



Orange County Transportation Authority

Executive Committee Agenda Monday, March 4, 2024 at 9:00 a.m.

Board Room, 550 South Main Street, Orange, California

Committee Members

Tam T. Nguyen, Chair
Doug Chaffee, Vice Chair
Andrew Do, Regional Transportation Planning, Chair
Michael Hennessey, Finance & Administration, Chair
Fred Jung, Transit, Chair
Donald P. Wagner, Legislative & Communications Chair

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or listen to audio live streaming of the Board and Committee meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

In-Person Comment

Members of the public may attend in-person and address the Board regarding any item within the subject matter jurisdiction of the Orange County Transportation Authority. Please complete a speaker's card and submit it to the Clerk of the Board and notify the Clerk regarding the agenda item number on which you wish to speak. Speakers will be recognized by the Chair at the time of the agenda item is to be considered by the Board. Comments will be limited to three minutes. The Brown Act prohibits the Board from either discussing or taking action on any non-agendized items.

EXECUTIVE COMMITTEE MEETING AGENDA

Written Comment

Written public comments may also be submitted by emailing them to ClerkOffice@octa.net, and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

Call to Order

Pledge of Allegiance

Director Do

Closed Session

There are no Closed Session items scheduled.

Special Calendar

There are no Special Calendar matters.

Consent Calendar (Item 1)

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

1. Approval of Minutes

Clerk of the Board

Recommendation

Approve the minutes of the February 5, 2024 Executive Committee meeting.

Attachments:

[Minutes](#)

Regular Calendar

2. Amendment to Agreement for General Counsel Legal Services

Jennifer L. Bergener

Overview

The Orange County Transportation Authority uses an external law firm to provide general counsel and liability defense services. Woodruff and Smart has provided these services since 1991 and was re-selected through a competitive process in 1994 and 2014. The current contract expires December 31, 2024. Staff is recommending an extension of this contract for an additional five years.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 13 to Agreement No. C-4-1816 between the Orange County Transportation Authority and Woodruff and Smart to extend the agreement for five years to provide general counsel legal services for the Orange County Transportation Authority.

EXECUTIVE COMMITTEE MEETING AGENDA

Attachments:

[Staff Report](#)

[Attachment A](#)

3. Board of Directors' Meeting Streaming

Ron Wolf/Andrew Oftelie

Overview

The Board of Directors requested staff to explore options to gain an understanding of opportunities for streaming Board of Directors' meetings. Currently, every Board of Directors and committee meeting is live-streamed and options exist to incorporate live video streaming. The options vary in cost and quality and are categorized as single camera, multiple cameras, and multiple cameras with advanced features which may require professional services. An overview of these options and associated costs are provided in this report.

Recommendation

Receive and file as an informational item.

Attachments:

[Staff Report](#)

[Presentation](#)

4. Adopt Executive-level Salary Ranges to Satisfy a California Public Employees' Retirement System Requirement

Karen DeCrescenzo/Maggie McJilton

Overview

Executive-level salary ranges for fiscal years 2018-19 through 2023-24 are needed to satisfy a requirement of the California Public Employees' Retirement System for a publicly available pay schedule that has been adopted by the Board of Directors. This action will support Orange County Transportation Authority employees who are covered under this plan.

Recommendation

Adopt executive-level salary ranges for fiscal years 2018-19 through 2023-24 (July 1, 2018 through June 30, 2024).

Attachments:

[Staff Report](#)

[Attachment A](#)

EXECUTIVE COMMITTEE MEETING AGENDA

5. **Measure M2 Quarterly Progress Report for the Period October 2023 through December 2023**

Francesca Ching/Kia Mortazavi

Overview

Staff has prepared the Measure M2 Quarterly Progress Report for the second quarter of fiscal year 2023-24 as information for the Orange County Transportation Authority Board of Directors. This report highlights progress on Measure M2 projects and programs and will be available to the public via the Orange County Transportation Authority website.

Recommendation

Receive and file as an information item.

Attachments:

[Staff Report](#)

[Attachment A](#)

Discussion Items

6. **Public Comments**

7. **Chief Executive Officer's Report**

8. **Committee Members' Reports**

9. **Adjournment**

The next regularly scheduled meeting of this Committee will be held:

9:00 a.m. on Monday, April 1, 2024

OCTA Headquarters

Board Room

550 South Main Street

Orange, California