



BOARD AGENDA

Orange County Transportation Authority Board Meeting
Orange County Transportation Authority Headquarters
Board Room - Conference Room 07-08
550 South Main Street
Orange, California
FRIDAY, May 22, 2020 at 9:00 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Guidance for Public Access to the Board of Directors Meeting

On March 12, 2020 and March 18, 2020, Governor Gavin Newsom enacted Executive Orders N-25-20 and N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public to promote social distancing due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19).

In accordance with Executive Order N-29-20, and in order to ensure the safety of the Orange County Transportation Authority (OCTA) Board of Directors (Board) and staff and for the purposes of limiting the risk of COVID-19, in person public participation at public meetings of the OCTA will not be allowed during the time period covered by the above referenced Executive Orders.



BOARD AGENDA

Guidance for Public Access to the Board of Directors Meeting (Continued)

Instead, members of the public can listen to AUDIO live streaming of the Board and Committee meetings by clicking the below link:

<http://www.octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>

Public comments may be submitted for the upcoming Board and Committee meetings by emailing them to boardofdirectors@octa.net

If you wish to comment on a specific agenda Item, please identify the Item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

In order to ensure that staff has the ability to provide comments to the Board Members in a timely manner, please submit your public comments **30 minutes prior to the start time of the Board and Committee meeting date.**



BOARD AGENDA**Call to Order****Roll Call****Invocation**

Director Chaffee

Pledge of Allegiance

Chairman Jones

Special Calendar**Orange County Transportation Authority Special Calendar Matters****1. Coronavirus (COVID-19) Update**

Darrell E. Johnson

The Orange County Transportation Authority has been preparing for and is responding to the public health emergency caused by the coronavirus pandemic and closely monitoring the related transportation implications. Following the directions issued by Governor Gavin Newsom and County public implemented its Emergency Operations Plan and taken steps to ensure the health and safety of the public and Orange County Transportation Authority employees. An overview and update on these efforts are presented.



BOARD AGENDA**Consent Calendar (Items 2 through 21)**

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters**2. Approval of Minutes**

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of May 11, 2020.

3. Amendment to the 91 Express Lanes Riverside County Transportation Commission/Orange County Transportation Authority Facility Agreement

Kirk Avila/Darrell E. Johnson

Overview

The 91 Express Lanes Riverside County Transportation Commission/Orange County Transportation Authority Facility Agreement prescribes the funding transfers between the two agencies for costs incurred for the rent and any shared operational expenses in relation to the 91 Express Lanes. An amendment is needed to account for the reimbursement of shared operating costs incurred by the Riverside County Transportation Commission for the period July 1, 2020 through June 30, 2021.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 5 to Agreement No. C-5-3828 between the Orange County Transportation Authority and Riverside County Transportation Commission, in the amount of \$1,130,500, for the reimbursement of shared operational expenses through June 30, 2021.



BOARD AGENDA

4. Agreement for Average Vehicle Ridership Services Kristopher Hewkin/Maggie McJilton

Overview

As part of its responsibilities in the Regional Rideshare Partnership, the Orange County Transportation Authority provides services that help employers comply with the South Coast Air Quality Management District's Rule 2202 - On-Road Motor Vehicle Mitigation Options, including tracking average vehicle ridership. A procurement was conducted in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services for a consultant to provide average vehicle ridership services. Board of Directors' approval is requested to execute the agreement.

Recommendations

- A. Approve the selection of Innovative TDM Solutions as the firm to provide consulting services for the Orange County Transportation Authority's Average Vehicle Ridership (AVR) Program.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No.C-0-2167 between the Orange County Transportation Authority and Innovative TDM Solutions, in the amount of \$380,000, for the initial two-year term, with two, one-year option terms.

5. Fiscal Year 2019-20 Third Quarter Grant Reimbursement Status Report Sam Kaur/Andrew Oftelie

Overview

The Quarterly Grant Reimbursement Status Report summarizes grant activities for the Orange County Transportation Authority Board of Directors. This report focuses on activity for the third quarter of fiscal year 2019-20, covering January through March 2020.

Recommendation

Receive and file as an information item.



BOARD AGENDA

6. State Legislative Status Report
Alexis Leicht/Lance M. Larson

Overview

An update is provided on California's response to the novel coronavirus pandemic. Information is provided on the Governor's Task Force on Business and Jobs Recovery. An update is given on the Orange County Transportation's Authority's advocacy efforts. A verbal update will be provided on the Governor's May Revision.

Recommendation

Receive and file as an information item.

7. Federal Legislative Status Report
Dustin J. Sifford/Lance M. Larson

Overview

An update is provided on the federal response to the novel coronavirus pandemic, and efforts to improve the Transportation Infrastructure Finance and Infrastructure Act loan program as well as efforts to improve the federal discretionary grant process.

Recommendation

Receive and file as an information item.

8. Sole Source Agreement for Health Insurance Brokerage Services
Bea Maselli/Maggie McJilton

Overview

In order to continue participation in the California State Association of Counties Excess Insurance Authority's purchasing insurance pool for employee health and welfare insurance benefits, pool members are required to have Alliant Insurance Services, Inc. as their primary broker of record. A proposal was solicited and received from Alliant Insurance Services, Inc. as a sole source procurement for health insurance brokerage services. Board of Directors' approval is required for the firm to provide the services.



BOARD AGENDA**8. (Continued)****Recommendation**

Authorize the Chief Executive Officer to negotiate and execute sole source Agreement No. C-0-2078 between the Orange County Transportation Authority and Alliant Insurance Services, Inc., in the amount of \$342,000, for a three-year initial term, effective June 1, 2020 through May 31, 2023, with one, two-year option term, to provide health insurance brokerage services.

Orange County Transit District Consent Calendar Matters**9. Agreement for Bus Hoist Replacement at the Garden Grove and Irvine Construction Circle Bus Bases**

George Olivo/James G. Beil

Overview

As part of the Orange County Transportation Authority Fiscal Year 2019-20 Budget, the Board of Directors approved replacement of the bus hoists at the Garden Grove and Irvine Construction Circle bus bases. Bids were received in accordance with the Orange County Transportation Authority's public works procurement procedures. Approval from the Board of Directors is requested to execute the agreement.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1814 between the Orange County Transportation Authority and Southwest Lift & Equipment, Inc., the lowest responsive, responsible bidder, in the amount of \$314,810, for bus hoist replacement at the Garden Grove and Irvine Construction Circle bus bases.



BOARD AGENDA**10. Agreement for Power Generator Replacement at the Anaheim and Irvine Construction Circle Bus Bases**

George Olivo/James G. Beil

Overview

On February 24, 2020, the Orange County Transportation Authority Board of Directors approved release of Invitation for Bids 0-2074 for power generator replacement at the Anaheim and Irvine Construction Circle bus bases. Bids were received in accordance with the Orange County Transportation Authority's public works procurement procedures. Approval from the Board of Directors is requested to execute the agreement.

Recommendations

- A. Find RT Contractor Corp., the apparent low bidder, as non-responsive for failure to sign and submit the Disclosure of Lobbying Activities form as required by the bid instructions, and for failure to submit Iran Contracting Act exemption documentation.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2074 between the Orange County Transportation Authority and Global Power Group, Inc., the lowest responsive, responsible bidder, in the amount of \$1,374,200, for power generator replacement at the Anaheim and Irvine Construction Circle bus bases.
- C. Authorize the use of \$574,200, in additional Senate Bill 1, Chapter 5, Statutes of 2017, State of Good Repair funds for a total of \$1,374,200, to support the above recommendations.
- D. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program and execute or amend all necessary agreements to facilitate the above actions.



BOARD AGENDA

- 11. Agreement for Electric Vehicle Charging Stations at the Garden Grove and Santa Ana Bus Bases**
George Olivo/James G. Beil

Overview

On February 24, 2020, the Orange County Transportation Authority Board of Directors approved release of Invitation for Bids 0-2071 for electric vehicle charging stations at the Garden Grove and Santa Ana bus bases. Bids were received in accordance with the Orange County Transportation Authority's public works procurement procedures. Approval from the Board of Directors is requested to execute the agreement.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2071 between the Orange County Transportation Authority and Caliba, Inc., the lowest responsive, responsible bidder, in the amount of \$1,348,000, for electric vehicle charging stations at the Garden Grove and Santa Ana bus bases.

- 12. Agreement for Replacement of Heating and Ventilation Units at the Anaheim Bus Base Maintenance Building**
George Olivo/James G. Beil

Overview

As part of the Orange County Transportation Authority Fiscal Year 2019-20 Budget, the Board of Directors approved replacement of heating and ventilation units at the Anaheim Bus Base maintenance building. Bids were received in accordance with the Orange County Transportation Authority's public works procurement procedures. Approval from the Board of Directors is requested to execute the agreement.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2083 between the Orange County Transportation Authority and F.M. Thomas Air Conditioning, Inc., the lowest responsive, responsible bidder, in the amount of \$482,033, for replacement of heating and ventilation units at the Anaheim Bus Base maintenance building.



BOARD AGENDA

- 13. Amendment to Cooperative Agreement with the City of Laguna Beach for Public Transit Services**
Sam Kaur/Andrew Oftelie

Overview

On June 11, 2018, the Orange County Transportation Authority Board of Directors approved a cooperative agreement with the City of Laguna Beach for the continued operation of public transit services. Board of Directors' approval is requested to amend the cooperative agreement to provide the City of Laguna Beach with additional funds from the Coronavirus Aid, Relief, and Economic Security Act.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1679 between the Orange County Transportation Authority and the City of Laguna Beach, in the amount of \$599,381, for the pass through of Coronavirus Aid, Relief, and Economic Security Act funding. This will increase the maximum obligation of the cooperative agreement to a total contract value of \$3,199,381.

- 14. Agreement for Technical Consulting Services for a Next Generation Fare Collection System and OC Streetcar Ticket Vending Machines**
Sam Kaur/Andrew Oftelie

Overview

The Orange County Transportation Authority is seeking a consultant to provide technical consulting services to support the development and implementation of a next generation fare collection system and ticket vending machines for the OC Streetcar. Proposals were received in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to execute an agreement for these services.

Recommendations

- A. Approve the selection of Jacobs Engineering Group, Inc., as the firm to provide technical consulting services for the next generation fare collection system.



BOARD AGENDA**14. (Continued)**

- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2047 between the Orange County Transportation Authority and Jacobs Engineering Group, Inc., in the amount of \$870,000, for a three-year initial term with two, one-year option terms, to provide technical consulting services for the next generation fare collection system.

15. Approval to Release Request for Proposals for Armored Vehicle Transportation and Fare Collection Counting Services

Sam Kaur/Andrew Oftelie

Overview

The Orange County Transportation Authority uses contracted armored vehicle transportation services and fare collection. The current contract expires November 2020. Staff has developed a draft request for proposals which will be used to initiate the competitive process to select a contractor to provide these services.

Recommendations

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 0-2256 for selection of a contractor to provide armored vehicle transportation and fare collection counting services.
- B. Approve the release of Request for Proposals 0-2256 to select a contractor to provide armored vehicle transportation and fare collection counting services for a term of seven years.

16. Amendment to Agreement for Mobility Management Services

Gracie A. Davis/Jennifer L. Bergener

Overview

On July 22, 2019, the Board of Directors approved an agreement with Mobility Management Partners, Inc., to provide travel training services for the mobility management program. An amendment is necessary to exercise the option term of the agreement. The initial term of the agreement expires July 31, 2020. In order to continue services, an amendment to exercise the two-year option term is necessary.



BOARD AGENDA**16. (Continued)****Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Agreement No. C-9-1244 between the Orange County Transportation Authority and Mobility Management Partners, Inc., in the amount of \$735,084, to exercise the option term of the agreement and include additional travel training services, from August 1, 2020 to July 31, 2022. This will increase the maximum obligation of the agreement to a total contract value of \$983,995.

17. Sole Source Agreements for the Purchase of Trapeze Software Group, Inc., Software Modules

Jack Garate/Jennifer L. Bergener

Overview

The Orange County Transportation Authority utilizes software from Trapeze Software Group, Inc., to schedule trip requests for the OC ACCESS paratransit service. Staff is recommending the purchase of three additional software modules from Trapeze Software Group, Inc., to enhance customer service, system monitoring, and operational efficiency.

Recommendations

- A. Authorize the Chief Executive Officer to negotiate and execute sole source Agreement No. C-0-2125 between the Orange County Transportation Authority and Trapeze Software Group, Inc., in the amount of \$104,356, for the sole source purchase and installation of the Trapeze DriverMate software module.
- B. Authorize the Chief Executive Officer to negotiate and execute sole source Agreement No. C-0-2126 between the Orange County Transportation Authority and Trapeze Software Group, Inc., in the amount of \$93,388, for the sole source purchase and installation of the Trapeze Eligibility Management and the Trapeze Service Infractions software modules.



BOARD AGENDA**18. Amendment to Cooperative Agreement with the Regional Center of Orange County**

Jack Garate/Jennifer L. Bergener

Overview

On June 25, 2018, the Board of Directors approved a cooperative agreement with the Regional Center of Orange County to share in the cost of providing paratransit service to Regional Center of Orange County consumers for a two-year initial term with two, two-year option terms. The initial term of the current agreement expires June 30, 2020, and an amendment is required to exercise the first option term and extend the term of the agreement.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1735 between the Orange County Transportation Authority and the Regional Center of Orange County to exercise the first option term to share in the cost of paratransit services provided to Regional Center of Orange County consumers through June 30, 2022.

19. Sole Source Agreement for the Purchase of HASTUS Operations Scheduling Software Upgrade Version 2020

Sergio Hernandez/Jennifer L. Bergener

Overview

As part of the Orange County Transportation Authority Fiscal Year 2019-20 Budget, the Board of Directors approved funds to upgrade the HASTUS operations scheduling software from version 2013 to version 2020. A proposal was solicited and received from GIRO, Inc., as a sole source procurement for this upgrade. Board of Directors' approval is requested to award an agreement for the HASTUS software upgrade.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute sole source Agreement No. C-0-2001 between the Orange County Transportation Authority and GIRO, Inc., in the amount of \$1,360,799, for the upgrade of the HASTUS operations scheduling software from version 2013 to version 2020.



BOARD AGENDA**20. Amendment to Cooperative Agreements with Special Agencies for the Provision of Special Transportation Services**

Joanne Jacobsen/Jennifer L. Bergener

Overview

The Orange County Transportation Authority contracts with special agencies to assist in providing and managing the demand for OC ACCESS service. The special agencies provide services to OC ACCESS eligible seniors, people with dementia, and people with intellectual and physical disabilities. On October 22, 2018, the Board of Directors approved five-year cooperative agreements with six agencies to provide this service. These cooperative agreements are to be amended each year to adjust the per trip rate and the maximum obligations.

Recommendations

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1917 between the Orange County Transportation Authority and Acacia Adult Day Services, for continued services in the amount of \$626,620, and to adjust the per trip rate to \$16.49, effective July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$1,302,621.
- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No.1 to Cooperative Agreement No. C-8-1918 between the Orange County Transportation Authority and Alzheimer's Family Service Center, for continued services in the amount of \$610,130, and to adjust the per trip rate to \$16.49, effective from July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$ 1,343,599.
- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1919 between the Orange County Transportation Authority and Alzheimer's Orange County, for continued services in the amount of \$206,125, and to adjust the per trip rate to \$16.49 effective from July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$ 566,323.



BOARD AGENDA**20. (Continued)**

- D. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1920 between the Orange County Transportation Authority and Community SeniorServ, for continued services in the amount of \$593,640, and to adjust the per trip rate to \$16.49 effective from July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$1,362,793.

- E. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1921 between the Orange County Transportation Authority and My Day Counts, for continued services in the amount of \$1,406,007, and to adjust the per trip rate to \$16.07, and the Regional Center of Orange County pass-through per trip rate to \$6.14 effective from July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$3,111,668.

21. Amendment to Cooperative Agreements with Non-Profit Agencies to Provide Senior Mobility Program Services

Joanne Jacobsen/Jennifer L. Bergener

Overview

The Senior Mobility Program is designed to offer transportation alternatives to seniors in addition to local fixed-route and paratransit service. There are currently three non-profit agencies that participate in the Senior Mobility Program and receive funding from local sources other than Measure M2 to support the services. The current funding agreements with these three agencies require amendments to include fiscal year 2020-21 funding in order to continue the service.

Recommendations

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 7 to Cooperative Agreement No. C-1-2490 between the Orange County Transportation Authority and Abrazar, Inc., in the amount of \$91,989, to provide funding through June 30, 2021.



BOARD AGENDA**21. (Continued)**

- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 8 to Cooperative Agreement No. C-1-2491 between the Orange County Transportation Authority and Korean American Senior Association, in the amount of \$113,092, to provide funding through June 30, 2021.
- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 6 to Cooperative Agreement No. C-1-2492 between the Orange County Transportation Authority and Southland Integrated Services, Inc., in the amount of \$99,441, to provide funding through June 30, 2021.

Regular Calendar**Orange County Transportation Authority Regular Calendar Matters**

- 22. Agreement for Operations and Maintenance Services for the OC Streetcar Project**
Cleve Cleveland/Jennifer L. Bergener

Overview

The Orange County Transportation Authority is underway with construction of the OC Streetcar, and services are required to operate and maintain the system. A competitive procurement has been conducted, and offers were received in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to execute an agreement for operations and maintenance services for the OC Streetcar.

Recommendations

- A. Approve the selection of Herzog Transit Services, Inc. as the firm to provide operations and maintenance services for the OC Streetcar Project.



BOARD AGENDA**22. (Continued)**

- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-8-2039 between the Orange County Transportation Authority and Herzog Transit Services, Inc., in the amount of \$45,065,590, for operations and maintenance services for the OC Streetcar Project for an initial start-up and pre-revenue period, and a five-year revenue term, with two, two-year option terms.

Orange County Transit District Regular Calendar Matters**23. June 2020 Bus Service Change**

Gary Hewitt/Kia Mortazavi

Overview

The June 2020 bus service change consists of adjustments to bus service levels that account for the novel coronavirus pandemic effects. The changes include increases in frequency on higher ridership routes and restoration of service on some routes that were suspended in March 2020. The June service change strikes a balance between anticipated increased customer demand, social distancing, and coach operator availability. The primary strategy is to transition the current service to Saturday service levels.

Recommendation

Receive and file as an information item.



BOARD AGENDA**Orange County Local Transportation Authority Regular Calendar Matters****24. Measure M2 Senior Mobility Program Temporary Guideline Requirement Suspension**

Joanne Jacobsen/Jennifer L. Bergener

Overview

The Measure M2 Senior Mobility Program provides funding to eligible local jurisdictions interested in providing transit services that best meet the needs of seniors living within their community. Due to the impacts of the novel coronavirus, a primary service provider for several jurisdictions has terminated its operations with limited notice. The affected agencies need temporary relief from the third-party contracting requirements to allow for continuity of service. A recommended temporary suspension to the program guidelines is presented for Board of Directors' consideration.

Recommendation

Approve a temporary suspension effective June 1, 2020 to May 31, 2021 of the Senior Mobility Program guideline requirement related to procuring third-party contracted transportation service using a competitive bidding process. OCTA expects that best efforts are applied to ensure that contracts entered into are the most cost effective available.

25. Interstate 405 Improvement Project Update

Jeff Mills/James G. Beil

Overview

The Orange County Transportation Authority is currently underway with the implementation of the Interstate 405 Improvement Project. This report provides a project update.

Recommendation

Receive and file as an information item.



BOARD AGENDA

Discussion Items

- 26. 2020 Board of Directors and Chief Executive Officer Initiatives and Action Plan - First Quarter Progress Report and Revised Action Plan**
Darrell E. Johnson

On January 27, 2020, the Orange County Transportation Authority's Board of Directors and the Chief Executive Officer identified a set of priority goals and a supporting Action Plan. Quarterly progress reports are prepared sharing activities and accomplishments. In light of the unprecedented novel coronavirus pandemic, a review of the Action Plan was completed. This report summarizes the first quarter activities of calendar year, January through March 2020, and includes the revised Action Plan.

- 27. Public Comments**
- 28. Chief Executive Officer's Report**
- 29. Directors' Reports**
- 30. Closed Session**

There are no Closed Session items scheduled.

- 31. Adjournment**

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, June 8, 2020**, at the Orange County Transportation Authority Headquarters, Board Room - Conference Room 07-08, 550 South Main Street, Orange, California.