



AGENDA

Finance and Administration Committee Meeting

Committee Members

Andrew Do, Chairman
Steve Jones, Vice Chairman
Michael Hennessey
Richard Murphy
Miguel Pulido
Todd Spitzer
Michelle Steel

Orange County Transportation Authority
Headquarters
550 South Main Street
Board Room – Conf. Room 07
Orange, California

Wednesday, September 27, 2017 at 10:30 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Call to Order

Pledge of Allegiance

Director Steel

1. Public Comments

Special Calendar

There are no Special Calendar matters.



Consent Calendar (Items 2 through 5)

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

2. Approval of Minutes

Approval of the minutes of the Finance and Administration Committee for September 13, 2017.

3. Orange County Treasurer's Management Report - August 2017

Rodney Johnson/Andrew Oftelie

Overview

The Orange County Transportation Authority invests a portion of its liquid portfolio in the Orange County Investment Pool. Each month the Orange County Treasurer publishes a comprehensive report detailing the composition of the pool and the prevailing economic and market conditions. The attached Treasurer's Management Report for the Orange County Investment Pool is for the month ending August 31, 2017. The report has been reviewed and is consistent with the investment practices of the Orange County Treasurer.

Recommendation

Receive and file as an information item.

4. Local Agency Investment Fund - August 2017

Rodney Johnson/Andrew Oftelie

Overview

The Orange County Transportation Authority invests a portion of its liquid portfolio in the State of California Local Agency Investment Fund. Each month, the State Treasurer's office publishes a report detailing the composition of the pool. The attached summary statements from the report are for the month ending August 31, 2017. The report has been reviewed and is consistent with the investment practices of the State Treasurer's Office.

Recommendation

Receive and file as an information item.



- 5. Amendment to Purchase Order for Cloud-Based Recruitment Software**
Karen DeCrescenzo /Maggie McJilton

Overview

On June 12, 2017, the Board of Directors approved sole source procurements for software and hardware licensing, maintenance, and emergency support. A one-year purchase order was issued to iCIMS, Inc. as part of the approved sole source procurements list. A 12-month purchase order with iCIMS, Inc. is to provide cloud-based recruitment software licensing, maintenance, and support services for the Human Resources Department. Board of Directors' approval is requested to amend the current purchase order to extend the contract term and increase the maximum cumulative payment obligation.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Purchase Order A36775 between the Orange County Transportation Authority and iCIMS, Inc., in the amount of \$77,107, for continued use of cloud based recruitment software, for an additional two years through October 31, 2019. This will increase the maximum cumulative payment obligation to a total of \$115,661.

Regular Calendar

- 6. Fiscal Year 2017-18 Metrolink Budget Amendment**
Andrew Oftelie/Victor Velasquez

Overview

The Southern California Regional Rail Authority recently informed the Orange County Transportation Authority that \$6,000,000 in Federal Transit Administration funds is unavailable to offset the Fiscal Year 2017-18 member agency contribution due to the timing of the grant application processes.

Recommendation

Amend the Orange County Transportation Authority Fiscal Year 2017-18 budget by \$6,000,000, to enable Orange County Transportation Authority to pay its fiscal year 2017-18 member agency contribution to Southern California Regional Rail Authority.



Discussion Items

- 7. Chief Executive Officer's Report**
- 8. Committee Members' Reports**
- 9. Closed Session**

There are no Closed Session items scheduled.

10. Adjournment

The next regularly scheduled meeting of this Committee will be held at **10:30 a.m. on Wednesday, October 11, 2017**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07, Orange, California.