



### **Committee Members Present**

Michael Hennessey, Chair  
Patrick Harper, Vice Chair  
Jamey Federico  
Stephanie Klopfenstein  
Vicente Sarmiento

### **Staff Present**

Jennifer L. Bergener, Deputy Chief Executive Officer  
Sahara Meisenheimer, Clerk of the Board Specialist  
Gina Ramirez, Assistant Clerk of the Board  
James Donich, General Counsel  
OCTA Staff

### **Committee Members Absent**

Andrew Do  
Tam T. Nguyen

## **Call to Order**

The June 26, 2024, regular meeting of the Finance and Administration Committee was called to order by Committee Chair Hennessey at 10:30 a.m.

## **Special Calendar**

### **1. Taxable Sales Forecast – Chapman University**

Andy Oftelie, Chief Financial Officer, provided opening comments and introduced Raymond Sfeir, PhD, from Chapman University, who provided a PowerPoint presentation.

Following a discussion, no action was taken on this item.

## **Consent Calendar (Items 2 through 4)**

### **2. Approval of Minutes**

A motion was made by Director Sarmiento, seconded by Director Klopfenstein, and declared passed by those present to approve the minutes of the June 12, 2024 Finance and Administration Committee meeting.

### **3. Orange County Employees Retirement System: Orange County Transportation Authority Employer Audit**

A motion was made by Director Sarmiento, seconded by Director Klopfenstein, and declared passed by those present to receive and file an audit completed by the Internal Audit Department of the Orange County Employees Retirement System, Orange County Transportation Authority Employer Audit, Report Date: June 6, 2024, as an information item.



**4. Fiscal Year 2023-24 Third Quarter Budget Status Report**

A motion was made by Director Sarmiento, seconded by Director Klopfenstein, and declared passed by those present to receive and file as an information item.

**Regular Calendar**

**5. Agreement to Provide Assistance Administering the Orange County Transportation Authority's Disadvantaged Business Enterprise Program**

Pia Veesapen, Director of Contracts Administration and Materials Management, provided a report on this item.

A discussion ensued regarding the requirements for the Disadvantaged Business Enterprise program compliance and the challenge to administer the program in-house.

A motion was made by Director Harper, seconded by Director Sarmiento, and declared passed by those present, to:

- A. Approve the selection of Padilla & Associates, Inc. as the firm to provide assistance in administering the federal Disadvantaged Business Enterprise program for the Orange County Transportation Authority.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C- 4-2046 between the Orange County Transportation Authority and Padilla & Associates, Inc., in the amount of \$990,000, for a four-year initial term with two, three-year option terms, to provide assistance in administering the federal Disadvantaged Business Enterprise program.

**Discussion Items**

**6. 405 Express Lanes Operational Update**

Kirk Avila, General Manager of Express Lanes, provided a PowerPoint presentation.

Following a discussion, no action was taken on this item.

**7. Public Comments**

There were no public comments received.



**8. Chief Executive Officer's Report**

Jennifer L. Bergener, Deputy Chief Executive Officer, provided an update on the State Budget.

**9. Committee Members' Reports**

There were no Committee Members' Reports.

**10. Adjournment**

The meeting adjourned at 11:51 a.m.

The next regularly scheduled meeting of this Committee will be held:

**10:30 a.m. on Wednesday, July 10, 2024**

OCTA Headquarters  
Board Room  
550 South Main Street  
Orange, California

ATTEST:

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Sahara Meisenheimer  
Clerk of the Board Specialist