



# Orange County Transportation Authority

## Board Agenda

**Monday, January 26, 2026 at 9:30 a.m.**

550 South Main Street, Orange, California

### **Board Members**

Jamey M. Federico, Chair  
Fred Jung, Vice Chair  
Valerie Amezcua  
Doug Chaffee  
Katrina Foley  
William Go  
Patrick Harper  
Michael Hennessey  
Lauren Kleiman  
Stephanie Klopfenstein  
Carlos A. Leon  
Janet Nguyen  
Tam T. Nguyen  
Vicente Sarmiento  
Kathy Tavoularis  
Mark Tettemer  
Donald P. Wagner  
Lan Zhou, Ex-Officio

### **Accessibility**

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

### **Agenda Descriptions**

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

### **Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

# BOARD MEETING AGENDA

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## Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or access live streaming of the Board meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

## In-Person Comment

Members of the public may attend in-person and address the Board regarding any item within the subject matter jurisdiction of OCTA. Please complete a speaker's card and submit it to the Clerk of the Board and notify the Clerk regarding the agenda item number on which you wish to speak. Speakers will be recognized by the Chair at the time of the agenda item is to be considered by the Board. Comments will be limited to three minutes. The Brown Act prohibits the Board from either discussing or taking action on any non-agendized items.

## Written Comment

Written public comments may also be submitted by emailing them to [ClerkOffice@octa.net](mailto:ClerkOffice@octa.net), and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

## Call to Order

## Invocation

Director Tavoularis

## Pledge of Allegiance

Director Janet Nguyen

## Closed Session

### 1. Closed Session

#### *Overview*

A Closed Session is scheduled as follows:

Pursuant to Government Code Section 54956.9(d)(1) - Conference with General Counsel Existing Litigation - Douglas Neagle v. Orange County Transportation Authority, et al., OCSC Case No. 30-2024-01407005.

## Special Calendar

### Orange County Transportation Authority Special Calendar Matters

### 2. Presentation of Resolutions of Appreciation for Employees of the Month

#### *Overview*

Present Orange County Transportation Authority Resolutions of Appreciation Nos: 2026-001, Sigifredo Arredondo Sanchez, Coach Operator, 2026-002, Javier Oseguera, Maintenance, and 2026-003 Jacqueline Moon, Administration as Employees of the Month for January 2026.

## BOARD MEETING AGENDA

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### 3. 2026 Board of Directors and Chief Executive Officer Initiatives and Action Plan

Lauren Sato/Rose Casey

#### **Overview**

At the beginning of each calendar year, the Orange County Transportation Authority (OCTA) Board of Directors (Board), led by the Board Chair, establishes a set of priorities and goals for the year, titled Board Initiatives. The Chief Executive Officer (CEO) Initiatives and Action Plan are developed concurrently to support and advance the Board Initiatives. Together, the OCTA Board Initiatives and CEO Initiatives and Action Plan provide a framework for major achievements throughout the calendar year. While ambitious, the 2026 Board and CEO Initiatives, combined as Attachment A, collectively represent a balanced and comprehensive plan.

#### **Attachments:**

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

### 4. Approval of 2026 Orange County Transportation Authority Board Committees and External Agencies' Assignments

Andrea West/Jennifer L. Bergener

#### **Overview**

The recommended 2026 Board Member assignments for the Orange County Transportation Authority Board of Directors' committees and external agencies are presented for the Board of Directors' consideration and approval.

#### **Recommendation(s)**

- A. Approve the Chair's assignments for the 2026 Orange County Transportation Authority Board of Directors' committees comprised of the Executive, Finance and Administration, Legislative and Communications, Regional Transportation Planning, State Route 91 Advisory, Transit, and Environmental Oversight committees.
- B. Receive the Chair's assignments for the 2026 external agencies comprised of the California Association of Councils of Governments, Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency, Mobile Source Air Pollution Reduction Review Committee, Southern California Association of Governments' Regional Council, Orange County Council of Governments, and the Southern California Regional Rail Authority.

#### **Attachments:**

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

## BOARD MEETING AGENDA

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### Consent Calendar (Items 5 through 10)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

**5. Approval of Minutes**

Clerk of the Board

***Recommendation(s)***

Approve the minutes of the January 12, 2026, Orange County Transportation Authority and affiliated agencies' regular meeting.

***Attachments:***

[Minutes](#)

**6. Fiscal Year 2025-26 Internal Audit Plan, Second Quarter Update**

Janet Sutter

***Overview***

The Orange County Transportation Authority Board of Directors adopted the Orange County Transportation Authority Internal Audit Department Fiscal Year 2025-26 Internal Audit Plan on July 14, 2025. This report provides an update on activities for the second quarter of the fiscal year.

***Recommendation(s)***

Receive and file the second quarter update to the Orange County Transportation Authority Internal Audit Department Fiscal Year 2025-26 Internal Audit Plan as an information item.

***Attachments:***

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

**7. Fiscal Year 2024-25 Single Audit and Agreed-Upon Procedures Reports**

Janet Sutter

***Overview***

The Orange County Transportation Authority is required by the United States Office of Management and Budget Circular A-133 to obtain an independent auditor's opinion on its compliance with requirements of major federal programs. Crowe LLP, an independent accounting firm, has completed the required Single Audit Report and issued an unmodified, or "clean", opinion. In addition, Crowe LLP has issued reports on the results of agreed-upon procedures applied to assist management in determining compliance with certain other state, federal, and local requirements.

***Recommendation(s)***

Receive and file the fiscal year 2024-25 Single Audit Report and agreed-upon procedures reports as information items.

## BOARD MEETING AGENDA

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***Attachments:***

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

[Attachment F](#)

**8. Employee Commuter Club Program, Internal Audit Report No. 26-505**

Gabriel Tang/Janet Sutter

***Overview***

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of the Employee Commuter Club Program. Based on the audit, system controls are adequate and functioning and redemptions of points earned are accurately processed through payroll. However, operating and inventory controls related to identification and award of points earned and gift cards distributed need improvement and oversight controls, required by policy, have not been implemented. Four recommendations for improvement have been offered.

***Recommendation(s)***

Direct staff to implement four recommendations provided in Employee Commuter Club Program, Internal Audit Report No. 26-505.

***Attachments:***

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

**9. Fiscal Year 2025-26 First Quarter Budget Status Report**

Victor Velasquez/Andrew Oftelie

***Overview***

Orange County Transportation Authority staff have implemented the fiscal year 2025-26 budget. This report summarizes the material variances between the budget and actual revenues and expenses through the first quarter of fiscal year 2025-26.

***Recommendation(s)***

Receive and file as an information item.

***Attachments:***

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

## BOARD MEETING AGENDA

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### 10. Orange County Transportation Authority Investment and Debt Programs Report - November 2025

Robert Davis/Andrew Oftelie

#### **Overview**

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending November 30, 2025. The report has been reviewed and is consistent with the investment practices contained in the investment policy.

#### **Recommendation(s)**

Receive and file as an information item.

#### **Attachments:**

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

### **Regular Calendar**

There are no Regular Calendar matters.

### **Discussion Items**

#### 11. Public Comments

#### 12. Chief Executive Officer's Report

#### 13. Directors' Reports

#### 14. Adjournment

The next regularly scheduled meeting of this Board will be held:

**9:30 a.m., on Monday, February 9, 2026**

OCTA Headquarters

Board Room

550 South Main Street

Orange, California