jamey Federico
Katrina Foley
Patrick Harper
Michael Hennessey
Fred Jung
Farrah N. Khan
Stephanie Klopfenstein
Carlos A. Leon
Vicente Sarmiento
John Stephens
Mark Tettermer
Donald P. Wagner
Lan Zhou, Ex-Officio

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or listen to audio live streaming of the Board and Committee meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

BOARD MEETING AGENDA

In-Person Comment

Members of the public may attend in-person and address the Board regarding any item within the subject matter jurisdiction of the Orange County Transportation Authority. Please complete a speaker's card and submit it to the Clerk of the Board and notify the Clerk regarding the agenda item number on which you wish to speak. Speakers will be recognized by the Chair at the time of the agenda item is to be considered by the Board. Comments will be limited to three minutes. The Brown Act prohibits the Board from either discussing or taking action on any non-agendized items.

Written Comment

Written public comments may also be submitted by emailing them to ClerkOffice@octa.net, and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

Call to Order

Invocation

Director Stephens

Pledge of Allegiance

Director Amezcua

Closed Session

There are no Closed Sessions scheduled.

Special Calendar

Orange County Transportation Authority Special Calendar Matters

1. Administration of the Oath of Office to New Orange County Transportation Authority Board of Directors

Overview

Oath of Office will be administered to new Board Member Carlos Leon.

2. Presentation of Resolutions of Appreciation for Employees of the Month

Overview

Present Orange County Transportation Authority Resolutions of Appreciation Nos. 2024-090, 2024-091, and 2024-092 to (Alicia Gonzalez) Coach Operator; (William Verduzco), Maintenance; (Sofia Perez), Administration, as Employees of the Month for November 2024.

BOARD MEETING AGENDA

Consent Calendar (Items 3 through 23)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

3. Approval of Minutes

Clerk of the Board

Recommendation(s)

Approve the minutes of the November 12, 2024 Orange County Transportation Authority and affiliated agencies' regular meeting.

Attachments:

[Minutes](#)

4. Conflict of Interest Code and 2024 Annual Statement of Economic Interests Filing

Clerk of the Board

Overview

Pursuant to the Orange County Transportation Authority's Conflict of Interest Code, Members of the Board of Directors and designated positions are required to file a Statement of Economic Interests - Form 700.

Recommendation(s)

- A. Approve the list of designated positions and disclosure categories subject to the Orange County Transportation Authority's Conflict of Interest Code.
- B. Direct the Clerk of the Board to distribute and monitor the 2024 annual Statement of Economic Interests - Form 700 to Members of the Board of Directors and designated positions, to be filed by April 1, 2025.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

5. Update on the Loan Agreements with the Cities of Anaheim, Placentia, and the West Orange County Water Board

Sam Kaur/Andrew Oftelie

Overview

The Orange County Transportation Authority Board of Directors authorized loan agreements with the cities of Anaheim, Placentia, and the West Orange County Water Board. This report provides the annual update on the status of each of these agreements as requested by the Board of Directors.

BOARD MEETING AGENDA

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

6. Orange County Transportation Authority Investment and Debt Programs Report - September 2024

Robert Davis/Andrew Oftelie

Overview

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending September 30, 2024. The report has been reviewed and is consistent with the investment practices contained in the investment policy.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

7. Orange County Employees Retirement System Early Payment for Fiscal Year 2025-26

Robert Davis/Andrew Oftelie

Overview

The Orange County Employees Retirement System has offered an early payment discount to member agencies of seven percent if they elect to prepay their contributions for fiscal year 2025-26. Advance payments must be received by January 15, 2025. The estimated savings for the Orange County Transportation Authority over the next year and a half under this payment option will total approximately \$851,000. Board of Directors' authorization is requested for the early payment option.

Recommendation(s)

Authorize the early payment of approximately \$36.3 million by January 15, 2025, to the Orange County Employees Retirement System, for employer contributions for fiscal year 2025-26.

BOARD MEETING AGENDA

Attachments:

[Transmittal](#)

[Staff Report](#)

8. Fiscal Year 2023-24 Audited Financial Statements and Independent Auditor's Reports on Internal Control over Financial Reporting

Rima Tan/Andrew Oftelie

Overview

The Orange County Transportation Authority is required to obtain an independent auditor's opinion on various financial statements and schedules. Crowe LLP, an independent accounting firm, has completed its annual audit of the Orange County Transportation Authority for fiscal year 2023-24. In addition, a report has been issued on the results of additional analysis performed by Crowe LLP, to assist management in determining compliance with certain state requirements.

In connection with the annual audit of the Orange County Transportation Authority, Crowe has issued an auditor's report on internal control over financial reporting with no deficiencies.

Recommendation(s)

Receive and file the fiscal year 2023-24 audited financial statements and independent auditor's report on internal controls over financial reporting as informational items.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

[Attachment F](#)

[Attachment G](#)

9. Microsoft Enterprise Agreement Renewal

Josh Duke/Andrew Oftelie

Overview

As part of the Orange County Transportation Authority's Fiscal Year 2024-25 Budget, a renewal of its existing Microsoft Enterprise Agreement is planned. Responsive quotes were received by four Microsoft Licensing Solutions Providers that are approved vendors of the Microsoft Enterprise Agreement on the County of Riverside's Master Agreement. Board of Directors' approval is requested for the renewal of Orange County Transportation Authority's Microsoft Enterprise Agreement.

BOARD MEETING AGENDA

Recommendation(s)

- A. Approve the selection of Crayon Software Experts, LLC to provide the Microsoft Enterprise renewal license for all of the Orange County Transportation Authority's Microsoft software.

- B. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C42565 between the Orange County Transportation Authority and Crayon Software Experts, LLC, in the amount of \$8,204,212, for the renewal of the Microsoft Enterprise Agreement for a three-year term.

Attachments:

[Transmittal](#)

[Staff Report](#)

10. Agreement for Federal Legislative Advocacy and Consulting Services

Kristin Jacinto

Overview

On June 24, 2024, the Board of Directors approved the release of a request for proposals for federal legislative advocacy and consulting services to begin when the present term for these services expires on December 31, 2024. An evaluation team comprised of staff and members of the Board of Directors has reviewed the proposals. Board of Directors' approval is requested to select a firm to provide federal legislative advocacy and consulting services for the two-year period beginning January 1, 2025.

Recommendation(s)

- A. Approve the selection of Potomac Partners DC to provide federal legislative advocacy and consulting services.

- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-4-2285 with Potomac Partners DC, in the amount of \$540,000, for the period of January 1, 2025, to December 31, 2026, with two, two-year option terms, to perform federal legislative advocacy and consulting services.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

BOARD MEETING AGENDA

11. Status Report of State Legislation Enacted in 2024

Clara Brotcke/Kristin Jacinto

Overview

At the conclusion of the 2024 state legislative session, 1017 bills were signed into law by Governor Newsom and chaptered by the Secretary of State, while 189 bills were vetoed. A report containing an analysis of legislation relevant to the Orange County Transportation Authority is provided.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

12. Final 2025-26 State and Federal Legislative Platforms

Alexis Carter/Kristin Jacinto

Overview

At the beginning of each legislative session, staff conducts a comprehensive review of the Orange County Transportation Authority's State and Federal Legislative Platforms to ensure updates are provided on relevant issues that are anticipated to be of discussion for the upcoming year. The final drafts of the revised 2025-26 Orange County Transportation Authority State and Federal Legislative Platforms are submitted for consideration and adoption by the Orange County Transportation Authority Board of Directors.

Recommendation(s)

A. Adopt the revised 2025-26 State and Federal Legislative Platforms.

B. Direct staff to distribute the adopted platforms to elected officials, advisory committees, local governments, affected agencies, the business community, and other interested parties.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

BOARD MEETING AGENDA

13. Acceptance of Grant Award from Department of the Homeland Security Transit Security Grant Program

Jason Huang/Kia Mortazavi

Overview

The Orange County Transportation Authority has been awarded \$116,600 in Federal Emergency Management Agency funding awarded by the Department of Homeland Security through the Transit Security Grant Program. Recommendations for acceptance of these funds are presented for Board of Directors' review and approval.

Recommendation(s)

- A. Authorize the Chief Executive Officer, or designee, to accept the award of \$116,600 in Federal Emergency Management Agency funding awarded by the Department of Homeland Security through the Transit Security Grant Program and execute grant-related agreements and documents with the Department of Homeland Security.
- B. Authorize staff to make all necessary amendments to the Federal Transportation Improvement Program, as well as execute any necessary agreements to facilitate the recommendation above.

Attachments:

[Transmittal](#)

[Staff Report](#)

14. Low Carbon Transit Operations Program Corrective Action Plans

Jason Huang/Kia Mortazavi

Overview

The Orange County Transportation Authority receives California Department of Transportation Low Carbon Transit Operations Program funding via formula to support expanded or new transit operations and capital projects that reduce greenhouse gas emissions, improve mobility, and prioritize disadvantaged communities. Funds may be transferred from a prior year to support ongoing projects with approval from the implementing agency's governing body and approval by the California Department of Transportation. Recommendations to utilize prior year funding for this program are presented for Board of Directors' review and approval.

Recommendation(s)

- A. Approve Resolution 2024-084 to authorize the use of prior year Low Carbon Transit Operations Program funds and interest earnings estimated at \$3,736,809 for the Youth Ride Free Program and for new or expanded OC Bus Rapid services (recognized as Bravo! 553 Bus Service Operating Subsidy in the funding program).
- B. Authorize staff to make all necessary amendments to the Federal Transportation Improvement Program as well as negotiate and execute any necessary agreements with regional, state, or federal agencies to facilitate the recommendation above.

BOARD MEETING AGENDA

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

15. Draft Orange County Human Services Transportation Coordinated Plan

Kevin Khouri/Kia Mortazavi

Overview

The Human Services Transportation Coordinated Plan identifies strategies to address unmet needs and enhance mobility for seniors, individuals with disabilities, and low-income residents in Orange County. This plan is a prerequisite for securing Federal Transit Administration Section 5310 Program funding. Staff has updated the Human Services Transportation Coordinated Plan, and Board of Directors' approval is requested to finalize the draft plan.

Recommendation(s)

Direct staff to finalize the Draft Human Services Transportation Coordinated Plan.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Presentation](#)

16. Funding Recommendations for the 2024 Enhanced Mobility for Seniors and Individuals with Disabilities Program

Louis Zhao/Kia Mortazavi

Overview

On May 28, 2024, the Orange County Transportation Authority Board of Directors released the Enhanced Mobility for Seniors and Individuals with Disabilities Program call for projects for 2024. Evaluation of the 33 grant applications received for capital and operating assistance is complete, and program funding recommendations are presented for Board of Directors' review and approval.

Recommendation(s)

- A. Approve the award of \$8,623,864 million in local funding to 22 applications submitted for consideration of funding through the Enhanced Mobility for Seniors and Individuals with Disabilities Program.
- B. Authorize the Chief Executive Officer to negotiate and execute cooperative agreements with awarded applicants to receive funding through the Enhanced Mobility for Seniors and Individuals with Disabilities Program.
- C. Authorize staff to utilize the contingency list for capital applications if an awarded

BOARD MEETING AGENDA

capital project is cancelled and direct unused program funding to support OC ACCESS service.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

Orange County Transit District Consent Calendar Matters

17. Approval to Release Invitation for Bids for Replacement of Mechanical Units at the Santa Ana Bus Base

George Olivo/James G. Beil

Overview

Mechanical units, including heating, ventilation and air conditioning units, heating and ventilation make-up air units, exhausts fan units, and bus vacuum units at the Santa Ana Bus Base require replacement to maintain quality of the work environment, bus maintenance operations, and overall state of good repair compliance. In accordance with the Orange County Transportation Authority's procurement policies and procedures, Board of Directors' approval is requested to release the invitation for bids.

Recommendation(s)

Approve the release of Invitation for Bids 4-2550 for the replacement of mechanical units at the Santa Ana Bus Base.

Attachments:

[Staff Report](#)

[Attachment A](#)

18. Integration of the Conduent OrbCAD Computer-Aided Dispatch/Automatic Vehicle Location System with the L3Harris Technologies, Inc. Symphony Dispatch Consoles

Josh Duke/Andrew Oftelie

Overview

Board of Directors' authorization is requested for the purchase of services to integrate the Conduent OrbCAD Computer-Aided Dispatch/Automatic Vehicle Location system with the L3Harris Technologies, Inc.'s Symphony dispatch console.

Recommendation(s)

Authorize the Chief Executive Officer to negotiate and execute sole source Agreement No. C-4-2429 between the Orange County Transportation Authority and L3Harris Technologies, Inc., in the amount of \$761,000 for the integration of the Conduent OrbCAD Computer-Aided Dispatch/Automatic Vehicle Location system with the L3Harris Symphony dispatch console.

BOARD MEETING AGENDA

Attachments:

[Transmittal](#)

[Staff Report](#)

19. Agreement for Payment Processing Services to Support the OC Bus Fare Collection Systems

Isaac Herrera/Andrew Oftelie

Overview

The Orange County Transportation Authority is in the process of implementing a modern fare collection system for OC Bus service through the Rider Validation System. To ensure seamless operation and an enhanced payment experience, the Orange County Transportation Authority is seeking to secure payment processing services that will support the Rider Validation System across multiple sales channels, including ticket office terminals, mobile sales devices, mobile applications, and institutional website portals.

Recommendation(s)

- A. Approve the selection of Elavon Inc., as the firm to provide payment processing services for the fare collection system for the Orange County Transportation Authority's fixed-route bus system.
- B. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C42563 between the Orange County Transportation Authority and Elavon, Inc., in the amount of \$617,728, for a two-and-a-half-year initial term with two, two-year option-terms to provide payment processing services for the fare collection system for the Orange County Transportation Authority's fixed-route bus system.

Attachments:

[Transmittal](#)

[Staff Report](#)

20. Agreement for the Replacement of Fareboxes and Related Fare Collection Equipment

Isaac Herrera/Andrew Oftelie

Overview

On April 22, 2024, the Board of Directors approved the release of a request for proposals to select a firm for the development and implementation of replacement fareboxes and related fare collection equipment for the fixed-route bus system. Board of Directors' approval is requested to execute an agreement for the replacement fareboxes and related fare collection equipment for the Orange County Transportation Authority's fixed-route bus system.

Recommendation(s)

- A. Approve the selection of LECIP Inc. as the firm to develop and implement replacement fareboxes and related fare collection equipment for the Orange County Transportation Authority's fixed-route bus system.

BOARD MEETING AGENDA

- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-4-2110 between the Orange County Transportation Authority and LECIP Inc., in the amount of \$12,287,429, for a six-and-a-half-year initial term with one, five-year option-term for the development and implementation of replacement fareboxes and related fare collection equipment for the Orange County Transportation Authority's fixed-route bus system.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Presentation](#)

21. Amendment to the Agreement for Contracted Fixed-Route Bus Services

Damon Blythe/Johnny Dunning, Jr.

Overview

On March 13, 2023, the Orange County Transportation Authority Board of Directors approved an agreement with Keolis Transit Services, LLC to provide the management, operation, and maintenance of contracted fixed-route bus services. An amendment is necessary to address service-related elements including reimbursement of additional maintenance costs, a maintenance software system with support equipment and labor, and to revise certain performance standards within the agreement.

Recommendation(s)

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement C-2-2578 between the Orange County Transportation Authority and Keolis Transit Services, LLC, in the amount of \$2,217,968, to allow reimbursement of additional maintenance costs, a maintenance software system with support equipment and labor, and to revise certain performance standards within the agreement.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

BOARD MEETING AGENDA

22. Award the Purchase of Battery-Electric Bus Chargers

Cliff Thorne/Johnny Dunning, Jr.

Overview

On March 25, 2024, the Orange County Transportation Authority Board of Directors approved the release of an invitation for bids to procure battery chargers for 40-foot battery-electric buses. Bids from qualified firms were received and Board of Directors' approval is requested to award an agreement for the purchase of battery-electric bus chargers to support new battery-electric buses.

Recommendation(s)

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-3-3067 between the Orange County Transportation Authority and OneSource Distributors, LLC, the lowest responsive, responsible bidder, in the amount of \$2,194,794, for up to 11 battery chargers for 40-foot battery-electric buses.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Presentation](#)

23. Approval to Release Invitation for Bids for Lease and Full Service of Bus Tires

Dayle Withers/Johnny Dunning, Jr.

Overview

The Orange County Transportation Authority uses a contractor for tire leasing and tire service at all operating bus bases, including contractor-operated bases for all revenue vehicles. The current agreement for these services will expire on April 30, 2025. Staff is requesting Board of Directors' approval to release an invitation for bids for lease and full service of bus tires for a five-year term.

Recommendation(s)

Approve the release of Invitation for Bids 4-2552, for the lease and full-service of bus tires.

Attachments:

[Staff Report](#)

[Attachment A](#)

BOARD MEETING AGENDA

Regular Calendar

Orange County Transit District Regular Calendar Matters

24. Amendment to Fare Policy

Isaac Herrera/Andrew Oftelie

Overview

The Orange County Transportation Authority is modernizing its fare collection system, with the new Rider Validation System anticipated to be implemented in summer 2025. The new system will enhance customer convenience, improve fare validation, and provide greater flexibility for introducing new fare products. Staff is recommending amendments to the existing fare policy to incorporate daily and monthly fare caps as well as a free transfer period. The recommended changes promote fare equity and streamline payment options for riders.

Recommendation(s)

- A. Approve the implementation of daily and monthly fare caps at the current cost of passes, which is \$5 for the day pass and \$69 for the monthly pass.
- B. Approve the implementation of a free two-hour transfer period.
- C. Approve Orange County Transportation Authority's Schedule of Tariffs dated July 9, 2025.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Presentation](#)

25. Award the Purchase of Zero-Emission Buses

Cliff Thorne/Johnny Dunning, Jr.

Overview

The California Air Resources Board passed the Innovative Clean Transit Rule in 2018 requiring transit agencies to transition their bus fleets to 100 percent zero-emission buses by the year 2040. The Orange County Transportation Authority intends to replace 50 compressed natural gas buses from the current fleet that have met their useful life with ten battery-electric buses and 40 fuel-cell electric buses. Quotes were requested from a qualified firm under the California Statewide Contract for Zero-Emission Transit Buses issued by the State of California's Department of General Services. Board of Directors' approval is requested to award an agreement for the purchase of these vehicles.

Recommendation(s)

- A. Approve the selection of New Flyer of America Inc. as the firm to provide 40 fuel-cell electric buses intended to replace 40 compressed natural gas buses that have exceeded their useful life.

BOARD MEETING AGENDA

- B. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-3-3021 between the Orange County Transportation Authority and New Flyer of America Inc., in the amount of \$63,594,512 for the purchase of up to 40, 40-foot fuel-cell electric buses.
- C. Approve the selection of New Flyer of America Inc. as the firm to provide ten battery-electric buses intended to replace ten compressed natural gas buses that have exceeded their useful life.
- D. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-3-3022 between the Orange County Transportation Authority and New Flyer of America Inc., in the amount of \$13,870,388, for the purchase of up to ten, 40-foot battery-electric buses.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Presentation](#)

Orange County Transportation Authority Regular Calendar Matters

26. Excess Liability Insurance Renewal

Greg Bych/Maggie McJilton

Overview

The Orange County Transportation Authority procured excess liability insurance continuously from 1991 through 2020. Beginning in December 2020, the Orange County Transportation Authority became fully self-insured and has maintained that self-insurance since then.

Recommendation(s)

- A. Authorize the Chief Executive Officer to establish a \$10 million self-insured retention for excess liability claims.
- B. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. A59005, in the amount not to exceed \$960,000, to Marsh Risk and Insurance Services, Inc., to purchase a \$5 million excess liability insurance policy on behalf of the Orange County Transportation Authority for the policy period of November 1, 2024 to October 31, 2025.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Presentation](#)

[Supplemental Information](#)

BOARD MEETING AGENDA

Discussion Items

27. OC Bus Riders Safety Perception Survey

Ryan Maloney/Maggie McJilton

Overview

Staff will present a summary of research conducted through an onboard survey and focus groups with OC Bus riders to gather their perceptions of safety, both while riding the bus and waiting at bus stops. This effort is required by SB 434 (Chapter 396, Statutes of 2023).

Attachments:

[Presentation](#)

28. Public Comments

29. Chief Executive Officer's Report

30. Directors' Reports

31. Adjournment

The next regularly scheduled meeting of this Board will be held:

9:00 a.m., on Monday, December 9, 2024

OCTA Headquarters

Board Room

550 South Main Street

Orange, California