



COMMITTEE TRANSMITTAL

September 12, 2022

To: Members of the Board of Directors

From: Andrea West, Interim Clerk of the Board *Andrea West*

Subject: Administration of Public Records Act Requests,
Internal Audit Report No. 22-510

Finance and Administration Committee Meeting of August 24, 2022

Present: Directors Goodell, Harper, Hennessey, Jones, Muller, and
Sarmiento

Absent: Director Hernandez

Committee Vote

This item was passed by the Members present.

Director Muller was not present to vote on this item.

Committee Recommendation

Direct staff to implement one recommendation related to the Administration of Public Record Act Requests, Internal Audit Report No. 22-510.