



## **BOARD AGENDA**

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Orange County Transportation Authority Board Meeting  
Orange County Transportation Authority Headquarters  
Board Room - Conference Room 07-08  
550 South Main Street  
Orange, California  
**Monday, April 13, 2020 at 9:00 a.m.**

## **REVISED**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

### **Agenda Descriptions**

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

### **Public Comments on Agenda Items**

Members of the public may address the Board of Directors regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

### **Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.



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## BOARD AGENDA

### Guidance for Public Access to the Board of Directors Meeting

On March 12, 2020 and March 18, 2020, Governor Gavin Newsom enacted Executive Orders N-25-20 and N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public to promote social distancing due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19).

In accordance with Executive Order N-29-20, and in order to ensure the safety of the Orange County Transportation Authority (OCTA) Board of Directors (Board) and staff and for the purposes of limiting the risk of COVID-19, in-person public participation at public meetings of the OCTA will not be allowed during the time period covered by the above-referenced Executive Orders.

Instead, members of the public can listen to AUDIO live streaming of the Board and Committee meetings by clicking the below link:

<http://www.octa.net/About-OCTA/Who-We-Are/Board-of-Directors/Live-and-Archived-Audio/>

Public comments may be submitted for the upcoming Board and Committee meetings by emailing them to [boardofdirectors@octa.net](mailto:boardofdirectors@octa.net)

If you wish to comment on a specific agenda Item, please identify the Item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

In order to ensure that staff has the ability to provide comments to the Board Members in a timely manner, **please submit your public comments 30 minutes prior to the start time of the Board and Committee meeting date.**



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**BOARD AGENDA****Call to Order****Roll Call****Invocation**

Director Delgleize

**Pledge of Allegiance**

Chairman Jones

**Special Calendar****Orange County Transportation Authority Special Calendar Matters**

1. **Coronavirus (COVID-19) Update**  
Joel Zlotnik/Darrell E. Johnson

**Overview**

The Orange County Transportation Authority has been preparing for and is responding to the public health emergency caused by the coronavirus pandemic and closely monitoring the related transportation implications. Following directions issued by Governor Gavin Newsom and County public health officials, the Orange County Transportation Authority has implemented its Emergency Operations Plan and taken steps to ensure the health and safety of the public and Orange County Transportation Authority employees. An overview and update on these efforts are presented.

**Recommendation**

Receive and file as an information item.



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### **Consent Calendar (Items 2 through 17)**

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

### **Orange County Transportation Authority Consent Calendar Matters**

#### **2. Approval of Minutes**

Approval of the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of March 23, 2020.

#### **3. Investments: Compliance, Controls, and Reporting, July 1 through December 31, 2019**

Gabriel Tang/Janet Sutter

##### **Overview**

The Internal Audit Department has completed an audit of investments for the period July 1 through December 31, 2019. Based on the audit, the Orange County Transportation Authority complied with its debt, investment, and reporting policies and procedures.

##### **Recommendation**

Receive and file Investments: Compliance, Controls, and Reporting, July 1 through December 31, 2019, Internal Audit Report No. 20-509, as an information item.

#### **4. 91 Express Lanes Update and Temporary Measures**

Kirk Avila/Darrell E. Johnson

##### **Overview**

Traffic volumes on the 91 Express Lanes have declined significantly over the past several weeks as a result of the coronavirus pandemic and California Governor Gavin Newsom's stay-at-home order. This report provides the latest information on traffic volumes and operations.



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**BOARD AGENDA****4. (Continued)****Recommendations**

- A. Authorize the Chief Executive Officer to temporarily waive for a period of up to 90 days, 91 Express Lanes monthly account fees, contingent upon a similar approval from the Riverside County Transportation Commission.
- B. Authorize the Chief Executive Officer to temporarily modify for a period of up to 90 days the 91 Express Lanes Toll Policy to allow for the ability to remove automatic toll rates increases, if necessary.

**5. Signatory to the Orange County Operational Area Agreement**

Katrina Faulkner/Jennifer L. Bergener

**Overview**

The Orange County Operational Area Agreement, initially approved in 1995 in response to the requirements by the State of California's Standardized Emergency Management System, provides a framework for Orange County jurisdictions to coordinate emergency management activities before, during and after a disaster. The Orange County Transportation Authority became a signatory to this agreement in 1996. Since that time, best practices and processes have changed, and the original agreement has been updated and is presented for Board of Directors' consideration.

**Recommendation**

Authorize the Chief Executive Officer to execute the signatory agreement allowing Orange County Transportation Authority to participate in the Orange County Operational Area Agreement.

**6. Fiscal Year 2019-20 Second Quarter Budget Status Report**

Anthony Baruch/Andrew Oftelie

**Overview**

The Orange County Transportation Authority's staff has implemented the fiscal year 2019-20 budget. This report summarizes the material variances between the budget and actual revenues and expenses through the second quarter of fiscal year 2019-20.



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**BOARD AGENDA****6. (Continued)****Recommendation**

Receive and file as an information item.

**7. Agreement with Center for Demographic Research at California State University, Fullerton**

Anup Kulkarni/Kia Mortazavi

**Overview**

Demographic data in Orange County is developed by the Center for Demographic Research at California State University, Fullerton. A recommendation to continue this effort through a multi-agency funding agreement is provided for review and approval.

**Recommendation**

Authorize the Chief Executive Officer to negotiate and execute an agreement with the California State University, Fullerton Center for Demographic Research, in an amount not to exceed \$331,504, for a term of three years, to provide Orange County demographic data.

**8. Grant Award Acceptance for the 2019 and 2020 Orange County Fair Express Bus Service**

Jennifer Haith Farinas/Kia Mortazavi

**Overview**

The Mobile Source Air Pollution Reduction Review Committee awarded the Orange County Transportation Authority \$468,298 in competitive Major Event Center Transportation Program funding. The grant award will support the 2019 and 2020 Orange County Fair Express Bus Service.

**Recommendation**

Authorize the Chief Executive Officer, or designee, to accept the Mobile Source Air Pollution Reduction Review Committee Major Event Center Transportation Program award, and to negotiate and execute grant-related agreements and documents with the Mobile Source Air Pollution Reduction Review Committee.



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## **Orange County Transit District Consent Calendar Matters**

### **9. Consultant Selection for OC ACCESS Eligibility Determination Services** Gracie A. Davis/Jennifer L. Bergener

#### **Overview**

The Orange County Transportation Authority is required to provide an eligibility determination process for Americans with Disabilities Act complementary paratransit services. On November 25, 2019, the Board of Directors authorized the release of a request for proposals. Offers were received in accordance with the Orange County Transportation Authority procurement procedures for professional and technical services. Board of Directors' approval is requested to select a contractor to provide these services.

#### **Recommendations**

- A. Approve the selection of Medical Transportation Management, Inc., as the firm to provide OC ACCESS eligibility determination services.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1621 between the Orange County Transportation Authority and Medical Transportation Management, Inc., in the amount of \$3,062,866, for a three-year initial term from July 1, 2020 through June 30, 2023, with one, two-year option term, to provide OC ACCESS eligibility determination services.

### **10. Consultant Selection for Vanpool Service Providers** Sandy Boyle/Jennifer L. Bergener

#### **Overview**

On November 25, 2019, the Board of Directors approved the release of a request for proposals to provide commuter vanpool services. Offers were received in accordance with Orange County Transportation Authority procurement procedures for professional and technical services. Board of Directors' approval is requested for the selection of a firm to provide these services.



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**10. (Continued)****Recommendations**

- A. Approve the selections of AVR Vanpool, a division of Airport Van Rental; Enterprise Rent-A-Car Company of Los Angeles LLC, doing business as Commute with Enterprise; and Green Commuter, Inc., to provide vanpool program services for the Orange County Transportation Authority vanpool program, in the aggregate amount of \$12,923,121, to be shared by all firms based on the number of vanpools operated.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1698 between the Orange County Transportation Authority and Enterprise Rent-A-Car Company of Los Angeles, doing business as Commute with Enterprise, to provide vanpool program services for a five-year initial term through June 30, 2025, and with two, two-year option terms.
- C. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2156 between the Orange County Transportation Authority and AVR Vanpool, a division of Airport Van Rental, to provide vanpool program services for a five-year term through June 30, 2025, and with two, two-year option terms.
- D. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2157 between the Orange County Transportation Authority and Green Commuter Inc., to provide vanpool program services for a five-year term through June 30, 2025, and with two, two-year option terms.





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**BOARD AGENDA****Orange County Local Transportation Authority Consent Calendar Matters****11. Supplemental Contract Change Order for the Interstate 405 Improvement Project from State Route 73 to Interstate 605 - Archaeological Treatment Plan**

Jeff Mills/James G. Beil

**Overview**

On November 14, 2016, the Orange County Transportation Authority Board of Directors approved Agreement No. C-5-3843 with OC 405 Partners, a joint venture, for the design and construction of the Interstate 405 Improvement Project from State Route 73 to Interstate 605. A supplemental contract change order is needed to develop, implement, and maintain an archaeological treatment plan, and continue archaeological monitoring for the project.

**Recommendation**

Authorize the Chief Executive Officer to negotiate and execute supplemental Contract Change Order No. 57.1 to Agreement No. C-5-3843 between the Orange County Transportation Authority and OC 405 Partners, a joint venture, in the amount of \$1,300,000, to develop, implement, and maintain an archaeological treatment plan, and continue archaeological monitoring for the Interstate 405 Improvement Project from State Route 73 to Interstate 605.

**12. Consultant Selection for Construction Management Support Services for the Interstate 5 Widening Project Between Alicia Parkway and El Toro Road**

Niall Barrett/James G. Beil

**Overview**

On November 11, 2019, the Orange County Transportation Authority Board of Directors authorized the release of a request for proposals to provide construction management support services for the Interstate 5 widening project between Alicia Parkway and El Toro Road. Board of Directors' approval is requested for the selection of a firm to perform the required work.



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### **12. (Continued)**

#### **Recommendations**

- A. Approve the selection of Jacobs Project Management Co., as the firm to provide construction management support services for the Interstate 5 widening project between Alicia Parkway and El Toro Road.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1605 between the Orange County Transportation Authority and Jacobs Project Management Co., as the firm to provide construction management support services for the Interstate 5 widening project between Alicia Parkway and El Toro Road.

### **13. Approval to Release Request for Proposals for the Preparation of Plans, Specifications, and Estimates for the Interstate 605/Katella Avenue Interchange Improvement Project**

Josue Vaglienty/James G. Beil

#### **Overview**

Staff has developed a request for proposals to initiate a competitive procurement process to retain consultant services to prepare plans, specifications, and estimates for the Interstate 605/Katella Avenue Interchange improvement project.

#### **Recommendations**

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 0-2186 for consultant services for the preparation of plans, specifications, and estimates for the Interstate 605/Katella Avenue Interchange improvement project.
- B. Approve the release of Request for Proposals 0-2186 for consultant services for the preparation of plans, specifications, and estimates for the Interstate 605/Katella Avenue Interchange improvement project.



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**BOARD AGENDA****14. Measure M2 Eligibility for the City of Santa Ana**

Joseph Alcock/Kia Mortazavi

**Overview**

In 2019, the Orange County Transportation Authority conducted an audit of the City of Santa Ana's Measure M2-related expenditures for fiscal year 2017-18. The audit concluded that the City of Santa Ana had not invested sufficient discretionary funds on streets and roads purposes to meet Measure M2 maintenance of effort requirements. As a result, the Orange County Transportation Authority Board of Directors found the City of Santa Ana ineligible to receive Measure M2 net revenues. An audit of the City of Santa Ana's Measure M2-related expenditures for fiscal year 2018-19 has now been completed, and the Orange County Transportation Authority Board of Directors is being asked to consider reinstating the City of Santa Ana's Measure M2 eligibility status, based on the audit results.

**Recommendations**

- A. Approve the City of Santa Ana as eligible to receive Measure M2 net revenues.
- B. Direct staff to reinitiate payments to the City of Santa Ana for Measure M2 net revenues, which were held during its period of ineligibility (less fiscal year 2018-19 audit costs).

**15. Measure M2 Eligibility for the City of Stanton**

Joseph Alcock/Kia Mortazavi

**Overview**

In 2019, the Orange County Transportation Authority conducted an audit of the City of Stanton's Measure M2-related expenditures for fiscal year 2017-18. The audit concluded that the City of Stanton had not invested sufficient discretionary funds on streets and roads purposes to meet Measure M2 maintenance of effort requirements. As a result, the Orange County Transportation Authority Board of Directors found the City of Stanton ineligible to receive Measure M2 net revenues. An audit of the City of Stanton's Measure M2-related expenditures for fiscal year 2018-19 has now been satisfactorily completed, and the Orange County Transportation Authority Board of Directors is being asked to consider reinstating the City of Stanton's Measure M2 eligibility status, based on the audit results.



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**BOARD AGENDA****15. (Continued)****Recommendations**

- A. Approve the City of Stanton as eligible to receive Measure M2 net revenues.
- B. Direct staff to reinstate payments to the City of Stanton for Measure M2 net revenues, which were held during its period of ineligibility (less fiscal year 2018-19 audit costs).

**16. 2020 Measure M2 Community-Based Transit Circulators (Project V) Call for Projects Programming Recommendations**

Alfonso Hernandez/Kia Mortazavi

**Overview**

The Orange County Transportation Authority issued the 2020 Measure M2 Project V call for projects for community-based transit circulators on October 14, 2020. Applications have been received and scored consistent with the Board of Directors' approved Comprehensive Transportation Fund Programs Project V Guidelines. Projects recommended for funding are presented for review and approval.

**Recommendations**

- A. Approve programming recommendations for Project V funding, in an amount not to exceed \$9,043,613, plus inflationary adjustments, for six local agency projects submitted under the capital and operating reserve categories.
- B. Approve the programming recommendations for Project V funding, in an amount not to exceed \$177,900, for three local agency projects submitted under the planning category.
- C. Authorize staff to execute cooperative funding agreements with local agencies.
- D. Authorize staff to negotiate and execute lease agreements with interested local agencies, for the use of existing Project V-funded (and Orange County Transportation Authority-owned) vehicles.



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- 17. Fiscal Year 2020-21 Updates to the Measure M2 Eligibility, Local Signal Synchronization Plan, and Pavement Management Plan Guidelines**  
Kelsey Imler/Kia Mortazavi

**Overview**

The Orange County Transportation Authority regularly develops and updates guideline documents, including the Measure M2 Eligibility Guidelines, Guidelines for the Preparation of Local Signal Synchronization Plans, and Guidelines for Countywide Pavement Management Plans to assist local agencies in completing Measure M2 eligibility requirements. Proposed revisions for each of these documents have been developed and are recommended for Board of Directors' consideration and approval.

**Recommendations**

- A. Approve proposed revisions to the Fiscal Year 2020-21 Measure M2 Eligibility Guidelines.
- B. Direct staff to reevaluate maintenance of effort requirements for fiscal year 2020-21 pending a review of the economic impacts of the Coronavirus.
- C. Approve proposed revisions to the Guidelines for the Preparation of Local Signal Synchronization Plans 2020.
- D. Approve proposed revisions to the Countywide Pavement Management Plan Guidelines.



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**BOARD AGENDA**

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## **Regular Calendar**

### **Orange County Transportation Authority Regular Calendar Matters**

#### **18. South County Traffic Relief Effort Update and Next Steps**

Kurt Brotcke/Kia Mortazavi

##### **Overview**

The Transportation Corridor Agencies and the California Department of Transportation are in the process of concluding a study of toll road expansion options in south Orange County through the South County Traffic Relief Effort. Based on technical work, public input, and policy direction, three alternatives are proposed to move forward in the project development process. These include a non-tolled extension of Los Patrones Parkway from Cow Camp Road to Avenida La Pata, widening of Ortega Highway between Calle Entradero to Reata Road, and extension of the Interstate 5 carpool lane from Avenida Pico to the San Diego County line area. Other future projects will be considered as part of the Orange County Transportation Authority's comprehensive South Orange County Multimodal Transportation Study. A status report and recommended next steps are presented for review and approval.

##### **Recommendations**

- A. Direct staff to work with the Transportation Corridor Agencies, County of Orange, and all relevant stakeholders in the preparation of a project development plan for a non-tolled extension to Los Patrones Parkway.
- B. Direct staff to work with the California Department of Transportation and the City of San Juan Capistrano to advance funding for the final design for the widening of Ortega Highway.
- C. Direct staff to work with the California Department of Transportation and the San Diego Association of Governments to advance funding for the environmental process for Interstate 5 high-occupancy vehicle lane improvements.
- D. Direct staff to return in summer 2020 with a status report on the South Orange County Multimodal Transportation Study.



## **BOARD AGENDA**

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### **Orange County Local Transportation Authority Regular Matters**

**19. Contract Change Order for Utility Conflicts for the Construction of the OC Streetcar Project**

Mary Shavalier/James G. Beil

#### **Overview**

On September 24, 2018, the Orange County Transportation Authority Board of Directors approved Agreement No. C-7-1904 with Walsh Construction Company II, LLC, for construction of the OC Streetcar project. A contract change order is required for necessary work to address continuing utility conflicts.

#### **Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Contract Change Order No. 4.2 to Agreement No. C-7-1904 with Walsh Construction Company II, LLC, in the amount of \$2,426,000, for work to address utility conflicts for the construction of the OC Streetcar project.

### **Discussion Items**

**20. Orange County Transportation Authority Financial Update**

Sean Murdock/Andrew Oftelie

Staff will present an update on the Orange County Transportation Authority's financial picture including current cash balances, reserve levels, and debt programs.

**21. Fiscal Year 2020-21 Revised Budget Assumptions**

Victor Velasquez/Andrew Oftelie

Staff is in the process of developing the fiscal year 2020-21 annual budget. In doing so, staff will be presenting revised revenue and expenditure assumptions for the committee's consideration.



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**BOARD AGENDA****22. Public Comments**

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

**23. Chief Executive Officer's Report****24. Directors' Reports****25. Closed Session**

There are no Closed Sessions scheduled.

**26. Adjournment**

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, April 27, 2020**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07-08, Orange, California.