



Committee Members Present

Andrew Do, Chairman
Laurie Davies
Steve Jones
Tim Shaw
Harry S. Sidhu

Staff Present

Ken Phipps, Deputy Chief Executive Officer
Laurena Weinert, Clerk of the Board
Sara Meisenheimer, Deputy Clerk of the Board
James Donich, General Counsel
OCTA Staff and members of the General Public

Committee Members Absent

Gregory T. Winterbottom, Vice Chairman
Miguel Pulido

Call to Order

The March 12, 2020 regular meeting of the Transit Committee was called to order by Committee Chairman Do at 9:02 a.m.

Pledge of Allegiance

Director Jones led in the Pledge of Allegiance.

1. Public Comments

No public comments were received.

Special Calendar

There were no Special Calendar matters.

Consent Calendar (Items 2 through 8)

2. Approval of Minutes

A motion was made by Director Davies, seconded by Director Sidhu, and declared passed by those present, to approve the minutes of the Transit Committee meeting of February 13, 2020.

3. Agreement for Installation of Monitoring Wells at Garden Grove Bus Base

Director Shaw pulled this item and asked about the engineer's bid being 52 percent below the estimated amount for this project. George Olivo, Program Manager, explained that the engineer's estimate was based on three full days of labor and equipment; however, Core Probe International Inc. (Core Probe), can complete the work in one day. The Orange County Transportation Authority (OCTA) has not done work with Core Probe before and the wells are 20 feet deep with five holes and casings.

3. (Continued)

A motion was made by Director Shaw, seconded by Director Sidhu, and declared passed by those present, to authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1595 between the Orange County Transportation Authority and Core Probe International, Inc., the lowest responsive, responsible bidder, in the amount of \$91,000, for the installation of monitoring wells at the Garden Grove Bus Base.

4. Agreement for Replacement of Heating, Ventilation, and Air Conditioning Units at the Garden Grove Bus Base Maintenance Building

A motion was made by Director Davies, seconded by Director Sidhu, and declared passed by those present, to:

- A. Find GM Climate Control, Inc., the apparent low bidder, as non-responsive for failure to meet the federal requirement for Disadvantaged Business Enterprise participation.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1696 between the Orange County Transportation Authority and Golden Gate Steel, Inc., doing business as Golden Gate Construction, the lowest responsive, responsible bidder, in the amount of \$254,250, for the replacement of heating, ventilation, and air conditioning units at the Garden Grove Bus Base maintenance building.

5. Agreement for Asphalt Pavement Replacement at the Fullerton Park and Ride

Director Shaw pulled this item and asked about the Disadvantaged Business Enterprise (DBE) requirements and OCTA's process on Items 4 and 5. Virginia Abadessa, Director of Contracts and Administration and Materials Management, explained that on Item 4 the low bidder did not make any good faith efforts to identify DBE requirements and was considered non-responsive. On Item 5, the bidder identified DBE firms, however, they did not confirm that the subcontractor is being identified at the amount and for the work to be done. Ms. Abadessa also stated that OCTA illustrates the DBE goals in an Invitations for Bids document and a PowerPoint presentation to bidders.

5. (Continued)

Director Davies asked if a bidder submitted information, could OCTA guide the bidder on missing information. James Donich, General Counsel, explained that this could be a concern and OCTA can give them assistance within the federal guidelines but cannot show any favoritism as a public agency.

A motion was made by Director Shaw, seconded by Director Sidhu, and declared passed by those present, to:

- A. Find PaveWest, Inc., the apparent low bidder, as non-responsive for failure to meet the federal requirement for Disadvantaged Business Enterprise participation.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1796 between the Orange County Transportation Authority and Onyx Paving Company, Inc., the lowest responsive, responsible bidder, in the amount of \$210,000, for asphalt pavement replacement at the Fullerton Park and Ride.

6. Selection of Consultants for On-Call Architectural and Engineering Design and Construction Support Services for Transit Facility Projects

A motion was made by Director Davies, seconded by Director Sidhu, and declared passed by those present, to:

- A. Approve the selection of Stantec Architecture, Inc., Gannett Fleming, Inc., IBI Group, Dahl, Taylor and Associates, Inc., and IDS Group, Inc., as the firms to provide on-call architectural and engineering design and construction support services for transit facility projects.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1599 between the Orange County Transportation Authority and Stantec Architecture, Inc., to provide on-call architectural and engineering services for three years and one, two-year option term.
- C. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2111 between the Orange County Transportation Authority and Gannett Fleming, Inc., to provide on-call architectural and engineering services for three years and one, two-year option term.

6. (Continued)

- D. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2112 between the Orange County Transportation Authority and IBI Group, to provide on-call architectural and engineering services for three years and one, two-year option term.
- E. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2113 between the Orange County Transportation Authority and Dahl, Taylor and Associates, Inc., to provide on-call architectural and engineering services for three years and one, two-year option term.
- F. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2114 between the Orange County Transportation Authority and IDS Group, Inc., to provide on-call architectural and engineering services for three years and one, two-year option term.

7. Amendment to Agreement for Bus Cleaning and Environmental Control Services

A motion was made by Director Davies, seconded by Director Sidhu, and declared passed by those present, to authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-5-3680, between the Orange County Transportation Authority and Gamboa Services, Inc., doing business as Corporate Image Maintenance, in the amount of \$359,058, to exercise the second option term of the agreement from May 1, 2020 through April 30, 2021, for continued bus cleaning and pesticide application services. This will increase the maximum obligation of the agreement to a total contract value of \$1,426,318.

8. Low Carbon Transit Operations Program Recommendations for Fiscal Year 2019-20 Funds

A motion was made by Director Davies, seconded by Director Sidhu, and declared passed by those present, to:

- A. Approve Resolution No. 2020-002 authorizing the use of \$7,130,042 in fiscal year 2019-20 Low Carbon Transit Operations Program funding, and the use of \$7,111,592 in fiscal year 2018-19 funds for bus and commuter rail projects.
- B. Approve the use of \$812,976, currently programmed to Bravo! Main Street Operations for the Bravo! 529 Rapid Bus Service Start-Up and Operations Project.

8. (Continued)

- C. Approve the use of all unprogrammed Low Carbon Transit Operations Program interest from prior years through fiscal year 2019-20 for the Bravo! 529 Rapid Bus Service Start-up and Operations Project.
- D. Authorize staff to make all necessary amendments to the Federal Transportation Improvement Program, as well as execute any necessary agreements to facilitate the recommendations above.

Regular Calendar**9. OC Streetcar Project Quarterly Update**

Jim G. Biel, Executive Director of Capital Programs, Cleve Cleveland, Department Manager of OC Streetcar Operations, and Tresa Oliveri, Community Relations Specialist, co-presented a PowerPoint presentation as follows:

- Background;
- OC Streetcar Features;
- Construction – Segment 1;
- Santa Ana River Bridge;
- Westminster Avenue Bridge;
- Maintenance and Storage Facility;
- Construction – Segments 2 Through 5;
- Third-Party Utility Relocations;
- Vehicles;
- Vehicle Interior;
- Other Key Project Updates;
- OC Streetcar Outreach – Construction; and
- OC Streetcar Awareness Campaign.

A discussion ensued regarding:

- Outreach and how OCTA addresses businesses and their complaints:
 - A project phone number/hot line is available.
 - Participation in neighborhood association meetings and the economic liaison for the City of Santa Ana.
 - Tresa Oliveri, Community Relations Officer, is the main contact out on the field and talks to the businesses.
 - A survey team goes out and talks about awareness.
 - Contributing to the businesses by having a meal at their location.
- Director Sidhu requested how many phone calls have been received on the hot line and the description of the complaint.

9. (Continued)

Following the discussion, no action was taken on this receive and file information item.

10. Bus Operations Performance Measurements Report for the Second Quarter of Fiscal Year 2019-20

Johnny Dunning, Jr., Department Manager of Scheduling and Bus Operations Support, provided a PowerPoint presentation as follows:

- Performance Measurements;
- Safety;
- Courtesy;
- Reliability – On-Time Performance;
- Reliability – Miles Between Road Calls;
- Fixed-Route-Ridership and Productivity;
- OC ACCESS – Ridership and Productivity;
- Farebox Recover Ratio;
- Cost per Revenue Vehicle Hour;
- Performance: Local Routes;
- Performance: Community Routes;
- Performance: Express/Stationlink Routes;
- Bus Operations Performance and OC Bus 360°;
- Performance: System-wide Trends;
- Performance: OC Bus 360° Reductions; and
- Future Reports.

No action was taken on this receive and file information item.

Discussion Items

11. OC ACCESS Service Delivery Overview

Jack Garate, Department Manager of Paratransit Services, presented a PowerPoint presentation as follows:

- Background;
- Current Contract;
- Service Growth;
- Vehicle Usage;
- Service Evaluation Key Findings; and
- Next Steps.

11. (Continued)

A discussion ensued regarding:

- Concept of migrating to a fixed management fee plus a fixed payment per trip will narrow the gap between cost and trip growth.
- This is a significant structural change, and aligns the goals of the contractor with OCTA's goals and encourages efficiencies.
- Explanation of Slide 7 of the PowerPoint and maintaining the primary contractor to be able to subcontract service or have arrangements for subcontracting service afterwards.
- Disparity between the two charts in Slide 5 of the PowerPoint, and the reasons for needing a primary contractor.
- Referenced Slide 4 of the PowerPoint and to bring down the costs, OCTA will move to a per trip contract rate.
- The number of passengers an ACCESS vehicle can hold.
- One of the five items mentioned during the Board of Directors' (Board) workshop for OC ACCESS service was to explore the fleet mix options to lower cost vehicles.

12. Chief Executive Officer's Report

Ken Phipps, Deputy Chief Executive Officer (DCEO), reported on the following:

Update on the Coronavirus -

- California and the County of the Orange have declared a state of emergency.
- OCTA is continuing to monitor the situation and are following all the guidelines and recommendations issued by the Centers for Disease Control and Prevention and the Orange County Health Care Agency.
- Internally, OCTA has proactively sent out information to riders and employees and will continue to do so. Buses and vehicles are being disinfected nightly, bases are being cleaned three times a day and transit centers are being cleaned twice a day with a disinfectant.
- Following the Governor's direction, all OCTA travel and gatherings have been suspended.
- The Board will be provided regular updates.

Miscellaneous –

- Staff will follow-up with Director Sidhu's request and provide an OC Streetcar hotline report to the Board that includes the nature and number of the phone calls.



12. (Continued)

- Mr. Phipps, DCEO, announced this is his last Committee meeting at OCTA. He thanked the Committee and the Board.

13. Committee Members' Reports

Director Sidhu asked what measures OCTA is taking to ensure the Governor's Executive Order is followed. Mr. Phipps, DECO, responded that all OCTA travel related to gatherings of more than 250 people has been put on hold and regular bus service will continue. Director Sidhu stated that this situation is going to be a major impact to the County of Orange, and it is not something OCTA should take lightly.

14. Closed Session

There were no Closed Session items scheduled.

15. Adjournment

The meeting adjourned at 10:05 a.m.

The next regularly scheduled meeting of this Committee will be held at **9:00 a.m. on Thursday, April 9, 2020**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07, Orange, California.

ATTEST

Andrew Do
Committee Chairman

Sahara Meisenheimer
Deputy Clerk of the Board