

# **Draft Executive Committee**

## **Roles and Responsibilities**

### **February 5, 2024**

1. Acts as the principal forum at which the Chair and Vice Chair of the Board of Directors discuss areas of interest with the Chairs of the respective Orange County Transportation Authority (OCTA) Board Committees;
2. Develops new policy and strategy recommendations for the Board of Directors that have broad-based implications to OCTA;
3. Reviews policy issues as deemed necessary by the Chair of the Board of Directors;
4. Reviews and provides recommendations to the Board of Directors regarding procurement policies; and
5. Monitors OCTA's overall activities, including the operation of the Chief Executive Office;
6. Develops policy recommendations for the Board of Directors with respect to the implementation of Measure M2;
7. Addresses safety, security, cyber security, and emergency management issues as needed;
8. Reviews and provides recommendations to the Board of Directors regarding administrative policies and procedures that impact the Board of Directors;
9. Reviews policy recommendations and goals related to diversity, equity, inclusion and belonging.