



Orange County Transportation Authority

Board Agenda

Monday, February 12, 2024 at 9:00 a.m.

550 South Main Street, Orange, California

Board Members

Tam T. Nguyen, Chair
Doug Chaffee, Vice Chair
Ashleigh Aitken
Valerie Amezcua
Andrew Do
Jon Dumitru
Jamey Federico
Katrina Foley
Patrick Harper
Michael Hennessey
Fred Jung
Farrah N. Khan
Stephanie Klopfenstein
Vicente Sarmiento
John Stephens
Donald P. Wagner
Vacant, Ex-Officio

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

BOARD MEETING AGENDA

Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or listen to audio live streaming of the Board and Committee meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

In-Person Comment

Members of the public may attend in-person and address the Board regarding any item within the subject matter jurisdiction of the Orange County Transportation Authority. Please complete a speaker's card and submit it to the Clerk of the Board and notify the Clerk regarding the agenda item number on which you wish to speak. Speakers will be recognized by the Chair at the time of the agenda item is to be considered by the Board. Comments will be limited to three minutes. The Brown Act prohibits the Board from either discussing or taking action on any non-agendized items.

Written Comment

Written public comments may also be submitted by emailing them to ClerkOffice@octa.net, and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

Call to Order

Invocation

Director Do

Pledge of Allegiance

Vice Chair Chaffee

Special Calendar

1. Closed Session

Overview

A Closed Session will be held as follows:

Pursuant to Government Code 54957.6 to discuss collective bargaining agreement negotiations with the Transportation Communications International Union regarding the parts/stock room clerks and facilities maintenance employee unit. The lead negotiator for the Orange County Transportation Authority is Maggie McJilton, Executive Director of People and Community Engagement and Transportation Communications International Union representative.

BOARD MEETING AGENDA

Orange County Transportation Authority Special Calendar Matters

2. Board of Directors and Chief Executive Officer Initiatives and Action Plan

Lauren Sato/Kia Mortazavi

Overview

At the beginning of each calendar year, the Orange County Transportation Authority (OCTA) Board of Directors (Board), led by the Board Chair, identifies a set of priorities and goals for the year, titled Board Initiatives. The Chief Executive Officer's (CEO) Initiatives and Action Plan are developed concurrently to support and advance the Board Initiatives. Together, the OCTA Board Initiatives and CEO Initiatives and Action Plan establish a roadmap for major achievements throughout the calendar year. The 2024 Board and CEO Initiatives, combined as Attachment A, form an ambitious, yet well-rounded and sustainable plan.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

Consent Calendar (Items 3 through 21)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

3. Approval of Minutes

Clerk of the Board

Recommendation

Approve the minutes of the January 22, 2024, Orange County Transportation Authority and affiliated agencies' regular meeting.

Attachments:

[Minutes](#)

4. Audit Responsibilities of the Finance and Administration Committee

Janet Sutter

Overview

The Finance and Administration Committee of the Board of Directors of the Orange County Transportation Authority serves as an audit committee in its oversight of audit activities. Annually, the Board of Directors approves the audit responsibilities of the Finance and Administration Committee to reaffirm these responsibilities.

Recommendation

Approve the audit responsibilities of the Finance and Administration Committee.

Attachments:

BOARD MEETING AGENDA

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

5. Accounts Payable Operations, Internal Audit Report No. 23-504

Ricco Bonelli/Janet Sutter

Overview

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of Accounts Payable operations. Based on the audit, controls to ensure payments are processed in compliance with policies and procedures are generally adequate; however, the Internal Audit Department is making two recommendations to improve system controls and to ensure consistent enforcement of the Payment Request Policy.

Recommendation

Direct staff to implement two recommendations provided in Accounts Payable Operations, Internal Audit Report No. 23-504.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

6. Fiscal Year 2023-24 Internal Audit Plan, Second Quarter Update

Janet Sutter

Overview

The Orange County Transportation Authority Board of Directors adopted the Orange County Transportation Authority Internal Audit Department Fiscal Year 2023-24 Internal Audit Plan on July 24, 2023. This report provides an update on activities for the second quarter of the fiscal year.

Recommendation

Receive and file the second quarter update to the Orange County Transportation Authority Internal Audit Department Fiscal Year 2023-24 Internal Audit Plan as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

BOARD MEETING AGENDA

7. **Amendment to Agreement for Service and Maintenance of Security Systems**

Matt Ankley/Jennifer L. Bergener

Overview

On January 31, 2023, the Orange County Transportation Authority entered into an agreement with Convergent Technologies, LLC, to provide service and maintenance to the security systems, which include the video management system, access control system, and duress alarm system at the administrative offices and all operating bases. An amendment is required to accommodate additional project support through August 31, 2024.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-2-2893 between the Orange County Transportation Authority and Convergent Technologies, LLC, in the amount of \$468,333, for additional project support services. Amending this agreement will increase the maximum obligation of the agreement to a total contract value of \$708,333.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

8. **Orange County Transportation Authority Investment and Debt Programs Report - December 2023**

Robert Davis/Andrew Oftelie

Overview

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending December 31, 2023. The report has been reviewed and is consistent with the investment practices contained in the investment policy.

Recommendation

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

BOARD MEETING AGENDA

9. Proposed Revisions to Orange County Transportation Authority's Procurement Policies and Procedures

Pia Veasapen/Andrew Oftelie

Overview

The Orange County Transportation Authority Board of Directors has adopted policies and procedures that guide all procurement activities. The Board of Directors periodically reviews these policies and procedures and may make changes as necessary in an effort to conform to changing business needs while continuing to ensure procurements are conducted in a fair, transparent, and equitable manner for all vendors and provide for the best value and use of taxpayer dollars.

Recommendation

Adopt the proposed revisions to the Orange County Transportation Authority's Procurement Policies and Procedures and authorize staff to implement the recommended changes related to piggybacking.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

10. Orange County Transportation Authority State and Federal Grant Programs - Update and Recommendations

Denise Sifford/Kia Mortazavi

Overview

The Orange County Transportation Authority provides grants to local and non-profit agencies through various local, state, and federal transportation funding programs. Status reports on these programs, as well as recommended project changes, are presented for review and approval.

Recommendations

- A. Approve one change request from the City of San Clemente for a Bicycle Corridor Improvement Program project, contingent on final approval by the Southern California Association of Governments.
- B. Approve one technical correction request from Access California Services for an Enhanced Mobility for Seniors and Disabled Grant Program project.
- C. Authorize staff to request that the Southern California Association of Governments make all necessary amendments to the Federal Transportation Improvement Program and execute any required agreements or amendments to facilitate the recommendations above.

Attachments:

BOARD MEETING AGENDA

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

11. 2023 Orange County Complete Streets Program Project Prioritization Recommendations

Denise Sifford/Kia Mortazavi

Overview

On August 14, 2023, the Orange County Transportation Authority Board of Directors approved the 2023 Orange County Complete Streets Program guidelines and authorized the release of the call for projects. The Board of Directors is being presented with project prioritization recommendations for approval to submit to the Southern California Association of Governments for consideration as part of the final project selection process.

Recommendations

- A. Approve the 2023 Orange County Complete Streets Program project prioritization recommendations.
- B. Authorize submittal of 2023 Orange County Complete Streets Program projects to the Southern California Association of Governments to be considered for final project selection, with four projects contingent on the approval of amendments to the Master Plan of Arterial Highways.
- C. Authorize the Chief Executive Officer or his designee to provide concurrence on future project scope changes, extension requests, and substitutions to the Southern California Association of Governments as needed for the 2023 Orange County Complete Streets Program projects.
- D. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program to facilitate the above actions.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

BOARD MEETING AGENDA

12. 2025 Federal Transportation Improvement Program and Financial Plan

Ben Ku/Kia Mortazavi

Overview

The Orange County Transportation Authority is responsible for the biennial preparation of the Federal Transportation Improvement Program for Orange County. This document is required under state and federal laws and includes the financial information for regionally significant transportation improvement projects in Orange County, with a total value of approximately \$1.645 billion. A summary of the draft 2025 Federal Transportation Improvement Program, and a supporting resolution are submitted for Board of Directors' approval.

Recommendations

- A. Authorize the submittal of the Federal Transportation Improvement Program project list and financial plan for the fiscal year 2024-25 through fiscal year 2029-30 to the Southern California Association of Governments.
- B. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program to facilitate the programming of projects.
- C. Adopt Resolution No. 2024-001 of the Board of Directors of the Orange County Transportation Authority.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

13. Amendments to the Master Plan of Arterial Highways

Ivy Hang/Kia Mortazavi

Overview

The Orange County Transportation Authority administers the Master Plan of Arterial Highways for Orange County, including the review and approval of amendments requested by local agencies. The City of Anaheim has requested an amendment to the Master Plan of Arterial Highways that is recommended for conditional approval. A status report on the previous Master Plan of Arterial Highways amendments that are conditionally approved is also provided.

Recommendations

- A. Conditionally approve the proposed amendments to the Master Plan of Arterial Highways for the facilities listed below within the City of Anaheim:

BOARD MEETING AGENDA

1. Reclassify Disney Way, from a major (six-lane, divided) arterial to a primary (four-lane divided) arterial, between Harbor Boulevard and Anaheim Boulevard.
2. Remove Gene Autry Way, an unconstructed major (six-lane, divided) arterial, between Harbor Boulevard and Haster Street.
3. Remove Clementine Street, an unconstructed secondary (four-lane, undivided) arterial, between Katella Avenue and Orangewood Avenue.

Final approval of the proposed amendment is contingent upon the Orange County Transportation Authority receiving documentation that the City of Anaheim has amended its general plan and has complied with the California Environmental Quality Act requirements.

Should the proposed Master Plan of Arterial Highways amendment not be reflected within an approved general plan within three years, the conditional approval will expire, and it must be returned to the Orange County Transportation Authority Board of Directors for reconsideration and action in order to proceed.

Should the proposed Master Plan of Arterial Highways amendment be modified for any reason after receiving conditional approval, the modified Master Plan of Arterial Highways amendment will be returned to the Orange County Transportation Authority Board of Directors for reconsideration and action.

- B. Direct the Executive Director of Planning, or his designee, to file a Notice of Exemption from the California Environmental Quality Act for the Master Plan of Arterial Highways amendments.
- C. Receive and file a status report on the active Master Plan of Arterial Highways amendments.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

BOARD MEETING AGENDA

Orange County Local Transportation Authority Consent Calendar Matters

14. Second Quarter Fiscal Year 2023-24 Capital Action Plan Performance Metrics

James G. Beil

Overview

Staff has prepared a quarterly progress report on capital project delivery covering the period of October 2023 through December 2023, for review by the Orange County Transportation Authority Board of Directors. This report highlights the Capital Action Plan for project delivery, which is used as a performance metric to assess delivery progress on highway and transit capital improvement projects.

Recommendation

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

15. Consultant Selection for Construction Management Support Services for the State Route 91 Improvement Project Between Acacia Street and La Palma Avenue

Jeannie Lee/James G. Beil

Overview

On September 25, 2023, the Orange County Transportation Authority Board of Directors authorized the release of a request for proposals to provide construction management support services for the State Route 91 Improvement Project between Acacia Street and La Palma Avenue. Board of Directors' approval is requested to execute an agreement for these services.

Recommendations

- A. Approve the selection of Arcadis U.S., Inc. as the firm to provide construction management support services for the State Route 91 Improvement Project between Acacia Street and La Palma Avenue.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-3-2827 between the Orange County Transportation Authority and Arcadis U.S., Inc., to provide construction management support services for the State Route 91 Improvement Project between Acacia Street and La Palma Avenue.

Attachments:

BOARD MEETING AGENDA

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

16. Amendment to Agreement for Construction Management Support Services for the Interstate 5 Improvement Project Between State Route 73 to Oso Parkway

Niall Barrett/James G. Beil

Overview

On April 8, 2019, the Orange County Transportation Authority Board of Directors approved a contract with Arcadis U.S., Incorporated, to provide construction management support services for the Interstate 5 Improvement Project from State Route 73 to Oso Parkway as part of the Interstate 5 Improvement Project between State Route 73 and El Toro Road. An amendment to the existing agreement is required to provide additional funding for construction management support services.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 5 to Agreement No. C-8-1969 between the Orange County Transportation Authority and Arcadis U.S., Incorporated, in the amount of \$2,230,587, for additional construction management support services for the Interstate 5 Improvement Project between State Route 73 to Oso Parkway, and extend the agreement term through December 1, 2025. This will increase the maximum cumulative obligation of the agreement to a total contract value of \$13,205,510.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

17. Contract Change Order for Construction of the OC Streetcar Project

Ross Lew/James G. Beil

Overview

On September 24, 2018, the Orange County Transportation Authority Board of Directors authorized Agreement No. C-7-1904 with Walsh Construction Company II, LLC, for construction of the OC Streetcar project. A contract change order is required for work to address schedule impacts associated with Time Impact Evaluation No. 07.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Contract Change Order No. 28.3 to Agreement No. C-7-1904 with Walsh Construction Company II, LLC, in the amount of \$1,425,000, for schedule impacts associated with time impact evaluation no. 07 for the OC Streetcar project.

BOARD MEETING AGENDA

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

18. Measure M2 Environmental Cleanup Program (Project X) - 2024 Tier 1 and Tier 2 Grant Program Call for Projects

Alison Army/Kia Mortazavi

Overview

The Measure M2 Environmental Cleanup Program (Project X) provides competitive grants to local jurisdictions for projects that protect Orange County waterways and beaches from roadway runoff. Updated program guidelines for the 2024 Tier 1 and Tier 2 calls for projects are presented for review and approval. With approval, staff will issue the calls for projects for Tier 1 and Tier 2 and return with project funding recommendations later this year.

Recommendations

- A. Approve the proposed revisions to the Comprehensive Transportation Funding Programs guidelines for the Environmental Cleanup Program.
- B. Authorize staff to issue the 2024 Environmental Cleanup Program Tier 1 call for projects.
- C. Authorize staff to issue the 2024 Environmental Cleanup Program Tier 2 call for projects.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

BOARD MEETING AGENDA

19. Measure M2 Community-Based Transit Circulators Program Project V Ridership Report

Adrian Salazar/Kia Mortazavi

Overview

Measure M2 contains an array of programs to enhance all modes of transportation, including a program to fund community-based transit circulators known as Project V. The goal of the program is to provide local transit services that complement regional bus and rail service and to meet needs in areas not adequately served by the regional transit services. Funding is awarded to local jurisdictions through a competitive call for projects. Local jurisdictions then implement the awarded services and agree to work towards meeting performance criteria including ridership metrics. The latest ridership information for these awarded services is presented to the Board of Directors twice annually. This report covers the period from April 2023 to September 2023.

Recommendation

Receive and file as an information item.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

20. Measure M2 Annual Eligibility Review

Stephanie Mooney/Kia Mortazavi

Overview

The Measure M2 Ordinance requires that all local jurisdictions annually satisfy specific eligibility requirements to receive Measure M2 net revenues. The required documentation for the review period ending June 30, 2023, was received and reviewed by the Taxpayer Oversight Committee and Orange County Transportation Authority staff. Board of Directors' approval is requested to find 34 of Orange County's 35 local jurisdictions (excluding the City of Cypress) as eligible to continue receiving Measure M2 net revenues.

Recommendations

- A. Approve 34 of Orange County's 35 local jurisdictions (excluding the City of Cypress) as eligible to continue receiving Measure M2 net revenues.
- B. Receive and file the Measure M2 eligibility verification documents submitted by the City of Cypress.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

BOARD MEETING AGENDA

21. Consultant Selection for Professional Services for the Countywide Signal Synchronization Baseline

Alicia Yang/Kia Mortazavi

Overview

On September 25, 2023, the Orange County Transportation Authority Board of Directors approved the release of a request for proposals to provide professional services to coordinate approximately 2,500 signalized intersections in Orange County as part of the Countywide Signal Synchronization Baseline. Board of Directors' approval is requested to select a firm to perform the required work.

Recommendations

- A. Approve the selection of Iteris, Inc., as the firm to provide professional services for the Countywide Signal Synchronization Baseline.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-3-2821 between the Orange County Transportation Authority and Iteris, Inc., in the amount of \$9,630,000, for a five-year term, to provide professional services for the Countywide Signal Synchronization Baseline.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

Regular Calendar

Orange County Transit District Regular Calendar Matters

22. Zero-Emission Bus Pilot Update

Cliff Thorne/Johnny Dunning, Jr.

Overview

On October 8, 2020, the Orange County Transportation Authority Board of Directors approved the purchase of ten hydrogen fuel-cell electric buses and ten plug-in battery-electric buses to gain necessary operational and technological experience in preparation for transitioning the Orange County Transportation Authority's bus fleet to zero-emission technologies. This report provides an update on the zero-emission bus pilot performance and deployment efforts.

Recommendation

Receive and file as an information item.

Attachments:

BOARD MEETING AGENDA

[Transmittal](#)

[Staff Report](#)

[Presentation](#)

Discussion Items

23. Public Comments

24. Chief Executive Officer's Report

25. Directors' Reports

26. Adjournment

The next regularly scheduled meeting of this Board will be held:

9:00 a.m., on Monday, February 26, 2024

OCTA Headquarters

Board Room

550 South Main Street

Orange, California