



Orange County Transportation Authority

Finance and Administration Committee Agenda

Wednesday, May 24, 2023 at 10:30 a.m.

Board Room, 550 South Main Street, Orange, California

Committee Members

Michael Hennessey, Chairman
Patrick Harper, Vice Chairman
Andrew Do
Jamey Federico
Brian Goodell
Steve Jones
Vicente Sarmiento

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or listen to audio live streaming of the Board and Committee meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

In-Person Comment

Members of the public may attend in-person and address the Board regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. Comments shall be limited to three minutes.

Written Comment

Written public comments may also be submitted by emailing them to ClerkOffice@octa.net, and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA

Call to Order

Pledge of Allegiance

Director Goodell

Special Calendar

There are no Special Calendar matters.

Consent Calendar (Items 1 through 10)

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

1. Approval of Minutes

Recommendation

Approve the May 10, 2023 minutes of the Finance and Administration Committee meeting.

Attachments:

[Minutes](#)

2. Measure M2 Comprehensive Transportation Funding Programs Project Audits

Gabriel Tang/Janet Sutter

Overview

Audits have been completed of 11 projects funded through the Measure M2 Comprehensive Transportation Funding Programs. Based on audit procedures performed of projects by the cities of Anaheim, Buena Park, Irvine, Mission Viejo, Laguna Hills, and Orange, the cities complied with Comprehensive Transportation Funding Programs guidelines and costs charged to the projects were reasonable, allocable, and adequately supported. The Internal Audit Department made recommendations to improve controls in relation to audits performed of projects by the County of Orange, and the cities of Costa Mesa, Laguna Beach, and San Clemente.

Recommendations

- A. Direct staff to implement one recommendation provided in the audit of the County of Orange, Regional Capacity Program, La Pata Avenue Phase II, Project No. 13 ORCO-ACE-3655, Construction Phase.
- B. Direct staff to perform follow up with the County of Orange and the cities of Costa Mesa, Laguna Beach, and San Clemente on actions taken to address recommendations made.

Attachments:

FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA

- [Staff Report](#)
- [Attachment A](#)
- [Attachment B](#)
- [Attachment C](#)
- [Attachment D](#)
- [Attachment E](#)
- [Attachment F](#)
- [Attachment G](#)
- [Attachment H](#)
- [Attachment I](#)
- [Attachment J](#)
- [Attachment K](#)
- [Attachment L](#)

3. **Amendment to the 91 Express Lanes Riverside County Transportation Commission / Orange County Transportation Authority Facility Agreement**

Kirk Avila

Overview

The 91 Express Lanes Riverside County Transportation Commission/Orange County Transportation Authority Facility Agreement prescribes the funding transfers between the two agencies for costs incurred for the rent and any shared operational expenses in relation to the 91 Express Lanes. An amendment is needed to account for the reimbursement of shared operating costs incurred by the Riverside County Transportation Commission for the period July 1, 2023 through June 30, 2024.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 8 to Agreement No. C-5-3828 between the Orange County Transportation Authority and Riverside County Transportation Commission, in the amount of \$1,452,388, for the reimbursement of shared operational expenses through June 30, 2024.

Attachments:

- [Staff Report](#)
- [Attachment A](#)
- [Attachment B](#)

FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA

4. **Fiscal Year 2022-23 Third Quarter Grant Reimbursement Status Report**

Sam Kaur/Andrew Oftelie

Overview

The Quarterly Grant Reimbursement Status Report summarizes grant activities for the Orange County Transportation Authority Board of Directors. This report focuses on activity for the third quarter of fiscal year 2022-23, covering January through March 2023.

Recommendation

Receive and file as an information item.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

5. **Resolution to Establish the Orange County Transportation Authority General Fund Appropriations Limit for Fiscal Year 2023-24**

Sam Kaur/Andrew Oftelie

Overview

The State Constitution requires that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year pursuant to Article XIII B.

Recommendation

Adopt Orange County Transportation Authority Resolution No. 2023-026 to establish the Orange County Transportation Authority General Fund appropriations limit at \$14,628,424, for fiscal year 2023-24.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

6. **Orange County Transportation Authority Investment and Debt Programs Report - March 2023**

Robert Davis/Andrew Oftelie

Overview

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending March 31, 2023.

FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA

Recommendation

Receive and file as an information item.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

7. Resolution to Establish the Orange County Local Transportation Authority/Measure M2 Appropriations Limit for Fiscal Year 2023-24

Sam Kaur/Andrew Oftelie

Overview

The State Constitution requires that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year pursuant to Article XIII B.

Recommendation

Adopt Orange County Local Transportation Authority/Measure M2 Resolution No. 2023-025 to establish the Orange County Local Transportation Authority/Measure M2 appropriations limit at \$2,210,761,786, for fiscal year 2023-24.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

8. Amendment to Cooperative Agreement with the City of Laguna Beach for Public Transit Services

Sam Kaur/Andrew Oftelie

Overview

On June 11, 2018, the Orange County Transportation Authority Board of Directors approved a cooperative agreement with the City of Laguna Beach for the continued operation of public transit services. Board of Directors' approval is requested to amend the cooperative agreement to provide the City of Laguna Beach with additional Federal Transit Administration, State Transit Assistance, and SB 1 (Chapter 5, Statutes of 2017) State of Good Repair funds.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 4 to Cooperative Agreement No. C-8-1679 between the Orange County Transportation Authority and the City of Laguna Beach, in the amount of \$778,530, for the pass through of additional Federal Transit Administration, State Transit Assistance, and SB 1 State of Good Repair funding and to extend the expiration date for an additional six months through December 31, 2023. This will increase the maximum obligation of the cooperative agreement to a total contract value of \$4,569,306.

FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA

Attachments:

[Staff Report](#)

[Attachment A](#)

9. Purchase Order for Disk Storage Arrays

Josh Duke/Andrew Oftelie

Overview

On March 15, 2023, the Orange County Transportation Authority issued an invitation for bids for disk storage arrays and accessories. The disk storage arrays are required to operate all business software applications. Bids were received in accordance with the Orange County Transportation Authority's procurement procedures. The Board of Directors' approval is requested to execute a purchase order for disk storage arrays.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. A53853 between the Orange County Transportation Authority and vCloud Tech, Inc., in the amount of \$376,739, for disk storage arrays.

Attachments:

[Staff Report](#)

10. Third Quarter Fiscal Year 2022-23 Procurement Status Report

Pia Veesapen/Andrew Oftelie

Overview

The third quarter procurement status report summarizes the procurement activities for informational purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from January 1, 2023 through March 31, 2023, that was approved by the Board of Directors during this period. The third quarter procurement status report also projects future procurement activity for the fourth quarter as identified in the fiscal year 2022-23 budget.

Recommendation

Receive and file as an information item.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

[Attachment F](#)

FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA

Regular Calendar

11. 91 Express Lanes Financing Documents

Robert Davis/Andrew Oftelie

Overview

On April 24, 2023, the Orange County Transportation Authority Board of Directors directed staff to move forward with refinancing the \$71.42 million of outstanding bonds secured by revenues generated by the 91 Express Lanes. Final approval for the refinancing of the outstanding 91 Express Lanes Bonds and the form of the financing documents for the proposed transaction is presented for review and approval.

Recommendation

Adopt Resolution No. 2023-027, authorizing the issuance of Orange County Transportation Authority Senior Lien Toll Road Revenue Refunding Bonds (91 Express Lanes), Series 2023, in an aggregate principal amount not to exceed \$71.42 million, and the execution and delivery of related financing documents. The related financing documents include forms of the Second Supplemental Indenture, Purchase Contract, Preliminary Official Statement, and the form of the Continuing Disclosure Certificate, and taking all other actions necessary in connection with the proposed transaction.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

12. Preview to the Public Hearing on Orange County Transportation Authority's Fiscal Year 2023-24 Budget and Personnel and Salary Resolution

Victor Velasquez/Andrew Oftelie

Overview

The Orange County Transportation Authority Fiscal Year 2023-24 Budget presents a balanced plan of sources and uses of funds while providing for the current and future transportation needs of Orange County. The Board of Directors may approve the Orange County Transportation Authority Fiscal Year 2023-24 Budget following the public hearing to be held at the Board of Directors' meeting on June 12, 2023, at the following Board of Directors' meeting on June 26, 2023, or in a special meeting convened at their discretion, on or before June 30, 2023. The Board of Directors are also asked to approve the Personnel and Salary Resolution as part of the budget approval process.

Recommendations

- A. Approve by Resolution the Orange County Transportation Authority's Fiscal Year 2023-24 Budget.

FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA

- B. Approve the Personnel and Salary Resolution for fiscal year 2023-24.
- C. Authorize the Chief Executive Officer, or his designee, to negotiate and execute the software and hardware licensing, maintenance, and emergency support purchase orders, and/or agreements.
- D. Approve fiscal year 2023-24 Orange County Transportation Authority member agency contribution to the Southern California Regional Rail Authority, operating subsidy, in an amount up to \$50,750,849, including authorization of federal funding to be drawn down directly by the Southern California Regional Rail Authority, in an amount up to \$9,534,777. In addition, approve the capital and rehabilitation expenditure budget contingent upon all member agencies' approval of their respective capital and rehabilitation budgets. The Orange County Transportation Authority's portion of the costs for capital is \$4,129,290 and \$25,543,785 for rehabilitation. Also, authorize a working capital reserve contribution of up to \$7,150,000 to facilitate the funding of capital expenditures and lessen the necessity of using operating funds to front capital expenditures.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

[Presentation](#)

[Handout](#)

Discussion Items

- 13. **Public Comments**
- 14. **Chief Executive Officer's Report**
- 15. **Committee Members' Reports**
- 16. **Closed Session**
There are no Closed Session items scheduled.

FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA

17. Adjournment

The next regularly scheduled meeting of this Committee will be held:

10:30 a.m. on Wednesday, June 14, 2023

OCTA Headquarters

Board Room

550 South Main Street

Orange, California