



Orange County Transportation Authority

Board Agenda

Monday, January 27, 2025 at 9:30 a.m.

550 South Main Street, Orange, California

Board Members

Doug Chaffee, Chair
Jamey M. Federico, Vice Chair
Valerie Amezcua
Mike Carroll
Jon Dumitru
Katrina Foley
Patrick Harper
Michael Hennessey
Fred Jung
Stephanie Klopfenstein
Carlos A. Leon
Janet Nguyen
Tam T. Nguyen
Vicente Sarmiento
John Stephens
Mark Tettermer
Donald P. Wagner
Lan Zhou, Ex-Officio

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or access live streaming of Board and Committee meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

BOARD MEETING AGENDA

In-Person Comment

Members of the public may attend in-person and address the Board regarding any item within the subject matter jurisdiction of OCTA. Please complete a speaker's card and submit it to the Clerk of the Board and notify the Clerk regarding the agenda item number on which you wish to speak. Speakers will be recognized by the Chair at the time of the agenda item is to be considered by the Board. Comments will be limited to three minutes. The Brown Act prohibits the Board from either discussing or taking action on any non-agendized items.

Written Comment

Written public comments may also be submitted by emailing them to ClerkOffice@octa.net, and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

Call to Order

Invocation

Director Klopfenstein

Pledge of Allegiance

Director Jung

Closed Session

1. Closed Session

Overview

A Closed Session will be held as follows:

Pursuant to Government Code Section 54956.9(d)(1) - Conference with General Counsel - Existing Litigation - Orange County Transportation Authority v. Omar Deen, et al. - OCSC Case No. 30-2021-01214128.

Special Calendar

Orange County Transportation Authority Special Calendar Matters

2. Presentation of Resolutions of Appreciation for Employees of the Month

Maggie McJilton

Overview

Present Orange County Transportation Authority resolutions of Appreciation to Manuel Garcia, Coach Operator, Daniel Gonzales, Maintenance, and Ronald Wolf Administration, Resolution Nos. 2025-004, 2025-005, 2025-006 as Employees of the Month for January 2025.

BOARD MEETING AGENDA

3. 2025 Board of Directors and Chief Executive Officer Initiatives and Action Plan

Lauren Sato/Rose Casey

Overview

At the beginning of each calendar year, the Orange County Transportation Authority (OCTA) Board of Directors (Board), led by the Board Chair, identifies a set of priorities and goals for the year, titled Board Initiatives. The Chief Executive Officer (CEO) Initiatives and Action Plan are developed concurrently to support and advance the Board Initiatives. Together, the OCTA Board Initiatives and CEO Initiatives and Action Plan establish a roadmap for major achievements throughout the calendar year. The 2025 Board and CEO Initiatives, combined as Attachment A, form an ambitious, yet well-rounded and sustainable plan.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

4. Sacramento Advocate Presentation

Moira Topp/Kristin Jacinto

Overview

The Orange County Transportation Authority's Sacramento Advocate, Moira Topp of Topp Strategies, will provide an overview of anticipated transportation-related policy and funding discussions by the Administration and the California State Legislature during the first year of the 2025-26 Regular Session.

Consent Calendar (Items 5 through 13)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

5. Approval of Minutes

Clerk of the Board

Recommendation(s)

- A. Approve the minutes of the January 13, 2025 Orange County Transportation Authority and affiliated agencies' regular meeting
- B. Approve a correction to Item # 11 on the October 9, 2023, Orange County Transportation Authority and affiliated agencies' regular meeting minutes to reflect the amended recommendations as voted on by the Board.

Attachments:

[Attachment A](#)

[Attachment B](#)

BOARD MEETING AGENDA

6. Approval of 2025 Orange County Transportation Authority Board Committees and External Agencies' Assignments

Overview

The recommended 2025 Board Member assignments for the Orange County Transportation Authority Board of Directors' committees and external agencies are presented for the Board of Directors' consideration and approval.

Recommendation(s)

- A. Approve the Chair's assignments for the 2025 Orange County Transportation Authority Board of Directors' committees comprised of the Executive, Finance and Administration, Legislative and Communications, Regional Transportation Planning, State Route 91 Advisory, Transit, and Environmental Oversight committees.
- B. Receive the Chair's assignments for the 2025 external agencies comprised of the California Association of Councils of Governments, Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency, Mobile Source Air Pollution Reduction Review Committee, Southern California Association of Governments' Regional Council, Orange County Council of Governments, and the Southern California Regional Rail Authority.

Attachments:

[Staff Report](#)

[Attachment A](#)

7. Fiscal Year 2023-24 Single Audit and Agreed-Upon Procedures Reports

Janet Sutter

Overview

The Orange County Transportation Authority is required by the United States Office of Management and Budget Circular A-133 to obtain an independent auditor's opinion on its compliance with requirements of major federal programs. Crowe LLP, an independent accounting firm, has completed the required Single Audit Report and issued an unmodified, or "clean", opinion. In addition, Crowe LLP has issued reports on the results of agreed-upon procedures applied to assist management in determining compliance with certain other state, federal, and local requirements.

Recommendation(s)

Receive and file the fiscal year 2023-24 Single Audit and agreed-upon procedures reports as information items.

Attachments:

BOARD MEETING AGENDA

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

[Attachment F](#)

8. **Fiscal Year 2024-25 Internal Audit Plan, Second Quarter Update**

Janet Sutter

Overview

The Orange County Transportation Authority Board of Directors adopted the Orange County Transportation Authority Internal Audit Department Fiscal Year 2024-25 Internal Audit Plan on July 22, 2024. This report provides an update on activities for the second quarter of the fiscal year.

Recommendation(s)

Receive and file the second quarter update to the Orange County Transportation Authority Internal Audit Department Fiscal Year 2024-25 Internal Audit Plan as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

9. **Employee Compensation, Internal Audit Report No. 25-507**

Serena Ng/Janet Sutter

Overview

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of employee compensation. Based on the audit, policies, procedures, and controls over employee compensation actions are in place and operating effectively; however, recommendations have been made to strengthen controls to ensure compliance with the Temporary Salary Increases Policy and to improve documentation supporting incentive calculations and annual determination of the cellular allowance.

Recommendation(s)

Direct staff to implement two recommendations provided in Employee Compensation, Internal Audit Report No. 25-507.

Attachments:

BOARD MEETING AGENDA

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

10. **Fiscal Year 2024-25 First Quarter Budget Status Report**

Victor Velasquez/Andrew Oftelie

Overview

Orange County Transportation Authority staff has implemented the fiscal year 2024-25 budget. This report summarizes the material variances between the budget and actual revenues and expenses through the first quarter of fiscal year 2024-25.

Recommendation(s)

Approve a budget amendment to the fiscal year 2024-25 405 Express Lanes Budget, reducing it from \$57,230,430 to \$42,603,879.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

11. **Orange County Transportation Authority Investment and Debt Programs Report - November 2024**

Robert Davis/Andrew Oftelie

Overview

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending November 30, 2024. The report has been reviewed and is consistent with the investment practices contained in the investment policy.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

BOARD MEETING AGENDA

Orange County Local Transportation Authority Consent Calendar Matters

12. Measure M2 Community-Based Transit Circulators Program Project V Ridership Report

Charvalen Alacar/Rose Casey

Overview

Measure M2 is a multimodal transportation improvement program and includes a program to fund community-based transit circulators known as Project V. The goal of this program is to provide local transit services that complement regional bus and rail service in areas not adequately served by regional transit. Funding is awarded to local jurisdictions through a competitive call for projects. Local jurisdictions then implement the awarded services and are required to report on the performance of the services to ensure each is meeting required performance standards. This report covers the period from April 2024 to September 2024.

Recommendation(s)

Receive and file the Project V Ridership Report as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

13. Cooperative Agreement with the City of Santa Ana for the First Street Multimodal Boulevard Study

Alicia Yang/Rose Casey

Overview

The Orange County Transportation Authority has received grant funds for the First Street Multimodal Boulevard Study. The purpose of the grant is to assess the opportunity for bicycle, pedestrian, and transit improvements along First Street in the City of Santa Ana. The grant requires a cooperative agreement between the Orange County Transportation Authority and the City of Santa Ana. Board of Directors' approval of the cooperative agreement is requested.

Recommendation(s)

- A. Authorize the Chief Executive Officer to negotiate and execute Cooperative Agreement No. C-4-2053 between the Orange County Transportation Authority and the City of Santa Ana, in an amount up to \$4,300,000, for the First Street Multimodal Boulevard Study.
- B. Authorize staff to make all necessary amendments to the Federal Transportation Improvement Program and execute any necessary agreements to facilitate the recommendations above.

BOARD MEETING AGENDA

Attachments:

[Staff Report](#)

Regular Calendar

Orange County Local Transportation Authority Regular Calendar Matters

14. OC Streetcar Project Quarterly Update

Jeff Mills/James G. Beil

Overview

The Orange County Transportation Authority is implementing the OC Streetcar project, and updates are provided to the Board of Directors on a quarterly basis. This report covers OC Streetcar project activities from October 2024 through December 2024.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Presentation](#)

Discussion Items

15. Proposed State Route 241/91 Express Connector Update

Kirk Avila

Overview

In October 2019, the Orange County Transportation Authority Board of Directors approved a Term Sheet that serves as a framework for delivering a future direct, tolled connector linking the State Route 241 Toll Road to the 91 Express Lanes. Since the approval in 2019, staffs from the Orange County Transportation Authority, Riverside County Transportation Commission, Foothill/Eastern Transportation Corridor Agency, and the California Department of Transportation have been meeting regularly to advance the project to construction.

Attachments:

[Presentation](#)

16. Public Comments

17. Chief Executive Officer's Report

BOARD MEETING AGENDA

18. Directors' Reports

19. Adjournment

The next regularly scheduled meeting of this Board will be held:

9:30 a.m., on Monday, February 10, 2025

OCTA Headquarters

Board Room

550 South Main Street

Orange, California