



**March 19, 2026**

**To:** Finance and Administration Committee

**From:** Darrell E. Johnson, Chief Executive Officer

**Subject:** Second Quarter Fiscal Year 2025-26 Procurement Status Report

**Overview**

The second quarter procurement status report summarizes the procurement activities for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity during the second quarter of fiscal year 2025-26, from October 1, 2025, through December 31, 2025, that was approved by the Board of Directors. The second quarter procurement status report also projects future procurement activity for the third quarter as identified in the fiscal year 2025-26 budget.

**Recommendation**

Receive and file as an information item.

**Background**

The Board of Directors (Board) approved the Orange County Transportation Authority (OCTA) Fiscal Year (FY) 2025-26 Budget on June 29, 2025, which identifies the goods and services that will be purchased during the FY. A quarterly procurement report has been prepared detailing the procurement activity for line items that were approved by the Board during the second quarter of FY 2025-26. The report also provides a “look-ahead” of upcoming procurement activity by Board committee. The quarterly procurement report identifies contractual activity, not dollars spent.

**Discussion**

During the second quarter of FY 2025-26, the Contracts Administration and Materials Management Department handled 295 different contractual documents. Of the total, 159 contractual documents valued at \$118,703,435,

were completed; the remaining procurements will be executed during the third quarter of FY 2025-26.

In the second quarter, the Board acted on 34 procurements. The procurements were split between nine agreements valued at \$35,232,796, five amendments valued at \$42,807,933, two cooperative agreements valued at \$139,847,000, one cooperative agreement amendment valued at \$3,954,039, and 17 change orders valued at \$8,208,812. Attachment A shows a list of Board-approved procurements during the second quarter. Also included is a list of procurements approved by the Chief Executive Officer within the Board-delegated authority of over \$250,000 up to \$500,000 as shown in Attachment B. Not all procurements are completed within the quarter in which they begin. Often, the procurements require cost and price reviews, as well as negotiations, which can lengthen the procurement process. Procurements not completed within the second quarter of FY 2025-26 are anticipated to be completed within the third quarter of FY 2025-26.

There are several procurements requiring Board approval throughout the third quarter of FY 2025-26 (January 1, 2026 through March 31, 2026) including:

- Consultant Selection for the Harbor Boulevard Transit Signal Priority Deployment
- Agreement for E-Signage for Bus Stops Expansion Project
- Agreement for Community Engagement Consultant Services
- Agreement for Installation of Battery-Electric Vehicle Chargers at Irvine Construction Circle Bus Base

The estimated value of these third quarter procurements is \$7,878,373. Attachments C through G identify procurement activity anticipated in the third quarter of FY 2025-26 by the committee that will review the items.

***Summary***

This report provides an update of the procurement activity for the second quarter of FY 2025-26, October 1, 2025, through December 31, 2025, as well as a look-ahead at anticipated procurement activity for the third quarter of FY 2025-26. Staff recommends that this report be received and filed as an information item.

**Attachments**

- A. Board-Approved Contracts – Second Quarter Fiscal Year 2025-26
- B. Procurements Approved by Chief Executive Officer with Board – Delegated Authority – Second Quarter Fiscal Year 2025-26 Valued over \$250,000 - \$500,000
- C. Regional Transportation Planning Committee – Third Quarter Outlook (January 1, 2026 through March 31, 2026)
- D. Transit Committee – Third Quarter Outlook (January 1, 2026 through March 31, 2026)
- E. Finance and Administration Committee – Third Quarter Outlook (January 1, 2026 through March 31, 2026)
- F. Legislative and Communications Committee – Third Quarter Outlook (January 1, 2026 through March 31, 2026)
- G. Executive Committee – Third Quarter Outlook (January 1, 2026 through March 31, 2026)

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