



AGENDA

Finance and Administration Committee Meeting

Committee Members

Andrew Do, Chairman
Steve Jones, Vice Chairman
Michael Hennessey
Richard Murphy
Miguel Pulido
Todd Spitzer
Michelle Steel

Orange County Transportation Authority
Headquarters
550 South Main Street
Board Room – Conf. Room 07
Orange, California

Wednesday, August 23, 2017 at 10:30 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Call to Order

Pledge of Allegiance

Director Steel

1. Public Comments

Special Calendar

- 2. Taxable Sales Forecast - California State University, Fullerton - Anil Puri, PhD, Co-Director of the James and Jeanette Woods Center for Economic Analysis and Forecasting**
Christina Runge/Andrew Oftelie

Orange County Transportation Authority contracts with several economic specialists to provide an annual 30-year taxable sales forecast for Measure M2. The latest forecasts were received in spring 2017. Anil Puri, PhD, from California State University, Fullerton will provide an update on the annual forecast and economic outlook for Orange County to the Finance and Administration Committee.



Consent Calendar (Items 3 through 10)

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

3. Approval of Minutes

Approval of the minutes of the Finance and Administration Committee for July 26, 2017.

4. Performance Audit of the Orange County Transportation Authority's Storm Water Pollution Prevention Program

Ricco Bonelli/Janet Sutter

Overview

On behalf of the Internal Audit Department, the firm of Sjoberg Evashenk Consulting, Inc., has completed an audit of the Orange County Transportation Authority's Storm Water Pollution Prevention Program. The audit found that the Orange County Transportation Authority generally complied with the requirements for Industrial General Permits and Construction General Permits; however, the auditors made ten recommendations to improve compliance.

Recommendation

Direct staff to implement ten recommendations provided in the Orange County Transportation Authority Performance Audit of OCTA's Storm Water Pollution Prevention Program (SWPPP), Internal Audit Report No. 17-505.

5. Local Agency Investment Fund - June 2017

Rodney Johnson/Andrew Oftelie

Overview

The Orange County Transportation Authority invests a portion of its liquid portfolio in the State of California Local Agency Investment Fund. Each month, the State Treasurer's office publishes a report detailing the composition of the pool. The attached summary statements from the report are for the month ending June 30, 2017. The report has been reviewed and is consistent with the investment practices of the State Treasurer's Office.



5. (Continued)

Recommendation

Receive and file as an information item.

6. Orange County Treasurer's Management Report - June 2017

Rodney Johnson/Andrew Oftelie

Overview

The Orange County Transportation Authority invests a portion of its liquid portfolio in the Orange County Investment Pool. Each month the Orange County Treasurer publishes a comprehensive report detailing the composition of the pool and the prevailing economic and market conditions. The attached Treasurer's Management Report for the Orange County Investment Pool is for the month ending June 30, 2017. The report has been reviewed and is consistent with the investment practices of the Orange County Treasurer.

Recommendation

Receive and file as an information item.

7. Orange County Transportation Authority Investment and Debt Programs - July 2017

Rodney Johnson/Andrew Oftelie

Overview

The Orange County Transportation Authority has a comprehensive investment and debt program to fund its immediate and long-term cash flow demands. Each month, the Treasurer submits a report detailing investment allocation, performance, compliance, outstanding debt balances, and credit ratings for the Orange County Transportation Authority's debt program. This report is for the month ending July 31, 2017. The report has been reviewed and is consistent with the investment practices contained in the Investment Policy.

Recommendation

Receive and file as an information item.



8. Environmental Mitigation Program Endowment Fund Investment Report
Rodney Johnson/Andrew Oftelie

Overview

The Orange County Transportation Authority has developed a Natural Community Conservation Plan/Habitat Conservation Plan; acquired conservation properties; and funded habitat restoration projects to mitigate the impacts of Measure M2 freeway projects. California Community Foundation manages the non-wasting endowment required to pay for the long-term management of the conservation properties. Each quarter, the California Community Foundation publishes a comprehensive report detailing the composition of the pool and the performance. Attached is the quarterly investment report for the Endowment Pool for the period ending June 30, 2017. The report has been reviewed and is consistent with the pool objectives.

Recommendation

Receive and file as an information item.

9. Agreements for Health Insurance Services
Bea Maselli/Maggie McJilton

Overview

The Orange County Transportation Authority currently has agreements with various companies to provide medical, dental, vision, life, accidental death and dismemberment, and disability plans for administrative employees and employees represented by the Transportation Communications International Union, with supplemental life insurance for all eligible employees and their families. These agreements expire on December 31, 2017. Staff is presenting recommendations for medical, dental, vision, life, accidental death and dismemberment, disability, and supplemental life insurance for the calendar year 2018.



9. (Continued)

Recommendations

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-5-3649 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Kaiser Permanente Health Plan, Inc., on a cost per employee basis, for prepaid medical services through December 31, 2018. The annual 2018 Kaiser Permanente Health Plan, Inc., premium cost will vary in accordance with actual enrollment.

- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-5-3650 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Anthem Blue Cross, on a cost per employee basis, for prepaid medical services through December 31, 2018. The annual 2018 Anthem Blue Cross health maintenance organization premium costs will vary in accordance with actual enrollment.

- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-5-3651 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Anthem Blue Cross, on a cost per employee basis, for preferred provider organization medical services through December 31, 2018. The annual 2018 Anthem Blue Cross preferred provider organization premium costs will vary in accordance with actual enrollment.

- D. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-5-3652 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Anthem Blue Cross, on a cost per employee basis, for a consumer driven health plan through December 31, 2018. The annual 2018 Anthem Blue Cross consumer driven health plan premium costs and health savings account expenses will vary in accordance with actual enrollment.



9. (Continued)

- E. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 6 to Agreement No. C-1-2996 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Delta Dental, on a cost per employee basis, for preferred provider organization dental services through December 31, 2018. The annual 2018 Delta Dental preferred provider organization premium costs will vary in accordance with actual enrollment.

- F. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 6 to Agreement No. C-1-2995 between the Orange County Transportation Authority and Delta Dental, on a cost per employee basis, for health maintenance organization dental services through December 31, 2018. The annual 2018 Delta Dental health maintenance organization premium costs will vary in accordance with actual enrollment.

- G. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 4 to Agreement No. C-1-2997 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for Vision Service Plan, on a cost per employee basis, for vision services through December 31, 2018. The annual 2018 vision services premium costs will vary in accordance with actual enrollment.

- H. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-7-1897 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for VOYA for life and accidental death and dismemberment insurance through December 31, 2018. The annual 2018 life and accidental death and dismemberment premium costs will vary in accordance with actual volume in the plan.

- I. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-7-1898 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for VOYA to provide supplemental life insurance to employees at their own expense through December 31, 2018.



9. (Continued)

- J. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-7-1899 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Authority for VOYA for short-term and long-term disability insurance through December 31, 2018. The annual 2018 short-term and long-term disability premium costs will vary in accordance with actual volume in the plan.

- K. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-7-1900 between the Orange County Transportation Authority and California State Association of Counties - Excess Insurance Activity for VOYA with Compsych to provide administrative leave through December 31, 2018.

10. Amendment to the 241/91 Express Lanes Connector Project Peer Review

Kirk Avila/Andrew Oftelie

Overview

A direct connector between the State Route 241 toll road and the 91 Express Lanes is included in the State Route 91 Implementation Plan. In order to advance the project, the Foothill/Eastern Transportation Corridor Agency requested that an investment grade traffic and revenue study be prepared by Stantec, Inc. Since Stantec, Inc., also serves as an advisor to the Orange County Transportation Authority, CDM Smith, Inc., was hired to review and analyze the Stantec, Inc., study. An amendment to the CDM Smith, Inc., contract is required to address anticipated further review and analysis.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-5-3798 between the Orange County Transportation Authority and CDM Smith, Inc., in an amount not to exceed \$50,000, for further review and analysis. This will increase the maximum obligation of the agreement to a total contract value of \$107,333.20.

Regular Calendar

There are no Regular Calendar items scheduled.



Discussion Items

11. Measure M2 Sales Tax Forecast

Sean Murdock/Andrew Oftelie

Staff will provide an update to the Measure M2 Sales Tax Forecast.

12. Chief Executive Officer's Report

13. Committee Members' Reports

14. Closed Session

There are no Closed Session items scheduled.

15. Adjournment

The next regularly scheduled meeting of this Committee will be held at **10:30 a.m. on Wednesday, September 13, 2017**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07, Orange, California.