



**April 24, 2019**

**To:** Finance and Administration Committee

**From:** Darrell E. Johnson, Chief Executive Officer

**Subject:** Third Quarter Fiscal Year 2018-19 Procurement Status Report

**Overview**

The third quarter procurement status report summarizes the procurement activities for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from January 1 through March 31, 2019, that was approved by the Board of Directors during this period. The third quarter procurement status report also projects future procurement activity for the fourth quarter as identified in the fiscal year 2018-19 budget.

**Recommendation**

Receive and file as an information item.

**Background**

The Board of Directors (Board) approved the Orange County Transportation Authority (OCTA) Fiscal Year (FY) 2018-19 Budget, which identifies the goods and services that will be purchased during the FY. A quarterly procurement report has been prepared detailing the procurement activity for line items that were approved by the Board during the third quarter of FY 2018-19. The report also provides a “look-ahead” of upcoming procurement activity by Board committee. The quarterly procurement report identifies contractual activity, not dollars spent.

**Discussion**

During the third quarter of FY 2018-19, the Contracts Administration and Materials Management Department handled 515 different contractual documents. Of the total, 331 procurements, valued at \$140,787,666, were

completed; the remaining procurements will be executed during the fourth quarter of FY 2018-19.

In the third quarter, the Board acted on 20 procurements. The procurements were split between 12 new agreements valued at \$27,589,764, one amendment valued at \$527,608, one construction change order valued at \$1,463,020, one cooperative agreement valued at \$850,000, three amendments to cooperative agreements valued at \$2,662,000, one purchase order valued at \$500,000, and one option term valued at \$400,000. Not all procurements are completed within the quarter in which they begin. Often the procurements require cost and price reviews and negotiations which can lengthen the procurement process. Procurements not completed within the third quarter will be completed in the fourth quarter of FY 2018-19. Attachment A shows a list of Board-approved procurements during the third quarter.

Looking forward to the fourth quarter of FY 2018-19 (April through June 2019), the Board committees will be asked to take action on several items such as:

- Consultant selection for construction management services for the Interstate 5 (I-5) Widening project between State Route 73 and Oso Parkway;
- Sole source agreement for an On-Board Video Surveillance System;
- Consultant selection for traffic engineering and intelligent transportation services for two signal synchronization projects; and
- Cooperative agreement with the California Department of Transportation for the I-5 Widening project between Alicia Parkway and El Toro Road.

The estimated value of these upcoming procurements is \$167,729,501. Attachments B through E identify procurement activity anticipated in the fourth quarter of FY 2018-19 by the committee that will review the items.

### ***Summary***

This report provides an update of the procurement activity for the third quarter of FY 2018-19, January through March 2019, as well as a look-ahead at anticipated procurement activity for the fourth quarter of FY 2018-19. Staff recommends that this report be received and filed as an information item.

**Attachments**

- A. Board-Approved Contracts – Third Quarter FY 2018-2019
- B. Regional Planning and Highways Committee – Fourth Quarter Outlook  
(April 1, 2019 – June 30, 2019)
- C. Transit Committee – Fourth Quarter Outlook  
(April 1, 2019 – June 30, 2019)
- D. Finance and Administration Committee - Fourth Quarter Outlook  
(April 1, 2019 – June 30, 2019)
- E. Legislative and Communications Committee - Fourth Quarter Outlook  
(April 1, 2019 – June 30, 2019)

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