



COMMITTEE TRANSMITTAL

October 9, 2017

To: Members of the Board of Directors
From: Laurena Weinert, Clerk of the Board
Subject: Amendment to Purchase Order for Cloud-Based Recruitment Software

Finance and Administration Committee Meeting of September 27, 2017

Present: Directors Do, Hennessey, Jones, R. Murphy, and Steel
Absent: Directors Pulido and Spitzer

Committee Vote

This item was passed by the Members present.

Committee Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Purchase Order A36775 between the Orange County Transportation Authority and iCIMS, Inc., in the amount of \$77,107, for continued use of cloud based recruitment software, for an additional two years through October 31, 2019. This will increase the maximum cumulative payment obligation to a total of \$115,661.

Staff Discussion

At the September 27, 2017 Finance and Administration Committee meeting, Darrell Johnson, Chief Executive Officer, noted for the record that an error was found in the staff report on Page 1, under the "**Overview**" and should have read:

On June 12, 2017, the Board of Directors approved sole source procurements for software and hardware licensing, maintenance, and emergency support. ~~A one-year purchase order was issued to iCIMS, Inc. as part of the approved sole source procurements list.~~ A 12-month purchase order with was issued to iCIMS, Inc., is to provide cloud-based recruitment software ~~licensing, maintenance, and support services~~ for the Human Resources Department. Board of Directors' approval is requested to amend the current purchase order to extend the contract term and increase the maximum cumulative payment obligation.

The October 9, 2017 Board agenda synopsis will include the correct verbiage.