



May 24, 2019

To: Members of the Board of Directors

From: Darrell E. Johnson, Chief Executive Officer

Subject: Approval to Release Request for Proposals for the Preparation of Plans, Specifications, and Estimates for the Transit Security and Operations Center

Overview

Staff has developed a request for proposals to initiate a competitive procurement process to retain consultant services for the preparation of plans, specifications, and estimates for the Transit Security and Operations Center.

Recommendations

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 9-0965 for consultant services for the preparation of plans, specifications, and estimates for the Transit Security and Operations Center.
- B. Approve the release of Request for Proposals 9-0965 for consultant services for the preparation of plans, specifications, and estimates for the Transit Security and Operations Center.

Discussion

The proposed Transit Security and Operations Center (TSOC) will be a new facility designed to State of California building standards for current and future operational needs and requirements of the Orange County Transportation Authority (OCTA). Planned uses for the TSOC include OCTA emergency operations center, central communications (dispatch), field operations, information systems (data center), security and emergency preparedness, transit police, and technical infrastructure and personnel to support OCTA operations.

The OCTA Planning Department completed the master planning and site selection for the TSOC. A site in the City of Anaheim (City), located

at 1512-20 West Lincoln Avenue owned by OCTA is the preferred site recommended for the TSOC. In late 2015, the Board of Directors (Board) authorized staff to begin design and environmental work for the proposed TSOC at the preferred site. On December 12, 2016, the Board approved an agreement for preliminary engineering and environmental clearance for the proposed TSOC and the work effort commenced on June 13, 2016.

During the preliminary engineering phase in the first half of 2018, the TSOC went through a formal conceptual development review as required by the City to determine consistency with the City's zoning and general plan regulations. The City's response was received on May 30, 2018, concluding that the TSOC met all zoning and general plan requirements and no discretionary approvals, such as a variance or conditional use permit, were required. Future coordination with the City during the final design phase and construction phase will be required to comply with all City requirements.

Preliminary engineering and environmental work are near completion and the Board is scheduled to adopt the Mitigated Negative Declaration finding, Mitigation Monitoring Reporting Program, and approve the TSOC on May 24, 2019. The next phase of the TSOC is to complete the final design. The timeline to complete final design is 12 months after the design consultant agreement is approved and executed.

Procurement Approach

OCTA Board-approved procurement policies and procedures require that the Board approve all requests for proposals (RFP) over \$1,000,000, as well as approve the evaluation criteria and weightings. Staff is submitting for Board approval, the draft RFP, and evaluation criteria and weights, which will be used to evaluate proposals received in response to the RFP. The recommended evaluation criteria and weightings are as follows:

- Qualifications of the Firm 25 percent
- Staffing and Project Organization 40 percent
- Work Plan 35 percent

The evaluation criteria are consistent with criteria developed for similar architectural and engineering (A&E) procurements. Several factors were considered in developing the criteria weightings. Staff assigned the greatest level of importance to staffing and project organization, as the qualifications of the project manager and other key task leaders are of most importance to the timely delivery of the project. Likewise, staff assigned a high-level of importance to the

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work plan as the technical approach to the project is critical to the successful performance of the project. The qualifications of the firm in performing work of similar scope and size are also very important to the success of the project. As this is an A&E procurement, price is not an evaluation criterion pursuant to state and federal laws.

This RFP will be released upon Board approval of these recommendations.

Fiscal Impact

The project is included in Orange County Transportation Authority's proposed Fiscal Year 2019-20 Budget, Capital Programs Division, Account 0051-9017-D3143-0LG, and is funded through Federal Transit Administration and Local Transportation Grant Funds.

Summary

Board of Directors' approval is requested to release Request for Proposals 9-0965 for consultant services for the preparation of plans, specifications, and estimates for the Transit Security and Operations Center.

Attachment

- A. Draft Request for Proposals 9-0965, Preparation of Plans, Specifications, and Estimates for the Transit Security and Operations Center

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