



September 24, 2018

To: Members of the Board of Directors

From: Darrell E. Johnson, Chief Executive Officer

Subject: Approval to Release Request for Proposals for Video Surveillance System Installation at the Anaheim, Irvine Construction Circle, and Irvine Sand Canyon Bus Bases, and the Orange Administration Building

Overview

The Orange County Transportation Authority needs to improve the existing video surveillance system at the Anaheim and Irvine bus bases, along with points of entry at the Orange Administration building. Board of Directors' approval is requested to issue a request for proposals for video surveillance system installation at the Anaheim, Irvine Construction Circle, and Irvine Sand Canyon bus bases, and the Orange Administration building.

Recommendations

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 8-1874 for video surveillance system installation at the Anaheim, Irvine Construction Circle, and Irvine Sand Canyon bus bases, and the Orange Administration building.
- B. Approve the release of Request for Proposals 8-1874 for video surveillance system installation at the Anaheim, Irvine Construction Circle, and Irvine Sand Canyon bus bases, and the Orange Administration building.

Discussion

The Orange County Transportation Authority (OCTA) completed construction of the Anaheim, Irvine Construction Circle, and Irvine Sand Canyon bus bases in 1983, 2006, and 1999, respectively. The video surveillance camera systems at the bus bases are outdated and in need of replacement. In addition, new cameras will be added in the elevator lobbies and stairwells of the Orange Administration building. The new video surveillance camera system will use current Internet Protocol camera technology, will be integrated into

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existing Milestone video management software, have remote monitoring capability, and a minimum of 30 days of video storage. The systems will provide an increased deterrent to crime, support for a safe and secure working environment, and increased detection and evidence for law enforcement investigations.

Procurement Approach

OCTA's procurement policies and procedures require that the Board of Directors (Board) approve all requests for proposals (RFP) over \$1,000,000, as well as approve the evaluation criteria and weightings. Staff is submitting for Board approval the draft RFP and evaluation criteria and weightings, which will be used to evaluate proposals in response to the RFP.

The recommended evaluation criteria and weightings are as follows:

- | | |
|-------------------------------------|------------|
| • Qualifications of the Firm | 20 percent |
| • Staffing and Project Organization | 30 percent |
| • Work Plan | 30 percent |
| • Cost and Price | 20 percent |

Several factors were considered in developing the criteria weightings. High importance is given to staffing and project organization as the project manager and key personnel are critical to the successful and timely delivery of the project. Similarly, high importance is given to the work plan criterion to emphasize the importance of the firm's understanding of the project, its challenges, and its approach to implementing the various elements of the scope of work, such as completing the installation in accordance with the drawings and specifications. The criterion for qualifications of the firm is proposed for evaluating the firm's experience in performing work of a similar nature. Cost is weighted at 20 percent to ensure competitiveness in proposed pricing to accomplish the work required.

The budget for the project is \$1,200,000. The RFP will be released upon Board approval of these recommendations.

Fiscal Impact

The project is included in OCTA's Fiscal Year (FY) 2018-19 Budget, Capital Programs Division, Account 1722-9022-D3144-1FP, and is funded through Federal Transit Administration (FTA) grant and Proposition 1B funds.

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FTA revenue account 0030-6041-D3144-MAP, 0030-6041-D3144-M8P, and Proposition 1B Revenue Account 0030-6020-D3144-XIR. The OCTA FY 2018-19 Budget needs to be amended in conjunction with award to align project cost with budget authority in the same FY.

Summary

Board approval is requested to release RFP 8-1874 for video surveillance system installation at the Anaheim, Irvine Construction Circle, and Irvine Sand Canyon bus bases, and the Orange Administration building, as well as the approval of the proposed evaluation criteria and weights.

Attachment

- A. Draft Request for Proposals 8-1874, Video Surveillance System Installation at the Anaheim, Irvine Construction Circle, and Irvine Sand Canyon Bus Bases, and the Orange Administration Building

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