



Orange County Transportation Authority

Finance and Administration Committee Agenda

Wednesday, August 27, 2025 at 10:30 a.m.

Board Room, 550 South Main Street, Orange, California

Committee Members

Michael Hennessey, Chair
Patrick Harper, Vice Chair
Jamey M. Federico
William Go
Carlos A. Leon
Vicente Sarmiento
Mark Tettemer

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or access live streaming of the Committee meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

In-Person Comment

Members of the public may attend in-person and address the Board regarding any item within the subject matter jurisdiction of the Orange County Transportation Authority. Please complete a speaker's card and submit it to the Clerk of the Board and notify the Clerk regarding the agenda item number on which you wish to speak. Speakers will be recognized by the Chair at the time of the agenda item is to be considered by the Board. Comments will be limited to three minutes. The Brown Act prohibits the Board from either discussing or taking action on any non-agendized items.

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Written Comment

Written public comments may also be submitted by emailing them to ClerkOffice@octa.net, and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

Call to Order

Pledge of Allegiance

Director Go

Closed Session

There are no Closed Session items scheduled.

Special Calendar

There are no Special Calendar matters.

Consent Calendar (Item 1)

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

1. Approval of Minutes

Clerk of the Board

Recommendation(s)

Approve the minutes of the August 13, 2025 Finance and Administration Committee meeting.

Attachments:

[Minutes](#)

Regular Calendar

2. 91 Express Lanes Zero-Emissions Vehicle Discount

Kirk Avila

Overview

The State of California's clean air vehicle decal program is set to expire on September 30, 2025. With the expiration of the decal program, several California toll agencies will be discontinuing toll discounts associated with the program. Board of Directors' approval is requested to update the Toll Policy for the 91 Express Lanes to remove a similar zero-emission vehicle discount on the 91 Express Lanes.

Recommendation(s)

Approve the updated Toll Policy for the 91 Express Lanes, eliminating discounts for zero-emission vehicles, and direct staff to present this item to the next State Route 91 Advisory Committee on October 30, 2025.

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Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

3. 91 Express Lanes Back-Office System and Customer Service Center Options

Kirk Avila

Overview

On October 23, 2019, the Orange County Transportation Authority Board of Directors awarded Agreement No. C-9-1177 to Cofiroute USA, LLC, for the back-office system and customer service center operations services for the 91 Express Lanes in Orange and Riverside Counties. In anticipation of the expiration of the initial term, staff has begun to evaluate the future of the back-office system and customer service center options for the 91 Express Lanes.

Recommendation(s)

Provide direction to staff for the back-office system and customer service center operations services for the 91 Express Lanes.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Presentation](#)

4. Award of Agreement for Claims Administration of the Self-Insured Workers' Compensation Program

Greg Bych/Maggie McJilton

Overview

On May 12, 2025, the Board of Directors approved the release of a request for proposals for claims administration of the Self-Insured Workers' Compensation Program. Proposals were received in accordance with Orange County Transportation Authority procurement procedures for professional and technical services. Approval is requested to execute an agreement for this service.

Recommendation(s)

- A. Approve the selection of Pacific Secured Equities, doing business as Intercare Holdings Insurance Services, Inc., to provide claims administration for the Orange County Transportation Authority's Self-Insured Workers' Compensation Program.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-5-3964 between the Orange County Transportation Authority and Pacific Secured Equities, doing business as Intercare Holdings Insurance Services, Inc., in the amount of \$2,794,000, to provide claims administration for the Orange County Transportation Authority's Self-Insured Workers' Compensation Program, for a

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five-year term.

Attachments:

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

Discussion Items

5. **Public Comments**
6. **Chief Executive Officer's Report**
7. **Committee Members' Reports**
8. **Adjournment**

The next regularly scheduled meeting of this Committee will be held:

10:30 a.m. on Wednesday, September 10, 2025

OCTA Headquarters, Board Room

550 South Main Street, Orange, California