



**May 24, 2023**

**To:** Finance and Administration Committee

**From:** Darrell E. Johnson, Chief Executive Officer

**Subject:** Third Quarter Fiscal Year 2022-23 Procurement Status Report

**Overview**

The third quarter procurement status report summarizes the procurement activities for informational purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from January 1, 2023 through March 31, 2023, that was approved by the Board of Directors during this period. The third quarter procurement status report also projects future procurement activity for the fourth quarter as identified in the fiscal year 2022-23 budget.

**Recommendation**

Receive and file as an information item.

**Background**

The Board of Directors (Board) approved the Orange County Transportation Authority (OCTA) Fiscal Year (FY) 2022-23 Budget on June 13, 2022, which identifies the goods and services that will be purchased during the FY. A quarterly procurement report has been prepared detailing the procurement activity for line items that were approved by the Board during the third quarter of FY 2022-23. The report also provides a “look-ahead” of upcoming procurement activity by Board committee. The quarterly procurement report identifies contractual activity, not dollars spent.

**Discussion**

During the third quarter of FY 2022-23, the Contracts Administration and Materials Management Department handled 458 different contractual documents. Of the total, 238 contractual documents, valued at \$48,740,182,

were completed; the remaining procurements will be executed during the fourth quarter of FY 2022-23.

In the third quarter, the Board took action on 37 procurements. The procurements were split between 11 agreements valued at \$376,114,244, seven amendments valued at \$17,670,740, nine construction change orders valued at \$4,392,476, one cooperative amendment valued at \$23,660,000, two purchase orders valued at \$1,356,105, and exercised seven option-term amendments valued at \$3,642,712. Not all procurements are completed within the quarter in which they begin. Often, the procurements require cost and price reviews, and negotiations which can lengthen the procurement process. Procurements not completed within the third quarter of FY 2022-23 will be completed in the fourth quarter of FY 2022-23. Attachment A shows a list of Board-approved procurements during the third quarter.

There are several large procurements requiring Board committees' approval throughout the fourth quarter of FY 2022-23 (April 1, 2023 through June 30, 2023) including:

- Construction Management Support Services for the State Route 91 Improvement Project between State Route 55 and Lakeview Avenue
- Security Gates Installation at Anaheim, Garden Grove, and Santa Ana Bus Bases
- Construction Management Services for Transit Security Operations Center
- Information Technology Technical Staffing
- Ticket Validation for OC Streetcar
- Ridership Marketing and Customer Communication Consultant Services for the OC Streetcar

The estimated value of these fourth quarter procurements is \$117,308,386. Attachments B through F identify procurement activity anticipated in the fourth quarter of FY 2022-23 by the committee that will review the items.

### ***Summary***

This report provides an update of the procurement activity for the third quarter of FY 2022-23, January 1, 2023 through March 31, 2023, as well as a look-ahead at anticipated procurement activity for the fourth quarter of FY 2022-23. Staff recommends that this report be received and filed as an information item.

**Attachments**

- A. Board-Approved Contracts – Third Quarter FY 2022-2023
- B. Regional Transportation Planning Committee – Fourth Quarter Outlook (April 1, 2023 through June 30, 2023)
- C. Transit Committee – Fourth Quarter Outlook (April 1, 2023 through June 30, 2023)
- D. Finance and Administration Committee – Fourth Quarter Outlook (April 1, 2023 through June 30, 2023)
- E. Legislative and Communications Committee – Fourth Quarter Outlook (April 1, 2023 through June 30, 2023)
- F. Executive Committee – Fourth Quarter Outlook (April 1, 2023 through June 30, 2023)

**Prepared by:**



Pia Veasapen  
Director, Contracts Administration and  
Materials Management  
(714) 560-5619

**Approved by:**



Andrew Oftelie  
Chief Financial Officer,  
Finance and Administration  
(714) 560-5649