



Orange County Transportation Authority

Board Agenda

Monday, October 27, 2025 at 9:30 a.m.

550 South Main Street, Orange, California

REVISED

Board Members

Doug Chaffee, Chair
Jamey M. Federico, Vice Chair
Valerie Amezcua
Katrina Foley
William Go
Patrick Harper
Michael Hennessey
Fred Jung
Stephanie Klopfenstein
Carlos A. Leon
Janet Nguyen
Tam T. Nguyen
Vicente Sarmiento
John Stephens
Kathy Tavoularis
Mark Tettemer
Donald P. Wagner
Lan Zhou, Ex-Officio

Accessibility

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

BOARD MEETING AGENDA

Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or access live streaming of the Board meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

In-Person Comment

Members of the public may attend in-person and address the Board regarding any item within the subject matter jurisdiction of OCTA. Please complete a speaker's card and submit it to the Clerk of the Board and notify the Clerk regarding the agenda item number on which you wish to speak. Speakers will be recognized by the Chair at the time of the agenda item is to be considered by the Board. Comments will be limited to three minutes. The Brown Act prohibits the Board from either discussing or taking action on any non-agendized items.

Written Comment

Written public comments may also be submitted by emailing them to ClerkOffice@octa.net, and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

Call to Order

Invocation

Director Tavoularis

Pledge of Allegiance

Director Harper

Closed Session

There are no Closed Sessions scheduled.

Special Calendar

Orange County Transportation Authority Special Calendar Matters

1. Presentation of Resolution of Appreciation for Employees of the Month

Overview

Present Orange County Transportation Authority resolutions of Appreciation to Parris Cornelious, Coach Operator, Resolution No. 2025-080; Binn Soriano, Maintenance, Resolution No. 2025-081; and Georgia Martinez, Administration, Resolution No. 2025-082 as Employees of the Month for October 2025.

BOARD MEETING AGENDA

Orange County Local Transportation Authority Special Calendar Matters

2. **Update on Emergency Need for Railroad Track Stabilization in the Vicinity of Mile Post 203.83 to 204.40 and 206.00 to 206.70 on the Orange Subdivision**

Jason Lee/James G. Beil

Overview

The four reinforcement areas identified in the Coastal Rail Resiliency Study adjacent to the Orange County Transportation Authority-owned railroad right-of-way, in the vicinity of Mile Post 203.83 to 204.40 and 206.00 to 206.70 on the Orange Subdivision, have continued to experience coastal erosion and the hillside continues to move incrementally, posing an imminent threat to the railroad corridor and public safety if immediate necessary actions are not taken to mitigate the threat. Measures must be taken immediately to stabilize the track and maintain passenger and freight rail service.

Recommendation(s)

Reaffirm Resolution No. 2025-068 and authorize the Chief Executive Officer to take all necessary actions to address the emergency need for railroad track stabilization in the vicinity of Mile Post 203.80 to 204.40 and 206.00 to 206.70 on the Orange Subdivision, and to return to the Board of Directors, as required, to report on the status thereof.

Attachments:

[Presentation](#)

Consent Calendar (Items 3 through 19)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

3. **Approval of Minutes**

Clerk of the Board

Recommendation(s)

Approve the minutes of the October 13, 2025 Orange County Transportation Authority and affiliated agencies' regular meeting.

Attachments:

[Minutes](#)

4. **Fiscal Year 2025-26 Internal Audit Plan, First Quarter Update**

Janet Sutter

Overview

The Orange County Transportation Authority Board of Directors adopted the Orange County Transportation Authority Internal Audit Department Fiscal Year 2024-25 Internal Audit Plan on July 14, 2025. This report provides an update of activities for the first quarter of the fiscal year.

Recommendation(s)

Receive and file the first quarter update to the Orange County Transportation Authority

BOARD MEETING AGENDA

Internal Audit Department Fiscal Year 2025-26 Internal Audit Plan as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

5. Right-of-Way Maintenance, Internal Audit Report No. 25-515

Serena Ng/Janet Sutter

Overview

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of right-of-way maintenance. Based on the audit, controls exist to oversee and monitor maintenance of the operating railroad right-of-way and other properties owned by OCTA; however, these activities are not currently documented. The Internal Audit Department recommends that oversight and monitoring activities be documented, and contract management, invoice review, and procurement file documentation be improved.

Recommendation(s)

Direct staff to implement three recommendations provided in Right-of-Way Maintenance, Internal Audit Report No. 25-515.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

6. Investments: Compliance, Controls, and Reporting, January 1 through June 30, 2025, Internal Audit Report No. 26-502

Jonathan Thompson/Janet Sutter

Overview

The Internal Audit Department has completed an audit of investments for the period January 1 through June 30, 2025. Based on the audit, the Orange County Transportation Authority complied with its debt, investment, and reporting policies and procedures; however, the Internal Audit Department made one recommendation to strengthen controls to ensure all investments are reflected in monthly reports.

Recommendation(s)

Direct staff to implement the one recommendation provided in Investments: Compliance, Controls, and Reporting, January 1 through June 30, 2025, Internal Audit Report No. 26-502.

Attachments:

BOARD MEETING AGENDA

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

7. Orange County Transportation Authority Investment and Debt Programs Report - August 2025

Robert Davis/Andrew Oftelie

Overview

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending August 31, 2025. The report has been reviewed and is consistent with the investment practices contained in the investment policy.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

8. Fiscal Year 2024-25 Fourth Quarter Budget Status Report

Victor Velasquez/Andrew Oftelie

Overview

Orange County Transportation Authority staff have implemented the fiscal year 2024-25 budget. This report summarizes the material variances between the budget and actual revenues and expenses through the fourth quarter of fiscal year 2024-25.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

BOARD MEETING AGENDA

9. **Fiscal Year 2024-25 Fourth Quarter Grant Reimbursement Status Report**

Sam Kaur/Andrew Oftelie

Overview

The Quarterly Grant Reimbursement Status Report summarizes grant activities for the Orange County Transportation Authority Board of Directors. This report focuses on activity for the fourth quarter of fiscal year 2024-25, covering April through June 2025.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

10. **SB 1 (Chapter 5, Statutes of 2017) State of Good Repair Claims for Fiscal Year 2025-26**

Sam Kaur/Andrew Oftelie

Overview

The Orange County Transportation Authority is eligible to receive funding from the SB 1 State of Good Repair Program that is funded by the Transportation Improvement Fee on vehicle registrations. Funding recommendations for fiscal year 2025-26 were approved by the Board of Directors on August 25, 2025. Upon approval of the statewide list of fiscal year 2025-26 projects by the California Department of Transportation, the Orange County Transportation Authority must file claims on a quarterly basis to receive the funding.

Recommendation(s)

Authorize the filing of SB 1 State of Good Repair claims, in the amount of \$7.542 million, or up to the actual allocation published by the State Controller's Office, to fund capital projects approved by the Orange County Transportation Authority Board of Directors.

Attachments:

[Transmittal](#)

[Staff Report](#)

BOARD MEETING AGENDA

11. State Transit Assistance Fund Claims for Fiscal Year 2025-26

Sam Kaur/Andrew Oftelie

Overview

The Orange County Transit District is eligible to receive funding from the State Transit Assistance Fund for providing public transportation services throughout Orange County. To receive these funds, the Orange County Transit District, as the public transit and community transit services operator, must file claims with the Orange County Transportation Authority, the transportation planning agency for Orange County.

Recommendation(s)

Adopt Resolution No. 2025-078 to authorize the filing of State Transit Assistance Fund claims, in the amount of \$43,487,476, or up to the actual allocation published by the State Controller's Office, to support public transportation.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

12. Update on the Loan Agreements with the Cities of Anaheim, Placentia, and the West Orange County Water Board

Sam Kaur/Andrew Oftelie

Overview

The Orange County Transportation Authority Board of Directors authorized loan agreements with the cities of Anaheim, Placentia, and the West Orange County Water Board. This report provides the annual update on the status of each of these agreements as requested by the Board of Directors.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

BOARD MEETING AGENDA

13. Federal Legislative Status Report

Clara Brotcke/Kristin Jacinto

Overview

The Orange County Transportation Authority regularly updates the Legislative and Communications Committee on policy and regulatory issues directly impacting the agency's programs, projects, and operations. This status report includes information on fiscal year 2026 appropriations, a summary of congressional support for OCTA's role in the 2028 Olympic and Paralympic Games planning, and information on correspondence between United States Transportation Secretary Sean Duffy and multiple transit agencies regarding safety and security on large transit systems. Additionally, a summary on the redistribution of federal dollars from the California High Speed Rail project is provided.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

[Attachment F](#)

[Attachment G](#)

14. Draft Revisions to Orange County Transportation Authority's 2025-26 State and Federal Legislative Platforms

Alexis Carter/Kristin Jacinto

Overview

Halfway through each legislative session, staff conducts a review of the Orange County Transportation Authority's Legislative Platforms to ensure relevant issues that are anticipated to be of discussion for the upcoming year are included and up to date. Initial draft revisions to the Orange County Transportation Authority's 2025-26 State and Federal Legislative Platforms have been prepared for consideration by the Orange County Transportation Authority Board of Directors. Before a final draft is considered for adoption, these drafts will be revised as a result of feedback from the Orange County Transportation Authority Board of Directors, as well as further internal staff input.

Recommendation(s)

Direct staff to integrate the recommended revisions to the 2025-26 Orange County Transportation Authority State and Federal Legislative Platforms and seek further feedback from the Orange County Transportation Authority Board of Directors and internal staff, with subsequent drafts being brought forward for final consideration and adoption.

BOARD MEETING AGENDA

later this year.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

15. Agreements for Temporary Staffing Services

Karen DeCrescenzo/Maggie McJilton

Overview

On May 12, 2025, the Board of Directors authorized the release of a request for proposals for a firm or firms to provide temporary staffing services. Proposals were received and evaluated in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to select two firms to provide temporary staffing services.

Recommendation(s)

- A. Approve the selection of APR Consulting, Inc. and Tryfacta, Inc. as the firms to provide temporary staffing services, in the aggregate amount of \$3,220,000, to be shared by both staffing firms.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-5-4052 between the Orange County Transportation Authority and APR Consulting, Inc. to provide temporary staffing services for a three-year initial term through October 31, 2028, with two, two-year option terms.
- C. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-5-4312 between the Orange County Transportation Authority and Tryfacta, Inc. to provide temporary staffing services for a three-year initial term through October 31, 2028, with two, two-year option terms.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

BOARD MEETING AGENDA

16. 2025 Board of Directors and Chief Executive Officer Initiatives and Action Plan - Third Quarter Progress Report

Lauren Sato/Rose Casey

Overview

On January 27, 2025, the Orange County Transportation Authority Board of Directors (Board) approved the 2025 Board and Chief Executive Officer's Initiatives and Action Plan. At the end of each quarter of the calendar year, the Chief Executive Officer provides progress reports discussing the activities and accomplishments from the Chief Executive Officer Initiatives and Action Plan with the Board. This report summarizes the third quarter progress of the calendar year 2025 (July 1 through September 30, 2025). The Chief Executive Officer Initiatives and Action Plan directly supports the values, vision, mission, and goals of the Board Initiatives.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

Orange County Transit District Consent Calendar Matters

17. Warranty Administration, Internal Audit Report No. 25-516

Gabriel Tang/Janet Sutter

Overview

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of warranty administration. Based on the audit, internal controls over identifying, tracking, and recording of warranty repairs and credits should be improved. Three recommendations have been made to improve methods for deriving labor hours consumed, and labor rates used, in valuing and obtaining reimbursement for warranty work performed, to improve follow-up of outstanding warranty claims, and to revise the method of valuing vendor warranty work performed on the bus video communications system and the fare validation system.

Recommendation(s)

Direct staff to implement three recommendations provided in Warranty Administration, Internal Audit Report No. 25-516.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

BOARD MEETING AGENDA

18. Amendment to the Agreement for Same-Day Taxi Service

Melissa Mungia/Johnny Dunning, Jr.

Overview

On September 25, 2023, the Orange County Transportation Authority Board of Directors approved an agreement with Cabco Yellow, Inc., doing business as California Yellow Cab, for the management and operation of Same-Day Taxi service for a two-year initial term, with one two-year option term. The initial term expires on November 30, 2025. Effective as of June 1, 2025, the agreement was assigned to OCY Management LLC, with approval from the Orange County Transportation Authority and in accordance with the contract terms. Staff is requesting the Board of Directors' approval to exercise the two-year option term, effective December 1, 2025, through November 30, 2027, and authorize that a pilot which expands the reach of the program from five to seven miles be included in the contract amendment.

Recommendation(s)

- A. Approve a pilot to expand the Same-Day Taxi service model and the per-trip subsidy to accommodate trips up to seven miles.
- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-3-2396 between the Orange County Transportation Authority and OCY Management LLC to exercise the option term, in the amount of \$2,440,758, to continue providing Same-Day Taxi service effective December 1, 2025, through November 30, 2027. This amendment will increase the maximum cumulative obligation of the agreement to a total contract value of \$5,041,901.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

Orange County Local Transportation Authority Consent Calendar Matters

19. Programming Recommendation for the City of Newport Beach Project V Service

Charvalen Alacar/Rose Casey

Overview

In September 2024, the Orange County Transportation Authority Board of Directors approved programming recommendations for the fifth Measure M2 Project V call for projects. At that time, the Board of Directors requested that staff work with the City of Newport Beach on operational refinements for its proposed Project V service. These efforts are now complete, and recommendations are presented for Board of Directors' review and approval.

Recommendation(s)

- A. Approve Project V funding in the amount of \$2,624,060 for the City of Newport Beach's Balboa Island/Corona del Mar Local Area Transit Service.

BOARD MEETING AGENDA

- B. Authorize the Chief Executive Officer to negotiate and execute a cooperative funding agreement with the City of Newport Beach to support implementation of its proposed new Project V service.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

Regular Calendar

Orange County Transportation Authority Regular Calendar Matters

20. Cooperative Agreement with the City of Newport Beach for the Newport Transportation Center Relocation Feasibility Study

Katie Persons/Rose Casey

Overview

At the request of, and in partnership with, the City of Newport Beach, the Orange County Transportation Authority proposes to conduct a joint feasibility study evaluating potential relocation of the Newport Transportation Center currently located at 1550 Avocado Avenue, Newport Beach. The study will follow a standard process to assess alternative sites, ridership impacts, operational considerations, environmental and regulatory requirements, and opportunities for improved regional mobility connections. The scope of work and cooperative agreement are discussed herein.

Recommendation(s)

Authorize the Chief Executive Officer to negotiate and execute a Cooperative Agreement between the Orange County Transportation Authority and the City of Newport Beach for the Newport Transportation Center Relocation Feasibility Study.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Presentation](#)

BOARD MEETING AGENDA

Orange County Local Transportation Authority Regular Calendar Matters

21. 2025 Measure M2 Sales Tax Forecast Update

Sam Kaur/Andrew Oftelie

Overview

The Orange County Transportation Authority contracts with MuniServices, LLC and three universities to forecast Measure M2 taxable sales. MuniServices, LLC and the three universities have provided updated forecasts and that information has been incorporated into the annual update for the long-range forecast of Measure M2 taxable sales.

Recommendation(s)

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Presentation](#)

Discussion Items

22. Public Comments

23. Chief Executive Officer's Report

24. Directors' Reports

25. Adjournment

The next regularly scheduled meeting of this Board will be held:

9:30 a.m., on Monday, November 24, 2025

OCTA Headquarters

Board Room

550 South Main Street

Orange, California